

**MINUTES OF THE  
SPECIAL MEETING  
October 13, 2014**

A Special Meeting of the Borough of Conshohocken Authority was held at the Authority Building on October 13, 2014 and called to order at 7:00 PM by Mr. Felix Raimondo.

The Meeting was opened with the Pledge of Allegiance and an Invocation.

**PRESENT WERE:**

- Chairman-Mr. Felix Raimondo
- Treasurer- Mrs. Carol Smith
- Board Member- Mrs. Anita Barton
- Solicitor-Mr. Michael Clarke from Rudolph Clarke, LLC
- Solicitor-Ms. Lauren Gallagher from Rudolph Clarke, LLC
- Authority Director-Mr. David Busch from Keystone Alliance Consulting, Inc.
- Plant Manager-Mr. Stephen Clark

**ROLL CALL:** Mr. Raimondo, Ms. Smith, Mrs. Barton

**PUBLIC COMMENT:**

None.

The board had a detailed discussion on the 5 year Capital Budget and the Annual Operating Budget for 2015.

A motion was made by Mrs. Barton and second by Ms. Smith to adjourn the meeting at 9:00 p.m.

**ROLL CALL:** All voted yes. Motion carried 3-0.

**MINUTES OF THE  
STATED MEETING  
October 16, 2014**

The Stated Meeting of the Borough of Conshohocken Authority was held at the Authority Building on October 16, 2014 and called to order at 6:45 PM by Mr. Felix Raimondo.

The Meeting was opened with the Pledge of Allegiance and an Invocation.

**PRESENT WERE:**

- Chairman-Mr. Felix Raimondo
- Treasurer- Mrs. Carol Smith
- Board Member- Mrs. Anita Barton
- Solicitor-Mr. Michael Clarke from Rudolph Clarke, LLC
- Solicitor-Ms. Lauren Gallagher from Rudolph Clarke, LLC
- Authority Director-Mr. David Busch from Keystone Alliance Consulting, Inc.
- Plant Manager-Mr. Stephen Clark
- Office Admin-Mrs. Lauri Halderson from Keystone Alliance Consulting, Inc.
- Plant Engineer- Mr. Fred Gerloff, from Remington, Vernick and Beach
- Special Project Engineer, Mr. Michael McRee from CKS Engineering, Inc.

**ROLL CALL:** Mr. Raimondo, Ms. Smith, Mrs. Barton

**PUBLIC COMMENT:**

None.

**APPROVAL OF MINUTES:**

The minutes of the September 18, 2014 meeting were reviewed.

A motion was made by Mrs. Barton and second by Ms. Smith to approve the September 18, 2014 meeting minutes as amended.

**ROLL CALL:** Mr. Raimondo, Ms. Smith, Mrs. Barton

Motion carried 3-0.

**FINANCIAL REPORT:**

The vendor bill list was reviewed and discussed with the Board Members.

A motion was made by Mrs. Barton and second by Ms. Smith to pay the bills in the amount of \$212,436.76.

**ROLL CALL:** Mr. Raimondo, Ms. Smith, Mrs. Barton

Motion carried 3-0.

The financial and escrow report was reviewed and discussed with the Board Members.

A motion was made by Ms. Smith and second by Mrs. Barton to accept the Financial Report.

**ROLL CALL:** All voted yes. Motion carried 3-0.

**SOLICITORS REPORT:**

Mr. Clarke reviewed the Solicitor's written report.

A motion was made by Mrs. Barton and second by Ms. Smith to approve the agreement between the Borough of Conshohocken Authority and Plymouth Township in regards to the dispute of interest due.

**ROLL CALL:** All voted yes. Motion carried 3-0.

A motion was made by Ms. Smith and second by Mrs. Barton to execute the Contract for Professional Services as prepared by the Authority Solicitor, between the Authority and Russell J. Cardamone, Jr. and Maureen Cardamone, concerning the properties located at 239 West Fourth Avenue and 301 West Fourth Avenue, tax parcel numbers 05-00-04680-00-4 and 05-00-04680-00-9 , subject to receipt by the Authority of all payments required of the Developer under the terms of the Agreement for engineer, legal and administrative fees.

