

**BOROUGH OF CONSHOHOCKEN AUTHORITY**  
**AUGUST 28, 2018 MEETING**  
**6:30 PM**

The Stated Meeting of the Borough of Conshohocken Authority ("BCA") was held at the Authority Building on August 28, 2018. The meeting was called to order at 6:38 p.m. followed by a pledge to the flag.

**ROLL CALL:**

Board members present were: Chair, Mr. Felix Raimondo; Vice-Chair, Ms. Carol Smith; Treasurer, Mr. Kyle Elliott. Also present were: Solicitor Ms. Lauren Gallagher from Rudolph Clarke, LLC; Ms. Nicole Feight from Rudolph Clarke, LLC; Executive Director, Mr. Stephen Clark and Plant Engineer, Mr. Fred Ebert from Ebert Engineering, Inc. Board Member, Mrs. Janene Reilly participated via telephone. Secretary, Mrs. Anita Barton was absent.

Ms. Gallagher announced that the Board has met in executive session from 5 p.m. until 6:30 p.m. regarding personnel matters.

**PUBLIC COMMENT:**

Patrick Keenan, MIM-Hayden to have Estoppel Certificate for Five Tower Bridge, L.P. executed.

**INVITED GUEST(S):**

None.

**APPROVAL OF MINUTES:**

A motion was made by Ms. Smith, seconded by Mr. Elliott, all voting "Aye" to approve the July 24, 2018 meeting minutes. None opposed. Motion approved 4-0.

**FINANCIAL REPORT:**

The financial report was reviewed and discussed with the Board Members.

A motion was made by Ms. Smith, seconded by Mr. Elliott to approve the bills in the amount of \$304,024.13. None opposed. Motion approved 4-0.

A motion was made by Mr. Elliott, seconded by Ms. Smith to approve the Financial Report. None opposed. Motion approved 4-0.

## **NEW BUSINESS**

### **SOLICITOR'S REPORT:**

The Solicitor's report was reviewed and discussed with the Board Members.

A motion was made by Ms. Smith, seconded by Mr. Elliott to approve Consent to Transfer Ownership of Estoppel Certificate between MIM-Hayden Five Tower Bridge, L.P. to Equus Capital Partners, Ltd. None opposed. Motion approved 4-0.

A motion was made by Mr. Elliott, seconded by Ms. Smith to approve the Contract for Professional Services with 720 Spring Mill Ave. None opposed. Motion approved 4-0.

A motion was made by Mr. Elliott, seconded by Ms. Smith to approve the Contract for Professional Services with 701 Jones St. None opposed. Motion approved 4-0.

A motion was made by Ms. Smith, seconded by Mr. Elliott to approve the Contract for Professional Services with 133 Cedar Ave. None opposed. Motion approved 4-0.

A motion was made by Mr. Elliott, seconded by Ms. Smith to approve the Contract for Professional Services with 322 E. 8<sup>th</sup> Ave. None opposed. Motion approved 4-0.

A motion was made by Mr. Elliott, seconded by Ms. Smith to approve the Contract for Professional Services with 509 Apple St. None opposed. Motion approved 4-0.

A motion was made by Ms. Smith, seconded by Mr. Elliott to approve partial release of performance security for 3 Colwell Lane. None opposed. Motion approved 4-0.

A motion was made by Ms. Smith, seconded by Mr. Elliott to approve the Contract for Professional Services with 51 Washington St. None opposed. Motion approved 4-0.

A motion was made by Ms. Smith, seconded by Mr. Elliott to approve the Easement Agreement with 51 Washington St. subject to recording easement and public improvements to sewer. None opposed. Motion approved 4-0.

A motion was made by Ms. Smith, seconded by Mr. Elliott to accept the Solicitor's report. None opposed. Motion approved 4-0.

### **PLANT ENGINEER'S REPORT – EBERT ENGINEERING, INC.:**

The Plant Engineer's report was reviewed and discussed with the Board Members.

Mr. Ebert received a request for a change order from Eastern Environmental for electrical push buttons on the RBC's. The Board approved the change order.



Mr. Ebert discussed sewer issues with the Echo Ridge Development. Mr. Ebert asked to replace the existing sewer main with a cost estimate of \$16,290.00. The Board authorized the Executive Director to obtain quotes for the sewer repair.

A motion was made by Ms. Smith, seconded by Mr. Elliott to accept the Plant Engineer's report. None opposed. Motion approved 4-0.

**EXECUTIVE DIRECTOR'S REPORT:**

The Executive Director's report was reviewed and discussed with the Board Members.

Mr. Clark discussed a request by Julian Miraglia on behalf of developers to reduce single family sewer development escrow from \$5,000.00 to \$3,000.00. The Board agreed to stay with current policy and keep escrow fee at \$5,000.00

A motion was made by Ms. Smith, seconded by Mr. Elliott to accept the Executive Director's report. None opposed. Motion approved 4-0.

**COLLECTIONS & MAINTENANCE REPORTS:**

The Collections and Maintenance reports were reviewed and discussed with the Board Members.

A motion was made by Ms. Smith, seconded by Mr. Elliott to accept the Collections and Maintenance Reports. None opposed. Motion approved 4-0.

**ADJOURNMENT:**

Adjourned into executive session to discuss personnel matters and matters of potential litigation, which concluded at 8:45 p.m.

Respectfully submitted,

Stephen Clark