

**MINUTES OF THE
STATED MEETING
March 17, 2011**

The Stated Meeting of the Borough of Conshohocken Authority was held at the Authority Building on March 17, 2011 and called to order at 6:30 PM by Mr. Felix Raimondo. The Meeting was opened with the Pledge of Allegiance and an Invocation.

PRESENT WERE: Chairman-Mr. Felix Raimondo, Vice-Chairman-Mr. James Mullen, Treasurer-Mrs. Bernadette Wallace, Secretary-Ms. Carol Smith, Board Member-Mr. Barry Mellor, Solicitor-Mr. Mike Clarke from Rudolph, Clarke & Kirk, LLC, Authority Director-Mr. David Busch & Office Administrator-Mrs. Lauri Halderson from Keystone Alliance, Plant Manager-Mr. Stephen Clark, Recording Secretary-Ms. Mary Ratoskey, Plant Engineer-Mr. Tom Beach from Remington, Vernick, and Beach, Chris Gibbons from Concord Public Finance.

ROLL CALL: Mr. Raimondo, Mr. Mullen, Mr. Mellor, Mrs. Wallace, Ms. Smith.

GUEST:

Mr. Chris Gibbons from Concord Public Finance attended the meeting. After Chairman Raimondo welcomed him to the Authority, Mr. Gibbons presented a proposed Rate Renegotiation with VIST Financial for the Sewer Revenue Bonds Series of 2009. The existing fixed rate of 4.3% would change to 4.0% maturing on 1/15/2017. This change in rate will net a savings to the Authority of \$73,562.11. The rate renegotiation requires no formal closing.

A motion was made by Mr. Mullen and seconded by Ms. Smith to adopt the resolution to renegotiate the rate from 4.3% to 4.0% through 1/15/2017.

ROLL CALL: Mr. Raimondo, Mr. Mullen, Mrs. Wallace, Ms. Smith, Mr. Mellor
All voted yes. Motion carried unanimously.

APPROVAL OF MINUTES:

The minutes of the February 17, 2011 meeting were reviewed.

The meeting went into executive session 6:53 PM.

During executive session, personnel issues were discussed. The board instructed Mr. Busch to work to resolve the grievance filed by Mr. Hicks not to exceed a specified dollar amount.

ROLL CALL: Mr. Raimondo, Mrs. Wallace, Ms. Smith, Mr. Mellor, Mr. Mullen. Mr. Mullen voted no. Motion carried 4-1.

The meeting returned to regular order of business at 7:15 PM.

A motion was made by Ms. Smith and seconded by Mr. Mellor to table the minutes from February 17, 2011 meeting.

ROLL CALL: All voted yes. Motion carried unanimously.

FINANCIAL REPORT:

The vendor bill list was reviewed and discussed by Board Members. The financial report was reviewed and discussed by Board Members.

Ms. Halderson presented to the board the monthly financial report and responded to detailed questions on the authority expenses as well as the current financial status of the authority collection efforts and year to date revenues and expenses.

The board instructed staff to do a price comparison on the current insurance policies.

A motion was made by Mrs. Wallace and seconded by Mr. Mullen to pay the bills in the amount of \$309,455.90.

ROLL CALL: Mr. Raimondo, Mr. Mullen, Mrs. Wallace, Ms. Smith, Mr. Mellor All voted yes. Motion carried unanimously.

A motion was made by Mrs. Wallace and seconded by Mr. Mellor to accept the Financial Report.

ROLL CALL: All voted yes. Motion carried unanimously.

ENGINEER'S REPORT – REMINGTON, VERNICK & BEACH:

Mr. Tom Beach reviewed the engineer's report.

The board directed Remington, Vernick & Beach prepare and have the executive director to execute the 2010 Wasteload Management Report on behalf of the Authority in regards to. A motion was made by Ms. Smith and seconded by Mr. Mellor to authorize David Busch to sign the 2010 Wasteload Management Report document when completed by Remington, Vernick & Beach, on behalf of the Authority.

ROLL CALL: All voted yes. Motion carried unanimously.

A motion was made by Ms. Smith and seconded by Mr. Mullen to accept Remington, Vernick & Beach's proposal to perform design, inspection and bid services for the roof replacement on the chlorine building not to exceed \$10,100.00.

ROLL CALL: All voted yes. Motion carried unanimously.

A motion was made by Mr. Mullen and seconded by Ms. Smith to authorize an additional approval letter from Remington, Vernick & Beach to be sent to the contractor for 110 East Hector Street project. This letter would be reviewed and approved by the Plant Manager Stephen Clark and Collections Supervisor Ventura Colon before sending to allow the connection to the sanitary sewer system.

ROLL CALL: All voted yes. Motion carried unanimously.

A motion was made by Mr. Mullen and seconded by Mrs. Wallace to accept Engineer's Report from Remington, Vernick & Beach.

ROLL CALL: All voted yes. Motion carried unanimously.

SOLICITORS REPORT:

Mr. Clarke reviewed his report.

Mr. Clarke reviewed the status of the Community Garden, proposed by the EAC, located at 417 E. Elm Street. It was noted that a Phase I Environmental study was performed on the property, noting no environmental issues. The Board directed Mr. Clarke to go to the zoning hearing board to proceed with a variance to enable the altered use of the property and to draw up an agreement with the EAC. Mr. Clarke suggested a fence be installed at the back of the property to secure the significant slope at the back of the property.

A motion was made by Ms. Smith and seconded by Mrs. Wallace to authorize Mike Clarke to attend the Borough of Conshohocken Zoning Hearing Board to apply for a variance, and to draw up an agreement with the EAC for the use of the property.

ROLL CALL: All voted yes. Motion carried unanimously.

A motion was made by Mrs. Wallace and seconded by Ms. Smith to accept Solicitors Report.

ROLL CALL: All voted yes. Motion carried unanimously.

DIRECTOR'S REPORT:

Mr. Busch reviewed his report.

A motion was made by Mr. Mellor and seconded by Mrs. Smith to approve the Authority Director's Report.

ROLL CALL: All voted yes. Motion carried unanimously.

PLANT MANAGER'S REPORT:

Stephen Clark reviewed his report.

A motion was made by Mrs. Wallace and seconded by Ms. Smith to accept Plant Manager's Report.

ROLL CALL: All voted yes. Motion carried unanimously.

COLLECTIONS REPORT:

A motion was made by Ms. Smith and seconded by Mr. Mellor to accept the Collections Report.

ROLL CALL: All voted yes. Motion carried unanimously.

MAINTENANCE REPORT:

A motion was made by Mr. Mullen and seconded by Mr. Mellor to accept the Maintenance Report.

ROLL CALL: All voted yes. Motion carried unanimously.

A motion was made by Mrs. Wallace and seconded by Mr. Mullen that the meeting be adjourned.

ROLL CALL: All voted yes. Motion carried unanimously.

