

**BOROUGH OF CONSHOHOCKEN AUTHORITY**  
**JANUARY 23, 2018 MEETING**  
**6:00 PM**

The Stated Meeting of the Borough of Conshohocken Authority (“BCA”) was held at the Authority Building on January 23, 2018. The meeting was called to order at 6:10 p.m. followed by a pledge to the flag.

**ROLL CALL:**

Board members present were: Chairman, Mr. Felix Raimondo; Vice-Chairman, Ms. Carol Smith; Secretary, Mrs. Anita Barton. Also present were: Solicitors Mr. Michael Clarke and Ms. Lauren Gallagher from Rudolph Clarke, LLC; Executive Director, Mr. Stephen Clark; Finance Director, Mrs. Angela Madle Long; and Plant Engineer, Mr. Fred Ebert from Ebert Engineering, Inc. Treasurer, Mr. Kyle Elliott and Board Member, Mrs. Janene Reilly were absent.

**REORGANIZATION:**

**ELECTION OF OFFICERS**

Michael Clarke began the reorganization with the election of the Board Chair.

A motion was made by Ms. Smith and seconded by Mrs. Barton to nominate Felix Raimondo as Board Chair. None opposed. Motion approved 3-0.

A motion was made by Mrs. Barton and seconded by Mr. Raimondo to nominate Carol Smith as Board Vice-Chair. None opposed. Motion approved 3-0.

A motion was made by Ms. Smith and seconded by Mrs. Barton to nominate Anita Barton as Board Secretary. None opposed. Motion approved 3-0.

A motion was made by Ms. Smith and seconded by Mrs. Barton to nominate Kyle Elliott as Board Treasurer. None opposed. Motion approved 3-0.

**APPOINTMENT OF PROFESSIONALS**

The Board reviewed the request for Reappointment from the Professionals.

A motion was made by Ms. Smith and seconded by Mrs. Barton to appoint Lauren Gallagher of Rudolph Clarke, LLC as the Authority Solicitor. None opposed. Motion approved 3-0.

A motion was made by Mrs. Barton and seconded by Ms. Smith to appoint Fred Ebert of Ebert Engineering, Inc. as the Authority Engineer. None opposed. Motion approved 3-0.

## **ESTABLISHMENT OF MEETING DATES**

A motion was made by Mrs. Barton and seconded by Ms. Smith to establish the monthly board meeting for the Authority on the 4<sup>th</sup> Tuesday of each month at 6:30 p.m. at the Authority office located at 601 E. Elm Street, Conshohocken, PA 19428. None opposed. Motion approved 3-0.

This concludes the Re-organization portion of the meeting.

## **PUBLIC COMMENT:**

Resident Mrs. Maria Botto on behalf of her mother in law (Rachele Fieo-Botto) addressed the Board with regard to the property at 369 Spring Mill Avenue. Mrs. Botto explained she is on a payment plan agreement with BCA for the outstanding balance and would like to request that penalties in the amount of \$120.19 be waived. The Board agreed to waive penalties in the amount of \$120.19.

## **INVITED GUEST(S):**

Kevin Fox from Herbert, Rowland, & Grubic gave a detailed presentation to the Board with regard to an analysis of BCA's discount program, calculation of the equivalent rate impact, and recommendation. The Board, Executive Director and Solicitor engaged in an extensive discussion regarding the various alternatives and the ultimate recommendation of HRG.

## **APPROVAL OF MINUTES:**

A motion was made by Mrs. Barton, seconded by Ms. Smith, all voting "Aye" to approve the November 28, 2017 meeting minutes. None opposed. Motion approved 3-0.

A motion was made by Ms. Smith, seconded by Mrs. Barton, all voting "Aye" to approve the December 13, 2017 meeting minutes. None opposed. Motion approved 3-0.

## **FINANCIAL REPORT:**

The financial report was reviewed and discussed with the Board Members.

A motion was made by Ms. Smith, seconded by Mrs. Barton to approve the bills in the amount of \$179,074.15. None opposed. Motion approved 3-0.

A motion was made by Ms. Smith, seconded by Mrs. Barton to approve the Financial Report. None opposed. Motion approved 3-0.

## **NEW BUSINESS**

### **SOLICITOR'S REPORT:**

The Solicitor's report was reviewed and discussed with the Board Members.

A motion was made by Mrs. Barton, seconded by Ms. Smith to approve a request received from George Clay Fire Company at 426 Ford Street, Conshohocken, PA 19428 to waive all billing for this location as the only water used is for the filling up of fire trucks. None opposed. Motion approved 3-0.

A motion was made by Ms. Smith, seconded by Mrs. Barton to approve Resolution 2018-01 adopting the 2018 Fee Schedule. None opposed. Motion approved 3-0.

A motion was made by Ms. Smith, seconded by Mrs. Barton to approve Resolution 2018-02 implementing a revised rate schedule. None opposed. Motion approved 3-0.

A motion was made by Ms. Smith, seconded by Mrs. Barton to approve the 2018 Employment Agreements for Stephen Clark and Angela Madle Long. None opposed. Motion approved 3-0.

A motion was made by Ms. Smith, seconded by Mrs. Barton requesting authorization to proceed with any legal remedy available with regard to the property at 212 Wood Street to recover BCA's outstanding costs as well as ensure the easements and manholes are granted to BCA. None opposed. Motion approved 3-0.

A motion was made by Ms. Smith, seconded by Mrs. Barton to accept the Solicitor's report. None opposed. Motion approved 3-0.

### **PLANT ENGINEER'S REPORT – EBERT ENGINEERING, INC.:**

The Plant Engineer's report was reviewed and discussed with the Board Members.

A motion was made by Mrs. Barton, seconded by Ms. Smith to approve a Notice of Intent to Award Mr. Rehab, Inc. the Sanitary Sewer Rehabilitation project in the amount of \$456,428.53 pending the thirty (30) day review period. None opposed. Motion approved 3-0.

The Board gave direction to Mr. Ebert to authorize paying the difference in material costs to go from an 8 inch pipe to a 12 inch pipe with regard to the 51 Washington Street development project.

A motion was made by Mrs. Barton, seconded by Mr. Raimondo to accept the Plant Engineer's report. None opposed. Motion approved 3-0.

### **EXECUTIVE DIRECTOR'S REPORT:**

The Executive Director's report was reviewed and discussed with the Board Members.

A motion was made by Ms. Smith, seconded by Mrs. Barton to accept the Executive Director's report. None opposed. Motion approved 3-0.

**COLLECTIONS & MAINTENANCE REPORTS:**

The Collections and Maintenance reports were reviewed and discussed with the Board Members.

A motion was made by Ms. Smith, seconded by Mrs. Barton to accept the Collections and Maintenance Reports. None opposed. Motion approved 3-0.

**ADJOURNMENT:**

There being no further business to come before the Board, it was moved by Ms. Smith, seconded by Mrs. Barton all voting "Aye" to adjourn the meeting. None opposed. Motion approved 3-0. Adjournment occurred at 7:25 p.m.

Respectfully submitted,

Angela Madle Long

