

**BOROUGH OF CONSHOHOCKEN AUTHORITY**  
**JUNE 25, 2019 MEETING**  
**6:33 PM**

The Stated Meeting of the Borough of Conshohocken Authority ("BCA") was held at the Authority Building on June 25, 2019. The meeting was called to order at 6:33 PM followed by a pledge to the flag.

**ROLL CALL:**

Board members present were: Chair, Ms. Carol Smith; Vice-Chair, Mrs. Janene Reilly, Secretary, Mrs. Anita Barton; and Board Member, Mr. Felix Raimondo. Also present were: Solicitor Ms. Lauren Gallagher from Rudolph Clarke, LLC; Ms. Nicole Feight from Rudolph Clarke, LLC; Executive Director, Mr. Stephen Clark; Finance Director, Mrs. Shannon Stewart and Plant Engineer, Mr. Jonathan Vito from Ebert Engineering, Inc. Treasurer, Mr. Kyle Elliott was absent.

**PUBLIC COMMENT:**

None.

**INVITED GUEST(S):**

Kevin Fox from Herbert, Rowland & Grubic, Inc. was invited to discuss the rate structure and increase scenarios for the West Conshohocken District for 2020.

A motion was made by Mrs. Reilly, seconded by Mr. Raimondo to approve Mr. Fox's Report of June 25, 2019 . None opposed. Motion approved 4-0.

A motion was made by Mr. Raimondo, seconded by Mrs. Reilly to authorize a resolution which will create the West Conshohocken Borough Sanitary Sewer District. None opposed. Motion approved 4-0.

A motion was made by Mrs. Barton, seconded by Mrs. Reilly to approve a resolution amending the authority's rate schedule to implement the rates in Mr. Fox's Report of June 25<sup>th</sup> effective July 1, 2020 . None opposed. Motion approved 4-0.

**APPROVAL OF MINUTES:**

A motion was made by Mr. Raimondo, seconded by Mrs. Barton, all voting "Aye" to approve the May 28, 2019 meeting minutes. None opposed. Motion approved 4-0.

**FINANCIAL REPORT:**

The financial report was reviewed and discussed with the Board Members.

A motion was made by Mr. Raimondo, seconded by Mrs. Barton to approve the bills in the amount of \$101,587.17. None opposed. Motion approved 4-0.

A motion was made by Mr. Raimondo, seconded by Mrs. Reilly to approve the Financial Report. None opposed. Motion approved 4-0.

### **NEW BUSINESS**

#### **SOLICITOR'S REPORT:**

The Solicitor's report was reviewed and discussed with the Board Members.

A motion was made by Mr. Raimondo, seconded by Mrs. Barton to the release the performance security for Parkview Condos. pending satisfaction of all outstanding balances for professional services rendered. None opposed. Motion approved 4-0.

A motion was made by Mrs. Reilly, seconded by Mr. Raimondo to approve the grant of sanitary sewer easement for West Elm Street tax map parcel 05-00-02472-00-7 North and South portions received from the county of Montgomery. None opposed. Motion approved 4-0.

A motion was made by Mrs. Barton, seconded by Mr. Raimondo to accept the Solicitor's report. None opposed. Motion approved 4-0.

#### **PLANT ENGINEER'S REPORT – EBERT ENGINEERING, INC.:**

The Plant Engineer's Report was reviewed and discussed with the Board Members.

Mr. Vito discussed open development projects as well as the RBC Train and Interceptor projects.

A motion was made by Mrs. Reilly, seconded by Mrs. Barton to accept the Engineer's Report. None opposed. Motion approved 4-0.

#### **EXECUTIVE DIRECTOR'S REPORT:**

The Executive Director's Report was reviewed and discussed with the Board Members.

A motion was made by Mr. Raimondo, seconded by Mrs. Reilly to direct the engineer to issue a revocation of the notice of intent to award to Gran Turk Equipment Co. None opposed. Motion approved 4-0.

A motion was made by Mrs. Reilly, seconded by Mrs. Barton to authorize the Executive Director to obtain 3 quotes for the repair work to the jet truck and preliminarily authorize him to award the work to the lowest bid.



A motion was made by Mrs. Barton, seconded by Mr. Raimondo to authorize the executive director to proceed with the COSTARS purchase of a new jet truck pending final review from the solicitor's office. None opposed. Motion approved 4-0.

A motion was made by Mr. Raimondo, seconded by Mrs. Reilly to accept the Executive Director's Report. None opposed. Motion approved 4-0.

**COLLECTIONS & MAINTENANCE REPORTS:**

The Collections & Maintenance Report was reviewed and discussed with the Board Members.

A motion was made by Mrs. Barton, seconded by Mr. Raimondo to accept the Collections & Maintenance Report. None opposed. Motion approved 4-0.

**ADJOURNMENT:**

There being no further business to come before the Board, it was moved by Mr. Raimondo, seconded by Mrs. Barton, all voting "Aye" to adjourn the meeting. None opposed. Motion approved 4-0. Adjournment occurred at 7:53 PM.

Respectfully submitted,

Shannon Stewart

