

BOROUGH OF CONSHOHOCKEN AUTHORITY
DECEMBER 17, 2015 MEETING
6:30 PM

The Stated Meeting of the Borough of Conshohocken Authority was held at the Authority Building on December 17, 2015. The meeting was called to order at 6:44 p.m. followed by a pledge to the flag.

ROLL CALL:

Board members present were: Chairman, Mr. Felix Raimondo; Vice-Chairman, Ms. Carol Smith; Secretary, Mrs. Anita Barton; Board Member, Mrs. Janene Reilly. Also present were: Solicitors, Mr. Michael Clarke and Ms. Lauren Gallagher from Rudolph Clarke, LLC; Executive Director, Mr. Stephen Clark; Ms. Angela Madle, Finance Director; and, Plant Engineers, Mr. Fred Gerloff and Ms. Tania Stutzman from Remington, Vernick and Beach. Mr. Kyle Elliott, Treasurer, was absent.

PUBLIC COMMENT:

None.

APPROVAL OF MINUTES:

A motion was made by Mrs. Reilly, seconded by Mrs. Barton, all voting "Aye" to approve the November 19, 2015 meeting minutes. None opposed. Motion approved 4-0.

INVITED GUEST(S):

Mr. Russell McIntosh from Herbert, Rowland & Grubic, Inc. (HRG) presented a proposal for a review and analysis of tapping fees and user charges.

A motion was made by Mrs. Barton, seconded by Ms. Smith to accept the proposal from HRG not to exceed the amount of \$6,000.00. None opposed. Motion approved 4-0.

FINANCIAL REPORT:

The financial report was reviewed and discussed with the Board Members.

A motion was made by Mrs. Barton, seconded by Mrs. Reilly to approve the bills in the amount of \$113,689.42. None opposed. Motion approved 4-0.

A motion was made by Mrs. Barton, seconded by Ms. Smith to approve the Financial Report. None opposed. Motion approved 4-0.

NEW BUSINESS

SOLICITOR'S REPORT:

The Solicitor's report was reviewed and discussed with the Board Members.

A motion was made by Mrs. Barton, seconded by Mrs. Reilly approving Resolution 2015-32 to release Professional Escrow for Wood St – Hammer Tract, 212 Wood Street, LLC. None opposed. Motion approved 4-0.

A motion was made by Ms. Smith, seconded by Mrs. Barton to execute a Contract for Professional Services with Tyson Homes (Wood St – Hammer Tract). None opposed. Motion approved 4-0.

The Board went into Executive Session to discuss a matter of potential litigation.

A motion was made by Ms. Smith, seconded by Mrs. Reilly to accept the Solicitor's report. None opposed. Motion approved 4-0.

PLANT ENGINEER'S REPORT – REMINGTON, VERNICK & BEACH:

The Plant Engineer's report was reviewed and discussed with the Board Members.

A motion was made by Mrs. Barton, seconded by Ms. Smith to accept the Plant Engineer's report. None opposed. Motion approved 4-0.

EXECUTIVE DIRECTOR'S REPORT:

The Executive Director's report was reviewed and discussed with the Board Members.

A motion was made by Ms. Smith, seconded by Mrs. Reilly to accept the Executive Director's report. None opposed. Motion approved 4-0.

COLLECTIONS REPORT:

The Collection's report was reviewed and discussed with the Board Members.

A motion was made by Mrs. Barton, seconded by Mrs. Reilly to accept the Collection's Report. None opposed. Motion approved 4-0.

MAINTENANCE REPORT:

The Maintenance report was reviewed and discussed with the Board Members.

A motion was made by Mrs. Reilly, seconded by Ms. Smith to accept the Maintenance Report. None opposed. Motion approved 4-0.

ADJOURNMENT:

There being no further business to come before the Board, it was moved by Ms. Smith, seconded by Mrs. Reilly, all voting “Aye” to adjourn the meeting. None opposed. Motion approved 4-0. Adjournment occurred at 7:59 p.m.

Respectfully submitted,

Angela C. Madle

