

BOROUGH OF CONSHOHOCKEN AUTHORITY
MAY 28, 2019 MEETING
6:31 PM

The Stated Meeting of the Borough of Conshohocken Authority ("BCA") was held at the Authority Building on May 28, 2019. The meeting was called to order at 6:31 PM followed by a pledge to the flag.

The Board went into executive session at 8:15 PM to discuss matters of collective bargaining agreement. The session lasted approximately 16 minutes.

Mr. Elliott initially participated via telephone then arrived at the Authority by 7:22 PM.

Mr. Raimondo left the meeting at 7:40 PM.

ROLL CALL:

Board members present were: Chair, Ms. Carol Smith; Vice-Chair, Mrs. Janene Reilly, Secretary, Mrs. Anita Barton; Treasurer, Mr. Kyle Elliott and Board Member, Mr. Felix Raimondo. Also present were: Solicitor Ms. Lauren Gallagher from Rudolph Clarke, LLC; Ms. Nicole Feight from Rudolph Clarke, LLC; Executive Director, Mr. Stephen Clark; Finance Director, Mrs. Shannon Stewart and Plant Engineer, Mr. Fred Ebert from Ebert Engineering, Inc.

PUBLIC COMMENT:

None.

INVITED GUEST(S):

Mrs. Cathy Seiler from Brinker Simpson and Company, LLC was invited to discuss the 2018 Financial Statement Audit.

A motion was made by Mrs. Barton, seconded by Mrs. Reilly to approve the 2018 Financial Statements. None opposed. Motion approved 5-0.

Kevin Fox from Herbert, Rowland & Grubic, Inc. was invited to discuss rate structure and increase scenarios for the West Conshohocken District for 2020.

APPROVAL OF MINUTES:

A motion was made by Mrs. Barton, seconded by Mrs. Reilly, all voting "Aye" to approve the April 23, 2019 meeting minutes. None opposed. Motion approved 5-0.

FINANCIAL REPORT:

The financial report was reviewed and discussed with the Board Members.
A motion was made by Mr. Elliott, seconded by Mrs. Barton to approve the bills in the amount of \$521,966.43. None opposed. Motion approved 4-0.

A motion was made by Mrs. Reilly, seconded by Mrs. Barton to approve the Financial Report. None opposed. Motion approved 4-0.

NEW BUSINESS

SOLICITOR'S REPORT:

The Solicitor's report was reviewed and discussed with the Board Members.

A motion was made by Mr. Elliott, seconded by Mrs. Reilly to approve the resolution to pay outstanding debt on the 2017 loan in the amount of 4.6 million dollars . None opposed. Motion approved 5-0.

A motion was made by Mr. Elliot, seconded by Mrs. Barton to accept the Solicitor's report. None opposed. Motion approved 4-0.

PLANT ENGINEER'S REPORT – EBERT ENGINEERING, INC.:

The Plant Engineer's Report was reviewed and discussed with the Board Members.

Mr. Ebert discussed open development projects as well as updating the rules and regulations to reflect new material specifications for development.

A motion was made by Mrs. Reilly, seconded by Mr. Elliott to accept the Engineer's Report. None opposed. Motion approved 4-0.

EXECUTIVE DIRECTOR'S REPORT:

The Executive Director's Report was reviewed and discussed with the Board Members.

A motion was made by Mrs. Barton, seconded by Mr. Elliott to donate \$500 to the Conshohocken Fun Fest. None opposed. Motion approved 4-0.

A motion was made by Mr. Elliott, seconded by Mrs. Reilly to accept the Executive Director's Report None opposed. Motion approved 4-0.

COLLECTIONS & MAINTENANCE REPORTS:

The Collections & Maintenance Report was reviewed and discussed with the Board Members.

A motion was made by Mrs. Reilly, seconded by Mrs. Barton to accept the Collections & Maintenance Report. None opposed. Motion approved 4-0.

ADJOURNMENT:

There being no further business to come before the Board, it was moved by Mrs. Barton seconded by Mrs. Reilly, all voting "Aye" to adjourn the meeting. None opposed. Motion approved 4-0. Adjournment occurred at 8:32 PM.

Respectfully submitted,

Shannon Stewart

