

**BOROUGH OF CONSHOHOCKEN AUTHORITY
OCTOBER 25, 2016 MEETING
6:30 PM**

The Stated Meeting of the Borough of Conshohocken Authority (“BCA”) was held at the Authority Building on October 25, 2016. The meeting was called to order at 6:38 p.m. followed by a pledge to the flag.

ROLL CALL:

Board members present were: Chairman, Mr. Felix Raimondo; Secretary, Mrs. Anita Barton; and Board Member, Mrs. Janene Reilly. Also present were: Solicitors, Mr. Michael Clarke and Ms. Lauren Gallagher from Rudolph Clarke, LLC; Executive Director, Mr. Stephen Clark; Ms. Angela Madle, Finance Director; and Plant Engineer, Mr. Fred Ebert from Ebert Engineering, Inc. Vice-Chairman, Ms. Carol Smith and, Treasurer, Mr. Kyle Elliott were absent.

PUBLIC COMMENT:

None.

INVITED GUEST(S):

None.

PLANT ENGINEER’S REPORT – EBERT ENGINEERING, INC.:

The Plant Engineer’s report was reviewed and discussed with the Board Members.

A motion was made by Mrs. Barton, seconded by Mrs. Reilly to accept the Plant Engineer’s report. None opposed. Motion approved 3-0.

APPROVAL OF MINUTES:

A motion was made by Mrs. Reilly, seconded by Mrs. Barton, all voting “Aye” to approve the September 27, 2016 meeting minutes. None opposed. Motion approved 3-0.

FINANCIAL REPORT:

The financial report was reviewed and discussed with the Board Members.

A motion was made by Mrs. Barton, seconded by Mrs. Reilly to approve the bills in the amount of \$133,844.58. None opposed. Motion approved 3-0.

A motion was made by Mrs. Reilly, seconded by Mrs. Barton to approve the Financial Report. None opposed. Motion approved 3-0.

NEW BUSINESS

SOLICITOR'S REPORT:

The Solicitor's report was reviewed and discussed with the Board Members.

A motion was made by Mrs. Reilly, seconded by Mrs. Barton to approve Resolution 2016-16 to release the balance of funds held in escrow for JND Group, LLC (233-245 E. Hector Street). None opposed. Motion approved 3-0.

A motion was made by Mrs. Barton, seconded by Mrs. Reilly to approve Resolution 2016-17 to approve the request for a PA Small Water and Sewer Program grant and authorizing an official to execute all documents and agreements between the Commonwealth Financing Authority and BCA. None opposed. Motion approved 3-0.

A motion was made by Mrs. Reilly, seconded by Mrs. Barton to execute the Agreement between BCA and the American Federation of State, County, and Municipal Employees, AFL-CIO, District Council 88, Local 317. None opposed. Motion approved 3-0.

A motion was made by Mrs. Barton, seconded by Mrs. Reilly to approve Resolution 2016-18 adopting a Personnel Manual. None opposed. Motion approved 3-0.

A motion was made by Mrs. Reilly, seconded by Mrs. Barton to accept the Solicitor's report. None opposed. Motion approved 3-0.

EXECUTIVE DIRECTOR'S REPORT:

The Executive Director's report was reviewed and discussed with the Board Members.

Mr. Stephen Clark presented and discussed the proposed 2017 budget with the Board Members.

A motion was made by Mrs. Barton, seconded by Mrs. Reilly to approve the proposed 2017 budget. None opposed. Motion approved 3-0.

A motion was made by Mrs. Reilly, seconded by Mrs. Barton to approve the proposal from Herbert, Rowland & Grubic, Inc. for Assistance with Bid for West Conshohocken Wastewater Collection System. None opposed. Motion approved 3-0.

Mr. Stephen Clark and Board Members discussed and agreed that the December meeting would be moved from December 27, 2016 to December 20, 2016.

A motion was made by Mrs. Reilly, seconded by Mrs. Barton to accept the Executive Director's report. None opposed. Motion approved 3-0.

COLLECTIONS AND MAINTENANCE REPORTS:

The Collection and Maintenance reports were reviewed and discussed with the Board Members.

A motion was made by Mrs. Barton, seconded by Mrs. Reilly to accept the Collection's and Maintenance Reports. None opposed. Motion approved 3-0.

ADJOURNMENT:

There being no further business to come before the Board, it was moved by Mrs. Reilly, seconded by Mrs. Barton, all voting "Aye" to adjourn the meeting. None opposed. Motion approved 3-0. Adjournment occurred at 7:25 p.m.

Respectfully submitted,

Angela C. Madle

