

**MINUTES OF THE  
STATED MEETING  
MARCH 20, 2014**

**The Stated Meeting of the Borough of Conshohocken Authority was held at the Authority Building on March 20, 2014 and called to order at 6:39 PM by Chairman, Mr. Felix Raimondo**

**The Meeting was opened with the Pledge of Allegiance and an Invocation.**

**PRESENT WERE:** Chairman, Mr. Felix Raimondo-Vice Chair, Mr. Mark Danek-Secretary, Mr. Matthew Kelly, Board Member, Ms. Anita Barton, Solicitor- Mr. Michael Clarke & Ms. Lauren Gallagher from Rudolph Clarke, LLC, Authority Director-Mr. David Busch of Keystone Alliance, Plant Manager- Steven Clark, Plant Engineer- Mr. Fred Gerloff of Remington, Vernick and Beach and Special Project Engineer, Mr. Michael McRee of CKS Engineering, Inc., Gail Gordon of Keystone-Alliance.

**ROLL CALL:** Mr. Raimondo, Ms. Smith, Mr. Danek, Mr. Kelly, Ms. Barton  
Mr. Raimondo, Mr. Danek, Mr. Kelly & Ms. Barton were present

**PUBLIC COMMENT:** - No Public was Present

**APPROVAL OF MINUTES:**

The Board reviewed the February 20,2014 Minutes.

A motion was made by Mr. Danek and second by Mr. Kelly to approve the February 20, 2014 Minutes

**ROLL CALL:** All voted yes. Motion carried 4-0

**FINANCIAL REPORT:**

The vendor bill list was reviewed and discussed with the Board Members

A motion was made by Mr. Danek and second by Ms. Barton to pay the bills in the amount of \$267,223.85.

**ROLL CALL:** Ms Barton, Mr. Kelly, Mr. Danek, Mr. Raimondo  
Motion carried 4-0.

The Financial Report was reviewed and discussed with the Board Members.

A motion was made by Mr. Danek and second by Mr. Kelly to approve the Financial Report.

**ROLL CALL:** All voted yes. Motion carried 4-0.

**SOLICITORS REPORT:**

Mr. Clarke reviewed the Solicitors report.

Mr. Clarke advised the board that two informational sessions were held for the residents affected by the E. Hector Street project and that no residents attended. He advised the board that a letter would be going out tomorrow to the residents advising them that we need to access their properties. Appraisals of the value of the easements of the affected properties will be completed in the next few weeks.

A motion was made by Mr. Kelly and second by Mr. Danek to accept the Solicitors Report.

**ROLL CALL:** All voted yes. Motion carried 4-0.

**ENGINEER'S REPORT – REMINGTON, VERNICK & BEACH:**

Mr. Fred Gerloff reviewed the engineer's written report.

A motion was made by Ms. Barton and second by Mr. Kelly to accept the Authority Engineers report.

**ROLL CALL:** All voted yes. Motion carried 4-0.

**ENGINEER'S REPORT – CKS Engineers, Inc.:**

Mr. McGee reviewed the engineer's written report.

A motion was made by Mr. Kelly and second by Mr. Danek to approve payment #3 in the amount of \$169,636.20 to Video Pipe service for the Collection System Project.

**ROLL CALL:** Ms. Barton, Mr. Kelly, Mr. Danek, Mr. Raimondo  
Motion carried 4-0.

A motion was made by Mr. Kelly and second by Ms. Barton to direct CKS Engineering to prepare and advertise the bid for the Sewer Line Replacement Project.

**ROLL CALL:** All voted yes. Motion carried 4-0.

A motion was made by Ms. Barton and second by Mr. Kelly to accept the Special Projects Engineers report.

**ROLL CALL:** All voted yes. Motion carried 4-0.

**DIRECTOR'S REPORT:**

Mr. Busch reviewed his written report.

Mr. Busch discussed the PLGIT (Pennsylvania Local Government Investment Trust) P-Card program.

A motion was made by Mr. Kelly and second by Ms. Barton to adopt Resolution 2014-3 authorizing issuance of individual procurement cards.

**ROLL CALL:** All voted yes. Motion carried 4-0.

A motion was made by Mr. Kelly and second by Ms. Barton to accept the Director's report.

**ROLL CALL:** All voted yes. Motion carried 4-0.

**PLANT MANAGER'S REPORT:**

The Board reviewed the Plant Manager's report

A motion was made by Mr. Danek and second by Mr. Kelly to accept the Plant Manager's Report.

**ROLL CALL:** All voted yes. Motion carried 4-0.

**COLLECTIONS REPORT:**

The Board reviewed the Collections report

A motion was made by Mr. Danek and second by Ms. Barton to accept the Collections Report.

**ROLL CALL:** All voted yes. Motion carried 4-0.

**MAINTENANCE REPORT:**

The Board reviewed the Maintenance report

A motion was made by Ms. Barton and second by Mr. Kelly to accept the Maintenance Report.

**ROLL CALL:** All voted yes. Motion carried 4-0.

The Board went into executive session from 7:40 till 7:58 to discuss a personnel matter.

A motion was made by Ms. Barton and second by Mr. Danek to adjourn the meeting at 7:59 P.M.

**ROLL CALL:** All voted yes. Motion carried 4-0.

