

**BOROUGH OF CONSHOHOCKEN AUTHORITY**  
**NOVEMBER 27, 2018 MEETING**  
**6:25 PM**

The Stated Meeting of the Borough of Conshohocken Authority ("BCA") was held at the Authority Building on November 27, 2018. The meeting was called to order at 6:25 p.m. followed by a pledge to the flag. The meeting reconvened on December 11, 2018 at 5:40 p.m.

**ROLL CALL:**

Board members present were: Chair, Felix Raimondo,; Board Member, Mrs. Janene Reilly and Secretary, Mrs. Anita Barton. Also present were: Solicitor Ms. Lauren Gallagher from Rudolph Clarke, LLC; Ms. Nicole Feight from Rudolph Clarke, LLC; Executive Director, Mr. Stephen Clark; Finance Director, Mrs. Shannon Stewart and Plant Engineer, Mr. Fred Ebert from Ebert Engineering, Inc. Vice-Chair, Ms. Carol Smith and Treasurer, Mr. Kyle Elliott were absent.

**PUBLIC COMMENT:**

There were no public comments.

**INVITED GUEST(S):**

Mr. Russ McIntosh from Herbert, Rowland & Grubic, Inc and Mr. Kevin Fox from Herbert, Rowland & Grubic, Inc. were invited to discuss a summary explaining that the purchase price of West Conshohocken was not at the expense of the residents of Conshohocken.

Mr. McIntosh also discussed a proposal to work with Mr. Ebert and the Authority to look at the rate structure for West Conshohocken compared to the rate structure for the rest of our customers.

Mr. McIntosh also discussed the possible acquisition of the Plymouth service area.

A motion was made by Mrs. Reilly, seconded by Mrs. Barton to accept all proposals from HRG, Inc.

**APPROVAL OF MINUTES:**

A motion was made by Mrs. Reilly, seconded by Mrs. Barton, all voting "Aye" to approve the October 23, 2018 meeting minutes. None opposed. Motion approved 3-0.

### **FINANCIAL REPORT:**

The financial report was reviewed and discussed with the Board Members.

A motion was made by Mrs. Barton, seconded by Mrs. Reilly to approve the bills in the amount of \$276,996.67. None opposed. Motion approved 3-0.

A motion was made by Mrs. Barton, seconded by Mrs. Reilly to approve the Financial Report. None opposed. Motion approved 3-0.

### **NEW BUSINESS**

### **SOLICITOR'S REPORT:**

The Solicitor's report was reviewed and discussed with the Board Members.

A motion was made by Mrs. Reilly, seconded by Mrs. Barton for a resolution to release the performance security and professional escrow for 212 Wood Street and 385 Hector Street. None opposed. Motion approved 3-0.

A motion was made by Mrs. Reilly, seconded by Mrs. Barton to approve professional services for 100 Forest Street and 435 W, 6<sup>th</sup> Avenue. None opposed. Motion approved 3-0.

A motion was made by Mrs. Barton, seconded by Mrs. Reilly to approve the updated deduct agreement for Tower Bridge. None opposed. Motion approved 3-0.

A motion was made by Mrs. Barton, seconded by Mrs. Reilly to accept the Solicitor's report. None opposed. Motion approved 3-0.

### **RECESS:**

Mr. Raimondo left the meeting at 8:14 p.m. resulting in no quorum. A motion was made to recess and continue the meeting to a date certain of December 11th 5:30 P.M. for the conclusion of any remaining business. There being no further business to come before the board On December 11, 2018 the meeting was recessed and continued.

The meeting was reconvened on December 11, 2018 at 5:40 P.M.

Board Members present on December 11, 2018 were: Vice Chair, Ms. Carol Smith,; Board Member, Mrs. Janene Reilly and Secretary, Mrs. Anita Barton and Treasurer, Mr. Kyle Elliot. Also present were: Solicitor Ms. Lauren Gallagher from Rudolph Clarke, LLC; Ms. Nicole Feight from Rudolph Clarke, LLC; Executive Director, Mr. Stephen Clark; Finance Director, Mrs. Shannon Stewart and Plant Engineer, Mr. Fred Ebert from Ebert Engineering, Inc. Chair, Felix Raimondo was absent.



**PLANT ENGINEER'S REPORT – EBERT ENGINEERING, INC.:**

The Plant Engineer's Report was reviewed and discussed with the Board Members.

A motion was made by Mrs. Barton, seconded by Mr. Elliot to accept the Engineer's Report. None opposed. Motion approved 4-0.

**EXECUTIVE DIRECTOR'S REPORT:**

The Executive Director's Report was reviewed and discussed with the Board Members.

A motion was made by Mrs. Reilly, seconded by Mrs. Barton to adopt the 2019 budget. None opposed. Motion approved 4-0.

A motion was made by Mr. Elliot, seconded by Mrs. Barton to accept the Executive Director's Report. None opposed. Motion approved 4-0.

**COLLECTIONS & MAINTENANCE REPORTS:**

The Collections & Maintenance Report was reviewed and discussed with the Board Members.

A motion was made by Mrs. Barton, seconded by Mr. Elliot to accept the Collections & maintenance Report. None opposed. Motion approved 4-0.

**ADJOURNMENT:**

There being no further business to come before the Board, it was moved by Mrs. Barton seconded by Mrs. Reilly, all voting "Aye" to adjourn the meeting. None opposed. Motion approved 4-0. Adjournment occurred at 5:47 p.m.

Respectfully submitted,

Shannon Stewart