

**MINUTES OF THE
STATED MEETING
JANUARY 17, 2013**

The Stated Meeting of the Borough of Conshohocken Authority was held at the Authority Building on January 17, 2013 and called to order at 6:35 PM by Mr. Felix Raimondo. The Meeting was opened with the Pledge of Allegiance and an Invocation.

PRESENT WERE: Chairman-Mr. Felix Raimondo, Vice-Chairman-Mrs. Bernadette Wallace, Secretary- Mr. Mark Danek, Treasurer- Mrs. Carol Smith, Board Member- Mr. James Mullen., Solicitor-Mr. Mike Clarke from Rudolph, Clarke & Kirk, LLC, Authority Director-Mr. David Busch & Office Administrator-Mrs. Lauri Halderson from Keystone Alliance, Plant Manager-Mr. Stephen Clark, and Plant Engineer- Mr. Richard Czekanski from Remington & Vernick Engineers.

ROLL CALL: Mr. Raimondo, Mrs. Wallace, Ms. Smith, Mr. Mullen, Mr. Danek

RE-ORGANIZATION: Mr. Clarke began the meeting with the re-organization of the Authority Board.

CHAIRMAN:

Ms. Smith nominated Mr. Raimondo to be Chairman of the Board and second by Mrs. Wallace. No other nominations were made for Chairman.

ROLL CALL: Mr. Raimondo, Mrs. Wallace, Ms. Smith, Mr. Mullen, Mr. Danek

Mr. Raimondo was elected as Chairman of the Board for 2013. Motion carried 5 - 0.

VICE-CHAIRMAN:

Mrs. Wallace nominated Ms. Smith to be Vice-Chairman of the Board and second by Mr. Mullen. No other nominations were made for Vice-Chairman.

ROLL CALL: Mr. Raimondo, Mrs. Wallace, Ms. Smith, Mr. Mullen, Mr. Danek

Ms. Smith was elected as Vice- Chairman of the Board for 2013. Motion carried 5 - 0.

SECRETARY:

Ms. Smith nominated Mrs. Wallace for Secretary of the Board and second by Mr. Danek. No other nominations were made for Secretary.

ROLL CALL: Mr. Raimondo, Mrs. Wallace, Ms. Smith, Mr. Mullen, Mr. Danek

Ms. Smith was elected as Secretary of the Board for 2013. Motion carried 5 - 0.

TREASURER:

Ms. Smith nominated Mr. Danek to be Treasurer of the Board and second by Mrs. Wallace. No other nominations were made for Treasurer.

ROLL CALL: Mr. Raimondo, Mrs. Wallace, Ms. Smith, Mr. Mullen, Mr. Danek

Ms. Smith was elected as Treasurer of the Board for 2013. Motion carried 5 - 0.

SOLICITOR:

Mr. Mullen nominated Rudolph, Clarke and Kirk, LLC to be elected as the Solicitor of the Borough of Conshohocken Authority and second by Ms. Smith. No other nominations were made for Solicitor.

ROLL CALL: Mr. Raimondo, Mrs. Wallace, Ms. Smith, Mr. Mullen, Mr. Danek

Rudolph, Clarke and Kirk LLC were elected as Solicitor of the Borough of Conshohocken for 2013. Motion carried 5 - 0.

ENGINEER:

Mr. Mullen nominated Remington & Vernick Engineers to be elected as the Engineer of the Borough of Conshohocken Authority and second by Mrs. Wallace. No other nominations were made for Authority Engineer.

ROLL CALL: Mr. Raimondo, Mrs. Wallace, Ms. Smith, Mr. Mullen, Mr. Danek

Remington & Vernick Engineers were elected as Engineer of the Borough of Conshohocken Authority for 2013. Motion carried 5 - 0.

EXECUTIVE DIRECTOR:

Mr. Mullen nominated Keystone Alliance Consulting to be elected as the Executive Director of the Borough of Conshohocken Authority and second by Ms. Smith. No other nominations were made for Executive Director.

ROLL CALL: Mr. Raimondo, Mrs. Wallace, Ms. Smith, Mr. Mullen, Mr. Danek

Keystone Alliance Consulting were elected as Executive Director of the Borough of Conshohocken Authority for 2013. Motion carried 5 - 0.

