

**MINUTES OF THE  
STATED MEETING  
July 23, 2012**

The regularly scheduled Authority meeting was rescheduled to July 23, 2012. The Stated Meeting of the Borough of Conshohocken Authority was held at the Authority Building on July 23, 2012 and called to order at 6:30 PM by Mr. Felix Raimondo. The Meeting was opened with the Pledge of Allegiance and an Invocation.

**PRESENT WERE:** Chairman-Mr. Felix Raimondo, Vice-Chairman-Mrs. Bernadette Wallace, Secretary- Mr. Mark Danek, Treasurer- Mrs. Carol Smith, Board Member- Mr. James Mullen, Solicitor-Mr. Mike Clarke from Rudolph, Clarke & Kirk, LLC, Authority Director-Mr. David Busch & Office Administrator-Mrs. Lauri Halderson from Keystone Alliance, Plant Manager-Mr. Stephen Clark, and Plant Engineer- Mr. Thomas Beach from Remington & Vernick Engineers, Auditor - Mrs. Cathy Seiler – Gold, Gocial, Gerstein.

**ROLL CALL:** Mr. Raimondo, Mrs. Wallace, Ms. Smith, Mr. Mullen, Mr. Danek

**PUBLIC COMMENT:**

Kevin Murphy from 122 W. 4<sup>th</sup> Avenue and Barbara Cardamone from 120 W. 4<sup>th</sup> Avenue were present at the meeting. Mr. Murphy attended the June 2012 meeting to discuss issues he is having at his property with sewer back-ups.

Mr. Murphy updated the board on what progress he has made with flushing the line and having a plumber onsite to look at the sewer line.

The Board informed Mr. Murphy and Mrs. Cardamone that the Authority will extend the lateral with a tax parcel assessment. There are six (6) parcels connected to the private sewer line that would be affected by the extension of the sewer line. The Authority has offered financing for assessment with a term up to five (5) years at a 4% interest rate. The Board directed R&V to draw up numbers for the cost to extend the sewer line for the September 2012 meeting.

The owners will be responsible for obtaining a licensed plumber to connect to the new sewer line. The owner will be responsible for all costs to connect to the sewer line.

### **AUDIT REPORT:**

Mrs. Cathy Seiler from Gold, Gocial, Gerstein reviewed her written report.

Gold, Gocial, Gerstein completed the 2011 Audit.

The DCED report was be filed by the June 30, 2012 deadline.

Mrs. Seiler noted no deficiencies in the 2011 Audit. All deficiencies noted on the May 20, 2011 audit letter have been resolved by staff.

Mrs. Seiler highlighted the following key items from the audit;

- The statement of doubtful account has been reduced. All accounts are considered 100% collectable based on these new lien and judgment procedures implemented by staff.
- There was a significant increase in receivables due to the disputed items with Plymouth Township. The Authority is taking every measure to ensure this money will be collected from Plymouth Township.
- During 2011, the Authority was reimbursed by its insurance carrier for \$100,000 in settlement of an insurance claim related to the unauthorized transactions.
- The Sewer Revenue note increased in 2011. The Authority drew money to pay for the construction projects at the plant.
- Included in the 2011 Audit is the Management Discussion and Analysis. The 2012 MDNA will include a budget to actual comparison.

### **APPROVAL OF MINUTES:**

The minutes of the June 21, 2012 meeting were reviewed.

A motion was made by Ms. Smith and second by Mrs. Wallace to approve the June 21, 2012 meeting minutes.

**ROLL CALL:** All voted yes. Motion carried 5-0.

### **FINANCIAL REPORT:**

The vendor bill list was reviewed and discussed with the Board Members.

A motion was made by Mr. Danek and second by Mrs. Wallace to pay the bills in the amount of \$131,634.24.

**ROLL CALL:** Mr. Raimondo, Mrs. Wallace, Ms. Smith, Mr. Mullen, Mr. Danek

Motion carried 5-0.

The Financial Report was reviewed and discussed with the Board Members.

A motion was made by Ms. Smith and second by Mr. Danek to approve the July Financial Report.

**ROLL CALL:** All voted yes. Motion carried 5-0.

**SOLICITORS REPORT:**

Mr. Clarke reviewed the Solicitor's written report.

Mr. Clarke discussed the status of the delinquent accounts.

A motion was made by Mr. Danek and second by Ms. Smith to authorize Mr. Clarke to file a break and enter order for the property located at 359 Spring Mill Avenue.

**ROLL CALL:** All voted yes. Motion carried 5-0.

A motion was made by Mr. Danek and second by Ms. Smith to authorize Mr. Clarke to schedule a sheriff sale for the property located at 369 E. Elm Street.

**ROLL CALL:** All voted yes. Motion carried 5-0.

On July 10, 2012 a meeting was held with Montgomery Chemical in regards to outstanding violations, surcharges and fines. Montgomery Chemical proposed a payment in the amount of \$24,000 to satisfy all outstanding violations, surcharges and fines. Montgomery Chemical is not contesting the violations; they are due to an error in the permit application.

A motion was made by Ms. Smith and second by Mr. Danek to accept the \$24,000 offer from Montgomery Chemical to settle all amounts owed to the Authority.

**ROLL CALL:** Mr. Raimondo, Mrs. Wallace, Ms. Smith, Mr. Danek voted yes, Mr. Mullen voted no. Motion carried 4-1.

Resolution 2012-06 was discussed and reviewed with to the board. A motion was made by Mrs. Wallace and second by Ms. Smith to approve Resolution 2012-06.

**ROLL CALL:** All voted yes. Motion carried 5-0.

A motion was made by Ms. Mullen and second by Mr. Danek to accept Solicitors Report.

**ROLL CALL:** All voted yes. Motion carried 5-0.

Mr. Clarke discussed the issue with the Millenium Riverwalk project. Authority staff noted grit and unidentified objects in the sewer main located at the Millenium Riverwalk site. The property changed hands with the new owner listed as JP Morgan without the sewer line being dedicated. Mr. Danek made a motion to institute a suit against the owner of Millenium Riverwalk.

**ROLL CALL:** All voted yes. Motion carried 5-0.

**ENGINEER'S REPORT – REMINGTON, VERNICK & BEACH:**

Mr. Czekanski reviewed the engineer's written report.

A motion was made by Mrs. Wallace and second by Mr. Mullen to accept Engineer's Report from Remington, Vernick & Beach.

**ROLL CALL:** All voted yes. Motion carried 5-0.

**DIRECTOR'S REPORT:**

Mr. Busch reviewed his written report.

A motion was made by Mr. Danek and second Ms. Smith to approve the Authority Director's Report.

**ROLL CALL:** All voted yes. Motion carried 5-0.

**PLANT MANAGER'S REPORT:**

Stephen Clark reviewed his written report.

A motion was made by Mrs. Wallace and second Mr. Danek or to accept the Plant Manager's Report.

**ROLL CALL:** All voted yes. Motion carried 5-0.

**COLLECTIONS REPORT:**

A motion was made by Mr. Mullen and second Mrs. Wallace to accept the Collections Report.

**ROLL CALL:** All voted yes. Motion carried 5-0.

**MAINTENANCE REPORT:**

A motion was made by Mr. Mullen and second Mrs. Wallace to accept the Maintenance Report.

**ROLL CALL:** All voted yes. Motion carried 5-0.

A motion was made at 8:37 p.m. by Mr. Mullen and second Mrs. Wallace to adjourn the meeting into Executive Session to discuss personnel matters.

**ROLL CALL:** All voted yes. Motion carried 5-0.