

**MINUTES OF THE
STATED MEETING
FEBRUARY 20, 2014**

The Stated Meeting of the Borough of Conshohocken Authority was held at the Authority Building on February 20, 2014 and called to order at 6:48 PM by Chairman, Mr. Felix Raimondo

The Meeting was opened with the Pledge of Allegiance and an Invocation.

PRESENT WERE: Chairman, Mr. Felix Raimondo-Vice Chair, Mr. Mark Danek-Treasurer- Mrs. Carol Smith, Secretary, Mr. Matthew Kelly, Board Member, Ms. Anita Barton, Solicitor- Ms. Lauren Gallagher from Rudolph Clarke, LLC, Authority Director-Mr. David Busch of Keystone Alliance, Plant Engineer- Mr. Fred Gerloff of Remington, Vernick and Beach and Special Project Engineer, Mr. Michael McRee of CKS Engineering, Inc., Gail Gordon of Keystone-Alliance.

ROLL CALL: Mr. Raimondo, Ms. Smith, Mr. Danek, Mr. Kelly, Ms. Barton
Mr. Raimondo, Ms. Smith, Mr. Danek, Ms. Barton were present and Mr. Kelly arrived at 7:00 PM.

PUBLIC COMMENT: - No Public was Present

APPROVAL OF MINUTES:

The Board reviewed the January 16th Minutes.

A motion was made by Mr. Danek and second by Ms. Smith to approve the January 16, 2014 Minutes

ROLL CALL: All voted yes. Motion carried 4-0

FINANCIAL REPORT:

The vendor bill list was reviewed and discussed with the Board Members

A motion was made by Ms. Smith and second by Mr. Kelly to pay the bills in the amount of \$241,074.95.

ROLL CALL: Ms Barton, Ms. Smith, Mr. Kelly, Mr. Danek Mr. Raimondo
Motion carried 5-0.

The Financial Report was reviewed and discussed with the Board Members.

A motion was made by Ms. Barton and second by Mr. Kelly to approve the Financial Report.

ROLL CALL: All voted yes. Motion carried 5-0.

SOLICITORS REPORT:

Ms. Gallagher reviewed the Solicitor's written report.

Ms. Gallagher presented a proposed ordinance to the Board regarding rental properties in arrears of their sewer payments and requested the Board's direction to present the ordinance to the Borough's solicitor for review. The Board so directed.

Ms. Gallagher advised the Board that letters were going out to the affected property owners on East Hector Street advising that special meeting will be held at the Authority office on March 5th, 2014 at 2:00 PM and March 20th, 2014 at 5:30 PM to answer any questions on the sewer repairs needed.

A motion was made by Mr. Danek and second by Ms. Barton to accept the Solicitors Report.

ROLL CALL: All voted yes. Motion carried 5-0.

ENGINEER'S REPORT – REMINGTON, VERNICK & BEACH:

Mr. Fred Gerloff reviewed the engineer's written report.

Mr. Fred Gerloff reviewed the Polymer Bids with the Board.

A motion was made by Ms. Barton and second by Mr. Danek to award the Polymer contract to the lowest bidder, George S. Coyne Chemical Co., Inc for 2 years in the amount of 14,469.20.

ROLL CALL: Ms Barton, Ms. Smith, Mr. Kelly, Mr. Danek Mr. Raimondo
Motion carried 5-0.

A motion was made by Ms. Smith and second by Mr. Danek to accept the Authority Engineers report.

ROLL CALL: All voted yes. Motion carried 5-0.

ENGINEER'S REPORT – CKS Engineers, Inc.:

Mr. McGee reviewed the engineer's written report.

A motion was made by Mr. Kelly and second by Ms. Barton to approve payment #2 in the amount of \$23,805.00 to Video Pipe service for the Collection System Project.

ROLL CALL: Ms. Barton, Ms. Smith, Mr. Danek, Mr. Kelly, Mr. Raimondo
Motion carried 5-0.

A motion was made by Ms. Smith and second by Mr. Kelly to approve change order #1 for a unit price for CIPP lining At 125 per foot over the standard 4-foot length to be used on a discretionary basis.

ROLL CALL: Ms. Barton, Ms. Smith, Mr. Danek, Mr. Kelly, Mr. Raimondo
Motion carried 5-0.

A motion was made by Mr. Kelly and second by Ms. Smith to accept the Special Projects Engineers report.

ROLL CALL: All voted yes. Motion carried 5-0.

DIRECTOR'S REPORT:

Mr. Busch reviewed his written report.

Mr. Busch discussed the GIS proposals with the Board and advised after internal review that staff felt the Authority should proceed with the proposal from CKS.

A motion was made by Ms. Smith and second by Mr. Kelly to award the GIS contract to CKS Engineering in the amount of \$13,850.00

ROLL CALL: Ms. Barton, Ms. Smith, Mr. Danek, Mr. Kelly, Mr. Raimondo
Motion carried 5-0.

Mr. Busch requested the Board approve a small checking account with the signers to be Mr. David Busch and Mr. Steven Clark for small purchases that require immediate attention by the Authority in between meeting dates. The Board agreed.

A motion was made by Ms. Smith and second by Ms. Barton to accept the Director's report.

ROLL CALL: All voted yes. Motion carried 5-0.

PLANT MANAGER'S REPORT:

The Board reviewed the Plant Manager's report

A motion was made by Mr. Kelly and second by Ms. Smith to accept the Plant Manager's Report.

ROLL CALL: All voted yes. Motion carried 5-0.

COLLECTIONS REPORT:

The Board reviewed the Collections report

A motion was made by Ms. Smith and second by Ms. Barton to accept the Collections Report.

ROLL CALL: All voted yes. Motion carried 5-0.

MAINTENANCE REPORT:

The Board reviewed the Maintenance report

A motion was made by Ms. Barton and second by Mr. Kelly to accept the Maintenance Report.

ROLL CALL: All voted yes. Motion carried 5-0.

Board Member, Ms. Carol Smith asked the Board to promote and support the Schuylkill River Authority's endeavors.

A motion was made by Mr. Danek and second by Mr. Kelly to adjourn the meeting at 8:07 p.m.

ROLL CALL: All voted yes. Motion carried 5-0.