MEETING DATES:

A motion was made by Ms. Smith and Second by Mr. Mullen to hold the Monthly Authority meetings on the third Thursday of each month at 6:30 P.M. at the Borough of Conshohocken Authority Office located at 601 E. Elm Street, Conshohocken.

ROLL CALL: Mr. Raimondo, Mrs. Wallace, Ms. Smith, Mr. Mullen, Mr. Danek

Motion carried 5 - 0.

PUBLIC COMMENT:

Kevin Murphy, 122 W 4th Avenue attended the meeting. Mr. Murphy requested an update on the W. 4th Avenue sewer project. The Board reviewed the bid results with Mr. Murphy as well as discussing the possible cap to the project cost impact to the customers.

APPROVAL OF MINUTES:

The minutes of the December 13, 2012 meeting were reviewed.

A motion was made by Mr. Danek and second by Ms. Smith to approve the December 13, 2012 meeting minutes.

ROLL CALL: Mr. Raimondo, Mrs. Wallace, Ms. Smith, Mr. Mullen, Mr. Danek
Motion carried 5-0.

FINANCIAL REPORT:

The vendor bill list was reviewed and discussed with the Board Members.

A motion was made by Ms. Smith and second by Mr. Danek to pay the bills in the amount of \$109,610.78.

ROLL CALL: Mr. Raimondo, Mrs. Wallace, Ms. Smith, Mr. Mullen, Mr. Danek
Motion carried 5-0.

The Financial Report was reviewed and discussed with the Board Members.

A motion was made by Mr. Danek and second by Ms. Smith to approve the Financial Report.

ROLL CALL: All voted yes. Motion carried 5-0.

SOLICITORS REPORT:

Mr. Clarke reviewed the Solicitor's written report.

Mr. Clarke discussed a legal letter received by Mr. Clarke's office from A. Rossi Construction's attorney. The letter requested credit for seven (7) EDUs. The board directed Mr. Clarke to respond to A. Rossi's attorney, stating the Board has declined the request for EDU credit.

DJB PROPERTIES, LP: DEVELOPER AGREEMENT:

Mr. Clarke reviewed DJB Properties, LP project located at 381 E Hector Street. A motion was made by Mr. Danek and second by Mrs. Wallace to execute the contract for Professional Services as prepared by the Authority Solicitor, between the Authority and DJB Properties LP concerning property located at 381 E Hector Street, subject to receipt by the Authority of all payments required of the Developer under the terms of the Agreement for engineer, legal and administrative fees, and all other items deemed necessary by the Executive Director and duly executed copies of the Agreement.

ROLL CALL: All voted yes. Motion carried 5-0.

A motion was made by Mr. Mullen and second by Mr. Danek to accept Solicitors Report.

ROLL CALL: All voted yes. Motion carried 5-0.

ENGINEER'S REPORT – REMINGTON, VERNICK & BEACH:

Mr. Czekanski reviewed the engineer's written report.

Mr. Czekanski discussed the bid results for the West 4th Avenue sanitary sewer extension project dated January 17, 2013.

The Board had a general discussion regarding the West 4th Avenue Sewer Project.

A motion was made by Mr. Raimondo and second by Mr. Danek to issue the Notice of Intent to Award the bid to BP Paterson, Inc. pending the review for the Responsible Contractors requirements.

ROLL CALL: All voted yes. Motion carried 5-0.

A motion was made by Mrs. Wallace and second by Mr. Danek to accept Engineer's Report from Remington, Vernick & Beach.

ROLL CALL: All voted yes. Motion carried 5-0.

DIRECTOR'S REPORT:

Mr. Busch reviewed his written report.

A motion was made by Mr. Mullen and second by Mrs. Wallace to approve the Authority Director's Report.

ROLL CALL: All voted yes. Motion carried 5-0.

PLANT MANAGER'S REPORT:

A motion was made by Mrs. Wallace and second by Mr. Danek or to accept the Plant Manager's Report.

ROLL CALL: All voted yes. Motion carried 5-0.

