

BOROUGH OF CONSHOHOCKEN AUTHORITY
September 24, 2019 MEETING
6:31 PM

The Stated Meeting of the Borough of Conshohocken Authority ("BCA") was held at the Authority Building on September 24, 2019. The meeting was called to order at 6:31 PM followed by a pledge to the flag.

The board met in executive session to discuss matters of personnel following the meeting.

ROLL CALL:

Board members present were: Chair, Ms. Carol Smith; Treasurer, Mr. Kyle Elliott(via phone until he arrived at 7:04 PM) and Board Member, Mr. Felix Raimondo. Also present were: Solicitor Ms. Lauren Gallagher from Rudolph Clarke, LLC; Ms. Nicole Feight from Rudolph Clarke, LLC; Executive Director, Mr. Stephen Clark; Finance Director, Mrs. Shannon Stewart and Plant Engineer, Mr. Fred Ebert from Ebert Engineering, Inc. Vice-Chair, Mrs. Janene Reilly, and Secretary, Mrs. Anita Barton were absent.

PUBLIC COMMENT:

Mr. Michael Brookshire Vice President of Development for Keystone Property Group was present to discuss an extension of the deadline to pay the remainder of the tapping fees for the SORA West project. A motion was made by Mr. Raimondo, seconded by Mr. Elliott to approve the extension of the deadline to pay the balance of the tapping fees from September 30, 2019 to March 31, 2019. None opposed. Motion approved 3-0.

INVITED GUEST(S):

None

APPROVAL OF MINUTES:

A motion was made by Mr. Raimondo, seconded by Mr. Elliott, all voting "Aye" to approve the August 27, 2019 meeting minutes. None opposed. Motion approved 3-0.

FINANCIAL REPORT:

The financial report was reviewed and discussed with the Board Members.

A motion was made by Ms. Smith, seconded by Mr. Raimondo to approve the bills in the amount of \$167,910.53. None opposed. Motion approved 3-0.

A motion was made by Mr. Elliott, seconded by Ms. Smith to approve the Financial Report. None opposed. Motion approved 3-0.

NEW BUSINESS

SOLICITOR'S REPORT:

The Solicitor's report was reviewed and discussed with the Board Members.

A motion was made by Mr. Raimondo, seconded by Mr. Elliott to approve the contract for professional services for 400 Barr Harbor Drive (Five Tower). None opposed. Motion approved 3-0.

A motion was made by Mr. Raimondo, seconded by Ms. Smith to approve the Grant for Sanitary Sewer Easement for the property located at 365 West Elm Street. None opposed. Motion approved 3-0.

A motion was made by Mr. Raimondo, seconded by Mr. Elliott to the Authority's Minimum Municipal Obligation("MMO") for the Pennsylvania Retirement System Pension Plan for plan year 2020. None opposed. Motion approved 3-0.

A motion was made by Mr. Raimondo, seconded by Mrs. Smith to accept the Solicitor's report. None opposed. Motion approved 3-0.

PLANT ENGINEER'S REPORT – EBERT ENGINEERING, INC.:

The Plant Engineer's Report was reviewed and discussed with the Board Members.

A motion was made by Mr. Raimondo, seconded by Mr. Elliott to authorize the engineer to apply for the PA Small Water and Sewer grant to complete the Liner Project. None opposed. Motion approved 3-0.

A motion was made by Mr. Raimondo, seconded by Mr. Elliott to accept the Engineer's Report. None opposed. Motion approved 3-0.

EXECUTIVE DIRECTOR'S REPORT:

The Executive Director's Report was reviewed and discussed with the Board Members.

A motion was made by Mr. Elliott, seconded by Mr. Raimondo to accept the Executive Director's Report. None opposed. Motion approved 3-0.

COLLECTIONS & MAINTENANCE REPORTS:

The Collections & Maintenance Report was reviewed and discussed with the Board Members.

A motion was made by Mr. Raimondo, seconded by Mr. Elliott to accept the Collections & Maintenance Report. None opposed. Motion approved 3-0.

ADJOURNMENT:

There being no further business to come before the Board, it was moved by Mr. Raimondo, seconded by Mr. Elliott, all voting "Aye" to adjourn the meeting. None opposed. Motion approved 3-0. Adjournment occurred at 7:49 PM.

Respectfully submitted,

Shannon Stewart

