

**MINUTES OF THE
STATED MEETING
July 17, 2014**

The Stated Meeting of the Borough of Conshohocken Authority was held at the Authority Building on July 17, 2014 and called to order at 6:35 PM by Mr. Felix Raimondo.

The Meeting was opened with the Pledge of Allegiance and an Invocation.

PRESENT WERE:

- Chairman-Mr. Felix Raimondo
- Vice Chairman- Mr. Mark Danek
- Treasurer- Mrs. Carol Smith
- Secretary – Mr. Matthew Kelly
- Solicitor-Mr. Michael Clarke from Rudolph Clarke, LLC
- Solicitor-Ms. Lauren Gallagher from Rudolph Clarke, LLC
- Authority Director-Mr. David Busch from Keystone Alliance Consulting, Inc.
- Office Admin-Mrs. Lauri Halderson from Keystone Alliance Consulting, Inc.
- Plant Manager-Mr. Stephen Clark
- Plant Engineer- Mr. Fred Gerloff, from Remington, Vernick and Beach
- Special Project Engineer, Mr. Michael McRee from CKS Engineering, Inc.

ROLL CALL: Mr. Raimondo, Ms. Smith, Mr. Danek, Mr. Kelly

PUBLIC COMMENT:

None.

WEBSTER ENVIRONMENTAL PRESENTATION:

A presentation was given by Jim Ross of Webster Environmental Associates on the Odor Control Study that is currently underway. The Authority was briefed on the steps taken as part of the study. A preliminary report is expected in September or October.

APPROVAL OF MINUTES:

The minutes of the June 19, 2014 meeting were reviewed.

A motion was made by Mr. Danek and second by Mr. Kelly to approve the June 19, 2014 meeting minutes.

ROLL CALL: Mr. Raimondo, Ms. Smith, Mr. Danek, Mr. Kelly
Motion carried 4-0.

FINANCIAL REPORT:

The vendor bill list was reviewed and discussed with the Board Members.

A motion was made by Ms. Smith and second by Mr. Danek to pay the bills in the amount of \$94,954.76.

ROLL CALL: Mr. Raimondo, Ms. Smith, Mr. Danek, Mr. Kelly
Motion carried 4-0

A motion was made by Ms. Smith and second by Mr. Kelly to approve the financial Report

ROLL CALL: All voted yes. Motion carried 4-0.

SOLICITORS REPORT:

Mr. Clarke reviewed the Solicitor's written report.

A motion was made by Mr. Danek and second by Mr. Kelly to go into executive session.

ROLL CALL: All voted yes. Motion carried 4-0.

The Board came out of executive session where personnel matters and matters of litigation were discussed.

A motion was made by Mr. Danek and second by Ms. Smith to authorize the Authority to pursue legal action to access manhole number 166, located at 453 E 9th Avenue.

ROLL CALL: All voted yes. Motion carried 4-0.

A motion was made by Mr. Kelly and second by Mr. Danek to execute the Deed of Easement and Agreement as prepared by the Authority Solicitor, between the Authority and John T. Plower and Georgina Plower, concerning the property located at 401 E 12th Avenue, tax parcel number 05-00-11500-00-6, subject to receipt by the Authority of all payments required of the Developer under the terms of the Agreement for engineer, legal and administrative fees.

ROLL CALL: All voted yes. Motion carried 4-0.

A motion was made by Mr. Danek and second by Mr. Kelly to execute the Service and Escrow Agreement as prepared by the Authority Solicitor, between the Authority and Parkview Investment, LP, concerning the property located at 351 W 7th Avenue, tax parcel number 05-00-08292-00-1 and 05-00-08304-007, subject to receipt by the Authority of all payments required of the Developer under the terms of the Agreement for engineer, legal and administrative fees.

A motion was made by Mr. Kelly and second by Mr. Danek to accept Solicitors Report.

ROLL CALL: All voted yes. Motion carried 4-0.

ENGINEER'S REPORT – REMINGTON, VERNICK & BEACH:

Mr. Fred Gerloff reviewed the engineer's written report.

A motion was made by Mr. Danek and second by Mr. Kelly to accept the Engineer's Report from Remington, Vernick & Beach.

ROLL CALL: All voted yes. Motion carried 4-0.

ENGINEER'S REPORT – CKS Engineers, Inc.:

Mr. Michael McRee reviewed the engineer's written report regarding the 2013 Sanitary Sewer Rehabilitation Project. CKS Engineers, Inc. made a presentation of the completed GIS System for the collection system of the Authority.

A motion was made by Mr. Danek and second by Ms. Smith to accept the Engineer's Report from CKS Engineers, Inc.

ROLL CALL: All voted yes. Motion carried 4-0.

DIRECTOR'S REPORT:

Mr. Busch reviewed his written report.

A motion was made by Mr. Danek and second by Ms. Smith to approve the Authority Director's Report.

ROLL CALL: All voted yes. Motion carried 4-0.

PLANT MANAGER'S REPORT:

Mr. Clark discussed the written report.

A motion was made by Ms. Smith and second by Mr. Danek authorize Mr. Clark to sign the contract with Rees Companies Inc., ratifying the contract to repair the sludge screw conveyor electrical control panel damage by Advanced Disposal.

ROLL CALL: All voted yes. Motion carried 4-0.

A motion was made by Mr. Kelly and second by Mr. Danek to accept the Plant Manager's Report.

ROLL CALL: All voted yes. Motion carried 4-0.

COLLECTIONS REPORT:

A motion was made by Mr. Kelly and second by Ms. Smith to accept the Collections Report.

ROLL CALL: All voted yes. Motion carried 4-0.

MAINTENANCE REPORT:

A motion was made by Ms. Smith and second by Mr. Danek to accept the Maintenance Report.

ROLL CALL: All voted yes. Motion carried 4-0.

A motion was made by Mr. Danek and second by Mr. Kelly to adjourn the meeting at 9:30 p.m.

ROLL CALL: All voted yes. Motion carried 4-0.