COLLECTIONS REPORT:

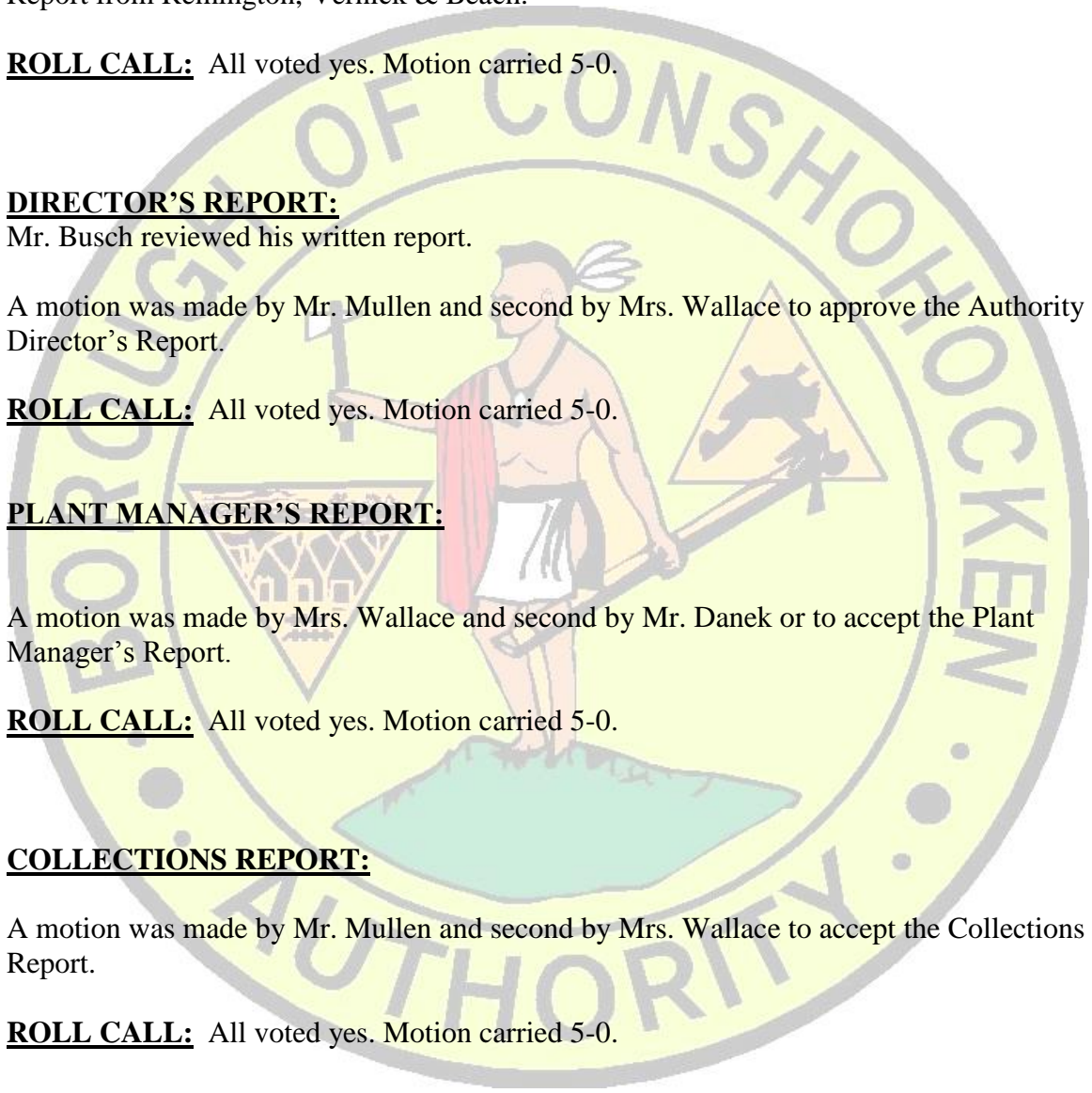
A motion was made by Mr. Mullen and second by Mrs. Wallace to accept the Collections Report.

ROLL CALL: All voted yes. Motion carried 5-0.

MAINTENANCE REPORT:

A motion was made by Mrs. Wallace and second by Ms. Smith to accept the Maintenance Report.

ROLL CALL: All voted yes. Motion carried 5-0.



A motion was made by Mr. Danek and second by Mrs. Wallace to adjourn the meeting at 8:55 p.m.

ROLL CALL: All voted yes. Motion carried 5-0.

