

BOROUGH OF CONSHOHOCKEN AUTHORITY
MARCH 26, 2019 MEETING
6:33 PM

The Stated Meeting of the Borough of Conshohocken Authority (“BCA”) was held at the Authority Building on March 26, 2019. The meeting was called to order at 6:33 p.m. followed by a pledge to the flag.

ROLL CALL:

Board members present were: Chair, Ms. Carol Smith, Vice-Chair, Mrs. Janene Reilly; Secretary, Mrs. Anita Barton; Treasurer, Mr. Kyle Elliott and Board Member, Mr. Felix Raimondo. Also present were: Solicitor Ms. Lauren Gallagher from Rudolph Clarke, LLC; Ms. Nicole Feight from Rudolph Clarke, LLC; Executive Director, Mr. Stephen Clark; Finance Director, Mrs. Shannon Stewart and Plant Engineer, Mr. Fred Ebert from Ebert Engineering, Inc.

PUBLIC COMMENT:

Mr. Ty Borkowski of Tyson Homes discussed concerns about his current projects; 701 Jones Street, 720 Spring Mill Avenue, 215 Ford Street, 385 E Hector Street, 212 Wood Street and 538 Spring Mill Avenue.

Mr. Michael Brookshier asked for an extension for tapping fees payments through September.

INVITED GUEST(S):

Mr. Ty Borkowski and Mr. Michael Brookshier

APPROVAL OF MINUTES:

A motion was made by Mrs. Reilly, seconded by Mrs. Barton, all voting “Aye” to approve the February 26, 2019 meeting minutes. None opposed. Motion approved 5-0.

FINANCIAL REPORT:

The financial report was reviewed and discussed with the Board Members.

A motion was made by Mrs. Reilly, seconded by Mrs. Barton to approve the bills in the amount of \$141,998.16. None opposed. Motion approved 5-0.

A motion was made by Mr. Raimondo, seconded by Mrs. Barton to approve the Financial Report. None opposed. Motion approved 5-0.

NEW BUSINESS

SOLICITOR'S REPORT:

The Solicitor's report was reviewed and discussed with the Board Members.

A motion was made by Mrs. Reilly, seconded by Mrs. Barton to approve the modification of drawdown agreement for the 2015 Loan. None opposed. Motion approved 5-0.

A motion was made by Mrs. Reilly, seconded by Mrs. Barton to approve the employment agreement for the new office manager. None opposed. Motion approved 5-0.

A motion was made by Mr. Raimondo, seconded by Mr. Elliott to accept the Solicitor's report. None opposed. Motion approved 5-0.

PLANT ENGINEER'S REPORT – EBERT ENGINEERING, INC.:

The Plant Engineer's Report was reviewed and discussed with the Board Members.

A motion was made by Mrs. Reilly, seconded by Mrs. Barton to allow Mr. Ebert to acquire quotes for Freedley Square Sewer Main. None opposed. Motion approved 5-0.

A motion was made by Mrs. Barton, seconded by Mr. Raimondo to bid out the second phase of the liner project. None opposed. Motion approved 5-0.

A motion was made by Mrs. Reilly, seconded by Mrs. Barton to accept the Engineer's Report. None opposed. Motion approved 5-0.

EXECUTIVE DIRECTOR'S REPORT:

The Executive Director's Report was reviewed and discussed with the Board Members.

A motion was made by Mrs. Reilly, seconded by Mrs. Barton to approve a corporate credit card. None opposed. Motion approved 5-0.

A motion was made by Mrs. Reilly, seconded by Mrs. Barton to approve a donation to the Conshohocken Elementary Parent Teacher Organization. None opposed. Motion approved 5-0.

A motion was made by Mrs. Reilly, seconded by Mrs. Barton to accept the Executive Director's Report. None opposed. Motion approved 3-0.

COLLECTIONS & MAINTENANCE REPORTS:

The Collections & Maintenance Report was reviewed and discussed with the Board Members.

A motion was made by Mrs. Reilly, seconded by Mr. Elliott to accept the Collections & Maintenance Report None opposed. Motion approved 5-0.

ADJOURNMENT:

There being no further business to come before the Board, it was moved by Mrs. Barton seconded by Mrs. Reilly, all voting "Aye" to adjourn the meeting. None opposed. Motion approved 5-0. Adjournment occurred at 8:31 p.m.

Respectfully submitted,

Shannon Stewart

