

**BOROUGH OF CONSHOHOCKEN AUTHORITY  
OCTOBER 23, 2018 MEETING  
6:30 PM**

The Stated Meeting of the Borough of Conshohocken Authority ("BCA") was held at the Authority Building on October 23, 2018. The meeting was called to order at 6:45 p.m. followed by a pledge to the flag.

**ROLL CALL:**

Board members present were: Chair, Felix Raimondo, Vice-Chair, Ms. Carol Smith; Board Member, Mrs. Janene Reilly and Secretary, Mrs. Anita Barton. Also present were: Solicitor Ms. Lauren Gallagher from Rudolph Clarke, LLC; Ms. Nicole Feight from Rudolph Clarke, LLC; Executive Director, Mr. Stephen Clark; Finance Director, Mrs. Shannon Stewart and Plant Engineer, Mr. Fred Ebert from Ebert Engineering, Inc. Treasurer, Mr. Kyle Elliott was absent.

**PUBLIC COMMENT:**

There were no public comments.

**INVITED GUEST(S):**

None.

**APPROVAL OF MINUTES:**

A motion was made by Ms. Barton, seconded by Mrs. Reilly, all voting "Aye" to approve the September 25, 2018 meeting minutes. None opposed. Motion approved 4-0.

**FINANCIAL REPORT:**

The financial report was reviewed and discussed with the Board Members.

A motion was made by Mrs. Reilly, seconded by Mrs. Barton to approve the bills in the amount of \$350,037.65. None opposed. Motion approved 4-0.

A motion was made by Mrs. Barton, seconded by Ms. Smith to approve the Financial Report. None opposed. Motion approved 4-0.

**NEW BUSINESS**

**SOLICITOR'S REPORT:**

The Solicitor's report was reviewed and discussed with the Board Members.

A motion was made by Mrs. Reilly, seconded by Mrs. Barton to authorize the execution and escrow agreement with SORA West pending final approval from Ms. Gallagher and Mr. Ebert. None opposed. Motion approved 4-0.

A motion was made by Mrs. Barton, seconded by Mrs. Reilly to approve the proposal from Indian Valley for Colwell Lane easements. None opposed. Motion approved 4-0.

A motion was made by Ms. Smith, seconded by Mrs. Reilly to approve a resolution to modify the Authority's rules and regulations presented by Mr. Ebert. None opposed. Motion approved 4-0.

A motion was made by Ms. Smith, seconded by Mrs. Barton to accept the Solicitor's report. None opposed. Motion approved 4-0.

**PLANT ENGINEER'S REPORT – EBERT ENGINEERING, INC.:**

The Plant Engineer's report was reviewed and discussed with the Board Members.

Mr. Ebert discussed updates on the odor control project and linear project as well as a proposed budget for capital improvements for the plant over the next 10 years.

A motion was made by Mrs. Reilly, seconded by Mrs. Barton to approve the purchase of equipment needed for easements. None opposed. Motion approved 4-0.

A motion was made by Ms. Barton, seconded by Mrs. Reilly to accept the Plant Engineer's report. None opposed. Motion approved 4-0.

**EXECUTIVE DIRECTOR'S REPORT:**

The Executive Director's report was reviewed and discussed with the Board Members.

A motion was made by Mrs. Barton, seconded by Mrs. Reilly to accept the proposal from Standard for life insurance, short-term and long-term disability. None opposed. Motion approved 4-0.

A motion was made by Ms. Smith, seconded by Mrs. Barton to accept the Executive Director's report. None opposed. Motion approved 4-0.

**COLLECTIONS & MAINTENANCE REPORTS:**

The Collections and Maintenance reports were reviewed and discussed with the Board Members.

A motion was made by Mrs. Reilly, seconded by Ms. Smith to accept the Collections and Maintenance Reports. None opposed. Motion approved 4-0.



**ADJOURNMENT:**

There being no further business to come before the Board, it was moved by Ms. Smith seconded by Mrs. Barton, all voting "Aye" to adjourn the meeting. None opposed. Motion approved 4-0. Adjournment occurred at 9:04 p.m.

Respectfully submitted,

Shannon Stewart

