

**MINUTES OF THE
STATED MEETING
JUNE 16, 2011**

The Stated Meeting of the Borough of Conshohocken Authority was held at the Authority Building on June 16, 2011 and called to order at 6:30 PM by Mr. Felix Raimondo. The Meeting was opened with the Pledge of Allegiance.

PRESENT WERE: Chairman-Mr. Felix Raimondo, Vice-Chairman-Mr. James Mullen, Treasurer-Mrs. Bernadette Wallace, Secretary-Ms. Carol Smith, Board Member-Mr. Barry Mellor, Solicitor-Mr. Mike Clarke & Melissa Fiala from Rudolph, Clarke & Kirk, LLC, Authority Director-Mr. David Busch & Office Administrator-Mrs. Lauri Halderson from Keystone Alliance Consulting, Plant Manager-Mr. Stephen Clark, Recording Secretary-Ms. Mary Ratoskey, Plant Engineer-Mr. Tom Beach from Remington, Vernick, and Beach.

ROLL CALL: Mr. Raimondo, Mr. Mullen, Mr. Mellor, Mrs. Wallace, Ms. Smith.

PUBLIC COMMENT:

Resident Andrew Rothenberger from the 600 block of East Hector Street attended the meeting. After Chairman Felix Raimondo and all who were present welcomed him to the Authority, Mr. Rothenberger proceeded to address the odor issue he is dealing with. Plant manager Mr. Stephen Clark explained the projects that the plant is undergoing and the steps he is taking with reducing the odor situation.

APPROVAL OF MINUTES:

The minutes of the May 19, 2011 meeting were reviewed.

A motion was made by Ms. Smith and seconded by Mr. Mellor to approve the May 19, 2011 meeting minutes.

ROLL CALL: All voted yes. Motion carried unanimously.

FINANCIAL REPORT:

The vendor bill list was reviewed and discussed by Board Members. The financial report was reviewed and discussed by Board Members.

A motion was made by Ms. Smith and seconded by Mr. Mellor to pay the bills in the amount of \$256,809.66.

ROLL CALL: Mr. Raimondo, Mr. Mullen, Mrs. Wallace, Ms. Smith, Mr. Mellor
All voted yes. Motion carried unanimously.

SOLICITORS REPORT:

Mr. Clarke reviewed his report.

A motion was made by Mr. Mullen and seconded by Mrs. Wallace to approve the signing of the lease agreement with the Borough of Conshohocken for the Community Garden project to occupy a piece of ground on the Borough of Conshohocken Authority property.

ROLL CALL: All voted yes. Motion carried unanimously.

A motion was made by Mr. Mullen and seconded by Ms. Smith to give Mr. Clarke permission to obtain judgments against customers with extremely delinquent accounts and prior liens. The criterion for pursuing customers with this approach was customers with outstanding balances greater than \$1,000 who have not made any payments within the last 6 months.

ROLL CALL: All voted yes. Motion carried unanimously.

A motion was made by Mr. Mullen and seconded by Ms. Smith to accept Solicitors Report.

ROLL CALL: All voted yes. Motion carried unanimously.

ENGINEER'S REPORT – REMINGTON, VERNICK & BEACH:

Mr. Tom Beach reviewed the engineer's report.

There was a discussion between Mr. Beach and Mr. Clarke pertaining to the delinquent Escrow accounts.

Mr. Raimondo asked that the following be reflected in the minutes:

1. Mr. Clarke is to go after Freedley Square
2. Mr. Beach is to look at the Bond issue

A motion was made by Mrs. Wallace and seconded by Ms. Smith to authorize Remington, Vernick & Beach to proceed with the work outlined in the local limits proposal submitted.

ROLL CALL: All voted yes. Motion carried unanimously.

A motion was made by Mr. Mullen and seconded by Mrs. Wallace to accept Engineer's Report from Remington, Vernick & Beach.

ROLL CALL: All voted yes. Motion carried unanimously.

DIRECTOR'S REPORT:

Mr. Busch reviewed his report. He stated that the Annual Audit for 2010 is complete and will be sent to DCED in Harrisburg as required.

A motion was made by Mr. Muller and seconded by Mr. Mellor to accept the Authority Director's Report.

ROLL CALL: All voted yes. Motion carried unanimously.

PLANT MANAGER'S REPORT:

Mr. Clark reviewed his report. He then reviewed the data sheets that were taken from the new odor devices. He explained how to read the measurements on the charts and what they mean.

A motion was made by Mrs. Wallace and seconded by Ms. Smith to accept Plant Manager's Report.

ROLL CALL: All voted yes. Motion carried unanimously.

COLLECTIONS REPORT:

A motion was made by Mrs. Wallace and seconded by Mr. Mullen to accept the Collections Report.

ROLL CALL: All voted yes. Motion carried unanimously.

MAINTENANCE REPORT:

A motion was made by Mr. Mullen and seconded by Ms. Smith to accept the Maintenance Report.

ROLL CALL: All voted yes. Motion carried unanimously.

A motion was made by Mr. Mullen and seconded by Ms. Smith that the meeting be adjourned.

ROLL CALL: All voted yes. Motion carried unanimously.

