

**MINUTES OF THE
STATED MEETING
APRIL 17, 2014**

The Stated Meeting of the Borough of Conshohocken Authority was held at the Authority Building on April 17, 2014 and called to order at 6:34 PM by Chairman, Mr. Felix Raimondo

The Meeting was opened with the Pledge of Allegiance and an Invocation.

PRESENT WERE: Chairman, Mr. Felix Raimondo-Vice Chair, Mr. Mark Danek-Secretary, Mr. Matthew Kelly, Treasurer, Ms. Carol Smith, Solicitor- Mr. Michael Clarke & Ms. Lauren Gallagher from Rudolph Clarke, LLC, Authority Director-Mr. David Busch of Keystone Alliance, Plant Manager- Steven Clark, Plant Engineer- Mr. Fred Gerloff of Remington, Vernick and Beach and Special Project Engineer, Mr. Michael McRee of CKS Engineering, Inc., Gail Gordon of Keystone-Alliance.

ROLL CALL: Mr. Raimondo, Ms. Smith, Mr. Danek & Mr. Kelly were present , Ms. Barton was absent due to illness

PUBLIC COMMENT: - James Mullin attended the meeting to discuss a project at 134 W. 1st Ave. Mr. Clarke advised the issue was whether the developer would need to pay for 1 or 2 EDU's. The property was initially 1 EDU and the developer is intending to put two units on the property. The developer felt he should only need to pay for one additional EDU. The property has been abandoned for more that 10 years and during that time no service has been paid for. The Board advised that they would review the matter further and get back to the developer within the next two weeks.

APPROVAL OF MINUTES:

The Board reviewed the March 20, 2014 Minutes.

A motion was made by Mr. Kelly and second by Mr. Danek to approve the March 20, 2014 Minutes

ROLL CALL: All voted yes. Motion carried 4-0

FINANCIAL REPORT:

The vendor bill list was reviewed and discussed with the Board Members

A motion was made by Ms. Smith and second by Mr. Kelly to pay the bills in the amount of \$83,787.42

ROLL CALL: Ms Smith, Mr. Kelly, Mr. Danek, Mr. Raimondo
Motion carried 4-0.

The Financial Report was reviewed and discussed with the Board Members.

A motion was made by Mr. Danek and second by Mr. Kelly to approve the Financial Report.

ROLL CALL: All voted yes. Motion carried 4-0.

SOLICITORS REPORT:

Mr. Clarke reviewed the Solicitors report.

Mr. Clarke requested the board authorize him to obtain title searches on the properties affected by the E. Hector Street Project. The Board so authorized.

A motion was made by Mr. Kelly and second by Mr. Danek to execute the contract for professional services between the Authority and JND Group, LLC for the property located at 134 West First Ave.

ROLL CALL: All voted yes. Motion carried 4-0.

A motion was made by Mr. Kelly and second by Mr. Danek to execute the contract for professional services between the Authority and Hines Rowing Center for the property located at 801 Washington Street.

ROLL CALL: All voted yes. Motion carried 4-0.

A motion was made by Ms. Smith and second by Mr. Kelly to release the balance of funds held in escrow for professional services for the property located at 516 Fayette Street subject to final Legal invoice.

ROLL CALL: All voted yes. Motion carried 4-0.

A motion was made by Mr. Danek and second by Ms. Smith to execute the agreement between the Authority and Plymouth Township concerning the change order for the Cured in Place Pipe Repair work at 520 Colwell Lane.

ROLL CALL: All voted yes. Motion carried 4-0.

A motion was made by Ms. Smith and second by Mr. Danek to accept the Solicitors Report.

ROLL CALL: All voted yes. Motion carried 4-0.

ENGINEER'S REPORT – REMINGTON, VERNICK & BEACH:

Mr. Fred Gerloff reviewed the engineer's written report.

The board discussed a need for a maintenance bond for the Grand at Riverview and agreed that it would be required.

A motion was made by Ms. Smith and second by Mr. Kelly to accept the Authority Engineers report.

ROLL CALL: All voted yes. Motion carried 4-0.

ENGINEER'S REPORT – CKS Engineers, Inc.:

Mr. McGee reviewed the engineer's written report.

A motion was made by Mr. Danek and second by Ms. Smith to accept the Special Projects Engineers report.

ROLL CALL: All voted yes. Motion carried 4-0.

DIRECTOR'S REPORT:

Mr. Busch reviewed his written report.

Mr. Busch discussed with the Board a problem with the Maple Street Lining project as it related to the Borough's current paving program. The Authority would need to pay to have the road repaved after our work was completed or eliminate our work at this time. It was decided we will delay our work indefinitely to avoid this conflict.

Mr. Busch advised that additional information was available in the Dropbox regarding the PLGIT (Pennsylvania Local Government Investment Trust) P-Card program. The Board took no action at this time regarding the program.

A motion was made by Mr. Kelly and second by Mr. Danek to accept the Director's report.

ROLL CALL: All voted yes. Motion carried 4-0.

PLANT MANAGER'S REPORT:

The Board reviewed the Plant Manager's report

Mr. Steven Clark discussed recent odor complaints and presented proposals for and Odor Control study. The Board will review the proposals and sample reports from both firms before a decision is made on which firm to select.

The Board directed Mr. Clark to advertise to move the May meeting from May 15th to May 12 to avoid a conflict with the PMAA Region 1 meeting.

A motion was made by Mr. Kelly and second by Ms, Smith to accept the Plant Manager's Report.

ROLL CALL: All voted yes. Motion carried 4-0.

COLLECTIONS REPORT:

The Board reviewed the Collections report

A motion was made by Mr. Kelly and second by Ms. Smith to accept the Collections Report.

ROLL CALL: All voted yes. Motion carried 4-0.

MAINTENANCE REPORT:

The Board reviewed the Maintenance report

A motion was made by Mr. Danek and second by Mr. Kelly to accept the Maintenance Report.

ROLL CALL: All voted yes. Motion carried 4-0.

The Board went into executive session from 8.50 till 8.55 to discuss a personnel matter.

A motion was made by Mr. Kelly and second by Mr. Danek to adjourn the meeting at 8.55 P.M.

ROLL CALL: All voted yes. Motion carried 4-0.