

BOROUGH OF CONSHOHOCKEN AUTHORITY
OCTOBER 24, 2017 MEETING
6:30 PM

The Stated Meeting of the Borough of Conshohocken Authority (“BCA”) was held at the Authority Building on October 24, 2017. The meeting was called to order at 6:37 p.m. followed by a pledge to the flag.

ROLL CALL:

Board members present were: Chairman, Mr. Felix Raimondo; Vice-Chairman, Ms. Carol Smith; Secretary, Mrs. Anita Barton; Treasurer, Mr. Kyle Elliott; and, Board Member, Mrs. Janene Reilly. Also present were: Solicitor, Ms. Lauren Gallagher from Rudolph Clarke, LLC; Executive Director, Mr. Stephen Clark; Finance Director, Mrs. Angela Madle Long; and Plant Engineer, Mr. Fred Ebert from Ebert Engineering, Inc.

INVITED GUEST(S):

Mr. John Coyle and Mr. John Egan from Coyle, Lynch & Company were present to discuss the review study of the sewer main location involving multiple properties in the borough.

The Board authorized the Executive Director to cut and sign checks to property owners in the amount not to exceed \$21,610.00.

PUBLIC COMMENT:

None.

APPROVAL OF MINUTES:

The September 26, 2017 meeting minutes were not approved.

FINANCIAL REPORT:

The financial report was reviewed and discussed with the Board Members.

A motion was made by Ms. Smith, seconded by Mrs. Barton to approve the bills in the amount of \$62,155.36. None opposed. Motion approved 5-0.

A motion was made by Mrs. Reilly, seconded by Mr. Elliott to approve the Financial Report. None opposed. Motion approved 5-0.

NEW BUSINESS

SOLICITOR'S REPORT:

The Solicitor's report was reviewed and discussed with the Board Members.

A motion was made by Mrs. Barton, seconded by Mr. Elliott, to approve Resolution 2017-11 authorizing the execution of the Master Agreement for Casting Adjustments with PennDOT and designating an authorized signatory. None opposed. Motion approved 5-0.

A motion was made by Mr. Elliott, seconded by Ms. Smith to accept the Solicitor's report. None opposed. Motion approved 5-0.

PLANT ENGINEER'S REPORT – EBERT ENGINEERING, INC.:

The Plant Engineer's report was reviewed and discussed with the Board Members.

A motion was made by Ms. Smith, seconded by Mrs. Reilly to accept the Plant Engineer's report. None opposed. Motion approved 5-0.

EXECUTIVE DIRECTOR'S REPORT:

The Executive Director's report was reviewed and discussed with the Board Members.

Mr. Clark reviewed and discussed a monthly usage statistics report for the month of October from Invoice Cloud.

Mr. Clark discussed the issue of the bills for West Conshohocken not calculating correctly and that the issue appears to be resolved and we are preparing to print and mail the bills no later than Monday, October 30, 2017.

A motion was made by Ms. Smith, seconded by Mrs. Barton to adopt the 2018 Budget. None opposed. Motion approved 5-0.

A motion was made by Mr. Elliott, seconded by Mrs. Reilly to authorize the Executive Director to do a rate study. None opposed. Motion approved 5-0.

Mr. Clark discussed moving the December meeting to December 13, 2017 at 6:00 p.m. and all agreed.

A motion was made by Mrs. Reilly, seconded by Ms. Smith to accept the Executive Director's report. None opposed. Motion approved 5-0.

COLLECTIONS & MAINTENANCE REPORTS:

The Collections and Maintenance reports were reviewed and discussed with the Board Members.

A motion was made by Mr. Elliott, seconded by Mrs. Barton to accept the Collections and Maintenance Reports. None opposed. Motion approved 5-0.

ADJOURNMENT:

There being no further business to come before the Board, it was moved by Mrs. Barton, seconded by Mr. Elliott all voting “Aye” to adjourn the meeting. None opposed. Motion approved 5-0. Adjournment occurred at 7:35 p.m.

Respectfully submitted,

Angela Madle Long

