

BOROUGH OF CONSHOHOCKEN AUTHORITY
APRIL 27, 2016 MEETING
6:30 PM

The Stated Meeting of the Borough of Conshohocken Authority was held at the Authority Building on April 27, 2016. The meeting was called to order at 6:38 p.m. followed by a pledge to the flag.

ROLL CALL:

Board members present were: Chairman, Mr. Felix Raimondo; Vice-Chairman, Ms. Carol Smith; Secretary, Mrs. Anita Barton; Treasurer, Mr. Kyle Elliott; and Board Member, Mrs. Janene Reilly. Also present were: Solicitor, Ms. Lauren Gallagher from Rudolph Clarke, LLC; Executive Director, Mr. Stephen Clark; Ms. Angela Madle, Finance Director; and Plant Engineer, Mr. Fred Gerloff from Remington, Vernick & Beach.

PUBLIC COMMENT:

None.

APPROVAL OF MINUTES:

A motion was made by Ms. Smith, seconded by Mr. Elliott, all voting “Aye” to approve the March 22, 2016 meeting minutes. None opposed. Motion approved 5-0.

FINANCIAL REPORT:

The financial report was reviewed and discussed with the Board Members.

A motion was made by Ms. Smith, seconded by Mrs. Barton to approve the bills in the amount of \$113,700.99. None opposed. Motion approved 5-0.

A motion was made by Mrs. Reilly, seconded by Ms. Smith to approve the Financial Report. None opposed. Motion approved 5-0.

INVITED GUEST(S):

Mr. Greg Earle from Invoice Cloud gave a presentation to the Board.

NEW BUSINESS

SOLICITOR'S REPORT:

The Solicitor's report was reviewed and discussed with the Board Members.

A motion was made by Mrs. Barton, seconded by Mrs. Reilly to approve the new Lockbox Agreement with VIST Bank pending further review by Solicitor. None opposed. Motion approved 5-0.

A motion was made by Mr. Elliott, seconded by Ms. Smith to approve Resolution 2016-10 declaring intent to follow disposition of records as set forth in the Municipal Records Manual Approved on December 16, 2008. None opposed. Motion approved 5-0.

A motion was made by Mr. Elliott, seconded by Mrs. Reilly to approve Resolution 2016-11 authorizing the disposition of specific records as per attached exhibit. None opposed. Motion approved 5-0.

A motion was made by Mrs. Barton, seconded by Mr. Elliott to accept the Solicitor's report. None opposed. Motion approved 5-0.

PLANT ENGINEER'S REPORT – REMINGTON, VERNICK & BEACH:

The Plant Engineer's report was reviewed and discussed with the Board Members.

A motion was made by Mrs. Reilly, seconded by Mr. Elliott to approve the agreement with Eastern Environmental Contractors, Inc. as drafted by Solicitor. None opposed. Motion approved 5-0.

A motion was made by Mr. Elliott, seconded by Ms. Smith to accept the Plant Engineer's report. None opposed. Motion approved 5-0.

EXECUTIVE DIRECTOR'S REPORT:

The Executive Director's report was reviewed and discussed with the Board Members.

A motion was made by Mrs. Barton, seconded by Ms. Smith to accept the Executive Director's report. None opposed. Motion approved 5-0.

COLLECTIONS REPORT:

The Collection's report was reviewed and discussed with the Board Members.

A motion was made by Mrs. Reilly, seconded by Ms. Smith to accept the Collection's Report. None opposed. Motion approved 5-0.

MAINTENANCE REPORT:

The Maintenance report was reviewed and discussed with the Board Members.

A motion was made by Mrs. Reilly, seconded by Mr. Elliott to accept the Maintenance Report. None opposed. Motion approved 5-0.

The Board went into Executive Session to discuss personnel matters.

ADJOURNMENT:

There being no further business to come before the Board, it was moved by Mrs. Barton, seconded by Ms. Smith, all voting "Aye" to adjourn the meeting. None opposed. Motion approved 5-0. Adjournment occurred at 9:20 p.m.

Respectfully submitted,

Angela C. Madle