**ROLL CALL:** All voted yes. Motion carried 3-0.

A motion was made by Mrs. Barton and second by Ms. Smith to authorize the release of the balance of the funds held in escrow by the Authority to the Developer, 212 Wood

Street, LLC / Ratoskey & Trainer, Inc. pursuant to the terms of the Contract for Professional Services dated on or about May 2011 concerning property located at 539 Spring Mill Avenue, tax 05-00-09748-01-2, subject to payment of final invoices and a final accounting by the Executive Director.

**ROLL CALL:** All voted yes. Motion carried 3-0.

A motion was made by Mrs. Barton and second by Ms. Smith to accept Resolution No. 2014-14, authorizing the Authority to release the performance security to JND Group, LLC in the amount of \$16,000 for the project located at 134 West First Avenue subject to a final audit of all outstanding professional fees and payment in full of same.

**ROLL CALL:** All voted yes. Motion carried 3-0.

A motion was made by Mrs. Barton and second by Ms. Smith to accept Solicitors Report.

**ROLL CALL:** All voted yes. Motion carried 3-0.

**ENGINEER'S REPORT – REMINGTON, VERNICK & BEACH:**

Mr. Fred Gerloff reviewed the engineer's written report.

A motion was made by Ms. Smith and second by Mrs. Barton to accept the proposal for Chemical bid.

**ROLL CALL:** Mr. Raimondo, Ms. Smith, Mrs. Barton

Motion carried 3-0.

A motion was made by Mrs. Barton and second by Ms. Smith to accept the Engineer's Report from Remington, Vernick & Beach.

**ROLL CALL:** All voted yes. Motion carried 3-0.

**ENGINEER'S REPORT – CKS Engineers, Inc.:**

Mr. Michael McRee reviewed the project status report pertaining to the 2013 Sanitary Sewer Rehabilitation Project.

A motion was made by Mrs. Barton and second by Ms. Smith to authorize final payment to GoreCon Inc. for the 2013 Sanitary Sewer Rehabilitation Project in the amount of \$106,931.25.

**ROLL CALL:** Mr. Raimondo, Ms. Smith, Mrs. Barton

Motion carried 3-0.

A motion was made by Mrs. Barton and second by Ms. Smith to accept the Engineer's Report from CKS Engineers, Inc.

**ROLL CALL:** All voted yes. Motion carried 3-0.

**DIRECTOR'S REPORT:**

Mr. Busch reviewed his written report and discussed the proposed new website outline.

Mr. Busch reviewed a request from a property owner requesting relief from sewer charges, with the Board. The owner is in the process of demolishing the homes to rebuild twins. No action was taken. The Board requested additional information from staff regarding the disconnection date from Aqua for each property.

Mr. Busch reviewed the 2015 Draft Budget with the Board. A motion was made by Ms. Smith and second by Mrs. Barton to adopt the 2015 Budget as presented.

**ROLL CALL:** All voted yes. Motion carried 3-0.

Mr. Busch reviewed the preliminary 2015 Capital Budget with the Board. No action taken.

A motion was made by Mrs. Barton and second by Ms. Smith to approve the Authority Director's Report.

**ROLL CALL:** All voted yes. Motion carried 3-0.

**PLANT MANAGER'S REPORT:**

Mr. Clark discussed the written report.

Mr. Clark discussed the current plant HVAC system with the Board. The Board directed Remington, Vernick & Beach to look at the current system and alternative systems for the Plant.

A motion was made by Mrs. Barton and second by Ms. Smith to accept the Plant Manager's Report.

**ROLL CALL:** All voted yes. Motion carried 3-0.

**COLLECTIONS REPORT:**

A motion was made by Mrs. Barton and second by Ms. Smith to accept the Collections Report.

**ROLL CALL:** All voted yes. Motion carried 3-0.

**MAINTENANCE REPORT:**

A motion was made by Ms. Smith and second by Mrs. Barton to accept the Maintenance Report.

**ROLL CALL:** All voted yes. Motion carried 3-0.

A motion was made by Mrs. Barton and second by Ms. Smith to adjourn the meeting at 8:10 p.m.

**ROLL CALL:** All voted yes. Motion carried 3-0.

