

BOROUGH OF CONSHOHOCKEN AUTHORITY
JUNE 18, 2015 MEETING
6:30 PM

The Stated Meeting of the Borough of Conshohocken Authority was held at the Authority Building on June 18, 2015. The meeting was called to order at 6:43 p.m. followed by a pledge to the flag.

ROLL CALL:

Board members present were: Chairman, Mr. Felix Raimondo; Vice-Chairman, Ms. Carol Smith; Secretary, Mrs. Anita Barton; Board Member, Mrs. Janene Reilly. Also present were: Solicitors, Mr. Michael Clarke and Ms. Lauren Gallagher from Rudolph Clarke, LLC; Executive Director, Mr. Stephen Clark; Ms. Angela Madle, Finance Director; Plant Engineer, Mr. Fred Gerloff from Remington, Vernick and Beach; and Special Project Engineer, Mr. Michael McRee of CKS Engineering, Inc. Treasurer, Mr. Kyle Elliott was absent.

PUBLIC COMMENT:

None.

APPROVAL OF MINUTES:

A motion was made by Mrs. Reilly, seconded by Ms. Smith, all voting "Aye" to approve the May 21, 2015 meeting minutes. None opposed. Motion approved 4-0.

AUDIT REPORT:

The 2014 audit report was reviewed and discussed with the Board Members.

A motion was made by Mrs. Barton, seconded by Mrs. Reilly to approve the 2014 audit report. None opposed. Motion approved 4-0.

FINANCIAL REPORT:

The financial report was reviewed and discussed with the Board Members.

A motion was made by Mrs. Reilly, seconded by Mrs. Barton to approve the bills in the amount of \$163,308.57. None opposed. Motion approved 4-0.

A motion was made by Mrs. Barton, seconded by Ms. Smith to approve the Financial Report. None opposed. Motion approved 4-0.

INVITED GUEST(S):

None.

NEW BUSINESS

SOLICITOR'S REPORT:

The Solicitor's report was reviewed and discussed with the Board Members.

Consent Agenda re:

1. Resolution 2015-19 releasing performance bond and professional escrow for Strittmatter/Ava Landholding, Inc. (368 East Hector Street).
2. Resolution 2015-20 releasing maintenance bond for JND Group, LLC (134 West First Avenue).
3. Resolution 2015-21 releasing performance bond for 227 W. 11th Ave., LLC (227 W. 11th Avenue).
4. Resolution 2015-22 releasing performance bond for Burt R.J. Properties, LLC (223 W. 11th Avenue).
5. Resolution 2015-23 requesting Local Share Grant and designating an official to execute all documents.
6. Resolution 2015-24 approving the new VIST bank lockbox agreement (pending review by Solicitor).

A motion was made by Mrs. Reilly, seconded by Ms. Smith to approve the consent agenda items. None opposed. Motion approved 4-0.

A motion was made by Mrs. Barton, seconded by Ms. Smith to accept the Solicitor's report. None opposed. Motion approved 4-0.

A motion was made by Mrs. Barton, seconded by Mrs. Reilly to go into Executive Session. None opposed. Motion approved 4-0.

The Board went into Executive Session to discuss potential litigation matters.

A motion was made by Mrs. Reilly, seconded by Mrs. Barton to come out of Executive Session.

PLANT ENGINEER’S REPORT – REMINGTON, VERNICK & BEACH:

The Plant Engineer’s report was reviewed and discussed with the Board Members.

A motion was made by Mrs. Reilly, seconded by Ms. Smith to accept the Plant Engineer’s report. None opposed. Motion approved 4-0.

SPECIAL PROJECTS ENGINEERS’ REPORT – CKS Engineers, Inc.:

The Special Projects Engineers’ report was reviewed and discussed with the Board Members.

A motion was made by Mrs. Barton, seconded by Mrs. Reilly to approve Resolution 2015-25 approving final payment to GoreCon. None opposed. Motion approved 4-0.

A motion was made by Ms. Smith, seconded by Mrs. Reilly to accept the Special Projects Engineers’ report. None opposed. Motion approved 4-0.

EXECUTIVE DIRECTOR’S REPORT:

The Executive Director’s report was reviewed and discussed with the Board Members.

A motion was made by Mrs. Reilly, seconded by Mr. Elliott to approve Resolution 2015-26 amending the 50% down payment plan Rules & Regulations to “an amount or percentage determined by the Board”. None opposed. Motion approved 4-0.

A motion was made by Mrs. Barton, seconded by Ms. Smith to accept the Executive Director’s report. None opposed. Motion approved 4-0.

COLLECTIONS REPORT:

The Collection’s report was reviewed and discussed with the Board Members.

A motion was made by Mrs. Reilly, seconded by Ms. Smith to accept the Collection’s Report. None opposed. Motion approved 4-0.

MAINTENANCE REPORT:

The Maintenance report was reviewed and discussed with the Board Members.

A motion was made by Mrs. Barton, seconded by Ms. Smith to accept the Maintenance Report. None opposed. Motion approved 4-0.

ADJOURNMENT:

There being no further business to come before the Board, it was moved by Ms. Smith, seconded by Mrs. Barton, all voting “Aye” to adjourn the meeting. None opposed. Motion approved 4-0. Adjournment occurred at 9:03 p.m.

Respectfully submitted,

Angela C. Madle

