

**MINUTES OF THE
STATED MEETING
NOVEMBER 15, 2012**

The Stated Meeting of the Borough of Conshohocken Authority was held at the Authority Building on November 15, 2012 and called to order at 6:30 PM by Mr. Felix Raimondo. The Meeting was opened with the Pledge of Allegiance and an Invocation.

PRESENT WERE: Chairman-Mr. Felix Raimondo, Vice-Chairman-Mrs. Bernadette Wallace, Secretary- Mr. Mark Danek, Board Member- Mr. James Mullen, Solicitor-Mr. Mike Clarke from Rudolph, Clarke & Kirk, LLC, Authority Director-Mr. David Busch & Office Administrator-Mrs. Lauri Halderson from Keystone Alliance, Plant Manager-Mr. Stephen Clark, and Plant Engineer- Mr. Richard Czekanski from Remington & Vernick Engineers.

ROLL CALL: Mr. Raimondo, Mrs. Wallace, Mr. Mullen, Mr. Danek
Ms. Smith was not present at the meeting.

PUBLIC COMMENT:

Jared Renshaw, W 4th Avenue was present at the meeting to discuss the on-going progress regarding the sewer line on West 4th avenue. Mr. Renshaw was very concerned about the costs associated with line, and why it is now his responsibility to pay for a portion of the line. Mr. Richard Czekanski will provide bid design documents for the December 2012 Authority meeting.

Al Rossi from Al Rossi Construction was present at the meeting to discuss a construction project his company is doing in the Borough. Mr. Rossi is requesting a credit of what he feels to be seven existing connections to the main. Mr. Rossi stressed to the board that the current owner purchased the property years ago with eight homes on it. The owner then demolished the homes and built one home on the site.

APPROVAL OF MINUTES:

The minutes of the October 18, 2012 meeting were reviewed.

A motion was made by Mr. Danek and second by Mr. Mullen to approve the October 18, 2012 meeting minutes.

ROLL CALL: Mr. Raimondo, Mrs. Wallace, Mr. Mullen, Mr. Danek

All voted yes. Motion carried 4-0.

FINANCIAL REPORT:

The vendor bill list was reviewed and discussed with the Board Members.

A motion was made by Mr. Danek and second by Mr. Mullen to pay the bills in the amount of \$80,107.46.

ROLL CALL: Mr. Raimondo, Mrs. Wallace, Mr. Mullen, Mr. Danek
All voted yes. Motion carried 4-0.

The Financial Report was reviewed and discussed with the Board Members.

A motion was made by Mrs. Wallace and second by Mr. Danek to approve the Financial Report.

ROLL CALL: All voted yes. Motion carried 4-0.

SOLICITORS REPORT:

Mr. Clarke reviewed the Solicitor's written report.

A motion was made by Mr. Mullen and second by Mr. Danek to move the previously scheduled December Authority meeting from December 20, 2012 to December 13, 2012.

ROLL CALL: All voted yes. Motion carried 4-0.

A motion was made by Mrs. Wallace and second by Mr. Mullen to authorize Remington, Vernick and Beach Engineers to design the bid spec documents for the installation of a main extension for the West 4th Avenue project.

ROLL CALL: All voted yes. Motion carried 4-0.

A motion was made by Mr. Danek and second by Mr. Mullen to accept Solicitors Report.

ROLL CALL: All voted yes. Motion carried 4-0.

ENGINEER'S REPORT – REMINGTON, VERNICK & BEACH:

Mr. Czekanski reviewed the engineer's written report.

Mr. Czekanski reviewed the Chemical Supply Bid results. A motion was made by Mr. Danek and second by Mr. Mullen to award the 2013 Chemical Contracts, in accordance with the November 1, 2012 letter, pending solicitor review.

ROLL CALL: All voted yes. Motion carried 4-0.

A motion was made by Mrs. Wallace and second by Mr. Mullen to accept Engineer's Report from Remington, Vernick & Beach.

ROLL CALL: All voted yes. Motion carried 4-0.

DIRECTOR'S REPORT:

Mr. Busch reviewed his written report.

Mr. Busch discussed the Holiday luncheon with the board. The board directed Mr. Busch to have the holiday luncheon on December 20, 2012.

Mr. Busch presented the Board with the 2013 Preliminary Budget. Mr. Busch discussed options to reduce the current rates for sewer charges. Mr. Busch discussed possible options of reducing the sewer service charge from \$67 to \$52 as well as changing the service charge to an EDU based charge. This will be discussed further at future meetings.

A motion was made by Mr. Danek and second by Mr. Mullen to approve the 2013 Budget.

ROLL CALL: All voted yes. Motion carried 4-0.

A motion was made by Mr. Danek and second by Mrs. Wallace to approve the Authority Director's Report.

ROLL CALL: All voted yes. Motion carried 4-0.

PLANT MANAGER'S REPORT:

A motion was made by Mr. Mullen and second by Mr. Danek or to accept the Plant Manager's Report.

ROLL CALL: All voted yes. Motion carried 4-0.

COLLECTIONS REPORT:

A motion was made by Mr. Mullen and second by Mr. Danek to accept the Collections Report.

ROLL CALL: All voted yes. Motion carried 4-0.

MAINTENANCE REPORT:

A motion was made by Mr. Mullen and second by Mr. Danek to accept the Maintenance Report.

ROLL CALL: All voted yes. Motion carried 4-0.

A motion was made by Mrs. Wallace and second Mr. Mullen to go into executive session to discuss two personnel matters.

ROLL CALL: All voted yes. Motion carried 4-0.

The board came out of executive session. A motion was made by Mr. Mullen and second Mr. Danek to adjourn the meeting at 9:10 p.m.

ROLL CALL: All voted yes. Motion carried 4-0.