

**MINUTES OF THE
STATED MEETING
JANUARY 22, 2015**

The Stated Meeting of the Borough of Conshohocken Authority was held at the Authority Building on January 22, 2015 and called to order at 6:45 PM by Chairman, Mr. Felix Raimondo.

The Meeting was opened with the Pledge of Allegiance and an Invocation.

PRESENT WERE: Chairman, Mr. Felix Raimondo; Vice-Chairman, Ms. Carol Smith; Secretary, Mrs. Anita Barton; Treasurer, Mr. Kyle Elliott; Solicitors, Mr. Michael Clarke and Ms. Lauren Gallagher from Rudolph Clarke, LLC; Authority Director, Stephen Clark; Plant Engineer, Mr. Fred Gerloff of Remington, Vernick and Beach; and Special Project Engineer, Mr. Michael McRee of CKS Engineering, Inc.

ROLL CALL: Mr. Raimondo, Mrs. Barton, Ms. Smith, and Mr. Elliott were present. Ms. Reilly was absent.

REORGANIZATION

ELECTION OF OFFICERS

Lauren Gallagher began the reorganization with the election of the Board Chair & Vice Chair.

A motion was made by Ms. Smith and second by Mrs. Barton to nominate Felix Raimondo as Board Chair.

ROLL CALL: All voted yes. Motion carried 4-0.

A motion was made by Mrs. Barton and second by Mr. Elliott to nominate Carol Smith as Board Vice Chair.

ROLL CALL: All voted yes. Motion carried 4-0.

A motion was made by Ms. Smith and second by Mr. Elliott to nominate Anita Barton as Board Secretary.

ROLL CALL: All voted yes. Motion carried 4-0.

A motion was made by Mrs. Barton and second by Ms. Smith to nominate Kyle Elliott as Board Treasurer.

ROLL CALL: All voted yes. Motion carried 4-0.

APPOINTMENT OF PROFESSIONALS

The Board reviewed the requests for Reappointment from the Professionals

A motion was made by Mrs. Barton and second by Ms. Smith to appoint Michael Clarke of Rudolph Clarke, LLC as the Authority Solicitor.

ROLL CALL: All voted yes. Motion carried 4-0.

A motion was made by Ms. Smith and second by Mrs. Barton to appoint Remington, Vernick & Beach as the Authority Engineer.

ROLL CALL: All voted yes. Motion carried 4-0.

ESTABLISHMENT OF MEETING DATES

A motion was made by Mrs. Barton and second by Ms. Smith to establish the monthly board meetings for the Authority on the 3rd Thursday of each month at 6:30 PM, at the Authority office located at 601 E. Elm St., Conshohocken, PA.

ROLL CALL: All voted yes. Motion carried 4-0.

This concludes the Re-organization portion of the meeting.

PUBLIC COMMENT: No public was present.

APPROVAL OF MINUTES:

The Board reviewed the December 22, 2014 Minutes.

A motion was made by Mrs. Barton and second by Ms. Smith to approve the December 22, 2014 Minutes.

ROLL CALL: All voted yes. Motion carried 4-0.

FINANCIAL REPORT:

The vendor bill list was reviewed and discussed with the Board Members.

A motion was made by Ms. Smith and second by Mrs. Barton to pay the bills in the amount of \$107,917.86.

ROLL CALL: All voted yes. Motion carried 4-0.

The Financial Report was reviewed and discussed with the Board Members.

A motion was made by Ms. Smith and second by Mrs. Barton to approve the Financial Report.

ROLL CALL: All voted yes. Motion carried 4-0.

SOLICITORS REPORT:

Miss Lauren Gallagher reviewed the Solicitors report.

A motion was made by Mrs. Barton and second by Ms. Smith to adopt Resolution 2015-01 for the updated Rules & Regulations.

ROLL CALL: All voted yes. Motion carried 4-0.

A motion was made by Ms. Smith and second by Mrs. Barton to adopt Resolution 2015-02 for the 2015 Fee Schedule.

ROLL CALL: All voted yes. Motion carried 4-0.

A motion was made by Mrs. Barton and second by Ms. Smith to accept the Solicitors Report.

ROLL CALL: All voted yes. Motion carried 4-0.

ENGINEER'S REPORT – REMINGTON, VERNICK & BEACH:

Mr. Fred Gerloff reviewed the engineer's written report.

A motion was made by Mrs. Barton and second by Ms. Smith to accept the Authority Engineers report.

ROLL CALL: All voted yes. Motion carried 4-0.

ENGINEER'S REPORT – CKS Engineers, Inc.:

Mr. McRee reviewed the engineer's written report.

A motion was made by Ms. Smith and second by Mrs. Barton to accept the Special Projects Engineers report.

ROLL CALL: All voted yes. Motion carried 4-0.

DIRECTOR'S REPORT:

Mr. Stephen Clark reviewed his written report.

Mr. Clark discussed with the Board that there has not been a transition period for the new Finance Director, Ms. Angela Madle and there were some items lost during this process. He further discussed the need for Mrs. Lauri Halderson to assist Angela on an as needed basis.

A motion was made by Ms. Smith and second by Mrs. Barton to approve the proposal from Lauri Halderson for sixteen (16) hours to assist Ms. Angela Madle in learning the day to day operations of the Authority since there has not been a transition period for Ms. Madle.

ROLL CALL: All voted yes. Motion carried 4-0.

A motion was made by Mrs. Barton and second by Ms. Smith to accept the Director's report.

ROLL CALL: All voted yes. Motion carried 4-0.

COLLECTIONS REPORT:

The Board reviewed the Collections report.

A motion was made by Mrs. Barton and second by Ms. Smith to accept the Collections Report.

ROLL CALL: All voted yes. Motion carried 4-0.

MAINTENANCE REPORT:

The Board reviewed the Maintenance report.

A motion was made by Ms. Smith and second by Mrs. Barton to accept the Maintenance Report.

ROLL CALL: All voted yes. Motion carried 4-0.

The Board went into executive session from 8:00 p.m. until 8:15 p.m. to discuss a personnel matter.

A motion was made by Ms. Smith and second by Mrs. Barton to approve the employment agreement for Mr. Stephen Clark.

ROLL CALL: All voted yes. Motion carried 4-0.

A motion was made by Mrs. Barton and second by Ms. Smith to approve the employment agreement for Ms. Angela Madle.

ROLL CALL: All voted yes. Motion carried 4-0.

A motion was made by Ms. Smith and second by Mrs. Barton to approve the employment agreement for Mr. Edward Mongan pending reaching an agreement with AFSCME.

ROLL CALL: All voted yes. Motion carried 4-0.

A motion was made by Mrs. Barton and second by Ms. Smith to adjourn the meeting at 8.55 p.m.

ROLL CALL: All voted yes. Motion carried 4-0.