

**BOROUGH OF CONSHOHOCKEN AUTHORITY
NOVEMBER 19, 2015 MEETING
6:30 PM**

The Stated Meeting of the Borough of Conshohocken Authority was held at the Authority Building on November 19, 2015. The meeting was called to order at 6:37 p.m. followed by a pledge to the flag.

ROLL CALL:

Board members present were: Chairman, Mr. Felix Raimondo; Vice-Chairman, Ms. Carol Smith; Secretary, Mrs. Anita Barton; Treasurer, Mr. Kyle Elliott; Board Member, Mrs. Janene Reilly. Also present were: Solicitor, Ms. Lauren Gallagher from Rudolph Clarke, LLC; Executive Director, Mr. Stephen Clark; Ms. Angela Madle, Finance Director; and, Plant Engineers, Mr. Fred Gerloff and Ms. Tania Stutzman from Remington, Vernick and Beach.

PUBLIC COMMENT:

None.

APPROVAL OF MINUTES:

A motion was made by Mrs. Barton, seconded by Mrs. Reilly, all voting "Aye" to approve the October 15, 2015 meeting minutes. None opposed. Motion approved 5-0.

FINANCIAL REPORT:

The financial report was reviewed and discussed with the Board Members.

A motion was made by Mr. Elliott, seconded by Mrs. Barton to approve the bills in the amount of \$119,890.97. None opposed. Motion approved 5-0.

A motion was made by Mr. Elliott, seconded by Ms. Smith to approve the Financial Report. None opposed. Motion approved 5-0.

INVITED GUEST(S):

None.

NEW BUSINESS

SOLICITOR'S REPORT:

The Solicitor's report was reviewed and discussed with the Board Members.

A motion was made by Mrs. Reilly, seconded by Mrs. Barton to approve Resolution 2015-31 authorizing the Executive Director to open a new depository account with VIST Bank subject to Solicitor review. None opposed. Motion approved 5-0.

A motion was made by Mrs. Barton, seconded by Ms. Smith to execute a Contract for Professional Services with Freedley Square. None opposed. Motion approved 5-0.

A motion was made by Mrs. Reilly, seconded by Ms. Smith to execute a Contract for Professional Services with 227 W. 11th Ave, LLC (W 1st Ave & Wood St). None opposed. Motion approved 5-0.

A motion was made by Mrs. Barton, seconded by Mr. Elliott to accept the Solicitor's report. None opposed. Motion approved 5-0.

PLANT ENGINEER'S REPORT – REMINGTON, VERNICK & BEACH:

The Plant Engineer's report was reviewed and discussed with the Board Members.

A motion was made by Mr. Elliott, seconded by Ms. Smith to accept the Plant Engineer's report. None opposed. Motion approved 5-0.

EXECUTIVE DIRECTOR'S REPORT:

The Executive Director's report was reviewed and discussed with the Board Members.

A motion was made by Mrs. Barton, seconded by Mrs. Reilly to approve the revised 2016 Budget and 5 Year Capital Improvement Plan. None opposed. Motion approved 5-0.

A motion was made by Ms. Smith, seconded by Mr. Elliott to approve Requisition #2 with VIST Bank on Sewer Revenue Note 2015. None opposed. Motion approved 5-0.

A motion was made by Mrs. Reilly, seconded by Mrs. Barton to decline waiving penalties for the Millennium Londonbury account. None opposed. Motion approved 5-0.

A motion was made by Mr. Elliott, seconded by Mrs. Reilly to approve a \$100.00 donation to Plymouth Whitmarsh High School Cheering Squad. None opposed. Motion approved 5-0.

A motion was made by Mr. Elliott, seconded by Ms. Smith to accept the Executive Director's report. None opposed. Motion approved 5-0.

COLLECTIONS REPORT:

The Collection's report was reviewed and discussed with the Board Members.

A motion was made by Mrs. Barton, seconded by Mrs. Reilly to accept the Collection's Report. None opposed. Motion approved 5-0.

MAINTENANCE REPORT:

The Maintenance report was reviewed and discussed with the Board Members.

A motion was made by Ms. Smith, seconded by Mr. Elliott to accept the Maintenance Report. None opposed. Motion approved 5-0.

EXECUTIVE SESSION

A motion was made by Mr. Elliott, seconded by Mrs. Barton to go into Executive Session to discuss personnel matters.

A motion was made by Mrs. Reilly, seconded by Mr. Elliott to come out of Executive Session.

ADJOURNMENT:

There being no further business to come before the Board, it was moved by Mrs. Reilly, seconded by Mrs. Barton, all voting "Aye" to adjourn the meeting. None opposed. Motion approved 5-0. Adjournment occurred at 8:31 p.m.

Respectfully submitted,

Angela C. Madle