

BOROUGH OF CONSHOHOCKEN AUTHORITY
November 26, 2019 MEETING
6:32 PM

The Stated Meeting of the Borough of Conshohocken Authority (“BCA”) was held at the Authority Building on November 26, 2019. The meeting was called to order at 6:32 PM followed by a pledge to the flag.

The board met in Executive Session following the meeting to discuss matters of personnel and Borough issues.

ROLL CALL:

Board members present were: Chair, Ms. Carol Smith; Vice-Chair, Mrs. Janene Reilly; Secretary, Mrs. Anita Barton and Board Member, Mr. Felix Raimondo. Also present were: Solicitor Ms. Lauren Gallagher from Rudolph Clarke, LLC; Ms. Nicole Feight from Rudolph Clarke, LLC; Executive Director, Mr. Stephen Clark; Finance Director, Mrs. Shannon Stewart and Plant Engineer, Mr. Fred Ebert from Ebert Engineering, Inc. Treasurer, Mr. Kyle Elliott was absent.

PUBLIC COMMENT:

None.

INVITED GUEST(S):

None

APPROVAL OF MINUTES:

A motion was made by Mr. Raimondo, seconded by Mrs. Reilly, all voting “Aye” to approve the October 22, 2019 meeting minutes. None opposed. Motion approved 4-0.

FINANCIAL REPORT:

The financial report was reviewed and discussed with the Board Members.

A motion was made by Mrs. Reilly, seconded by Mr. Raimondo to approve the bills in the amount of \$116,438.69. None opposed. Motion approved 4-0.

A motion was made by Mr. Raimondo, seconded by Mrs. Barton to approve the Financial Report. None opposed. Motion approved 4-0.

NEW BUSINESS

SOLICITOR'S REPORT:

The Solicitor's report was reviewed and discussed with the Board Members.

A motion was made by Mrs. Reilly, seconded by Mrs. Barton to approve the release of performance security and professional escrow for project located at 120 W. 11th Avenue (Burt Construction Services). None opposed. Motion approved 4-0.

A motion was made by Mrs. Barton, seconded by Mr. Raimondo to approve release of performance security and professional escrow for project located at 322 E. 8th Avenue (Conshohocken Construction, Inc.). None opposed. Motion approved 4-0.

A motion was made by Mrs. Reilly, seconded by Mrs. Barton to approve a resolution requesting PA Small Water and Sewer Grant and designating Stephen Clark, Executive Director, as the official to execute all documents and agreements between the Borough of Conshohocken Authority and the Commonwealth Financing Authority. None opposed. Motion approved 4-0.

A motion was made by Mr. Raimondo, seconded by Mrs. Barton to approve Sewer Waiver Agreement regarding 900 Maple Street, Conshohocken. None opposed. Motion approved 4-0.

A motion was made by Mrs. Reilly, seconded by Mrs. Barton to approve Sewer Waiver Agreement regarding 124 Wood Street, Conshohocken. None opposed. Motion approved 4-0.

A motion was made by Mrs. Reilly, seconded by Mrs. Barton to approve the PA Small Water and Sewer Grant Resolution. None opposed. Motion approved 4-0.

A motion was made by Janene Reilly seconded by Mrs. Barton to approve the Service and Escrow Agreement for a property located at 204 E 8th Avenue. None opposed. Motion approved 4-0.

A motion was made by Mrs. Barton, seconded by Mrs. Reilly to approve the Union Contract Agreement effective January 1, 2020 through December 31, 2024 as amended. None opposed. Motion approved 4-0.

A motion was made by Mrs. Reilly, seconded by Mrs. Barton to accept the Solicitor's report. None opposed. Motion approved 4-0.

PLANT ENGINEER'S REPORT – EBERT ENGINEERING, INC.:

The Plant Engineer's Report was reviewed and discussed with the Board Members.

A motion was made by Mr. Raimondo, seconded by Mrs. Reilly to accept the Engineer's Report. None opposed. Motion approved 4-0.

EXECUTIVE DIRECTOR'S REPORT:

The Executive Director's Report was reviewed and discussed with the Board Members.

A motion was made by Mrs. Reilly, seconded by Mrs. Barton to adopt the 2020 Budget. None opposed. Motion approved 4-0.

A motion was made by Mrs. Barton, seconded by Mr. Raimondo to accept the Executive Director's Report. None opposed. Motion approved 4-0.

COLLECTIONS & MAINTENANCE REPORTS:

The Collections & Maintenance Report was reviewed and discussed with the Board Members.

A motion was made by Mr. Raimondo, seconded by Mrs. Reilly to accept the Collections & Maintenance Report. None opposed. Motion approved 4-0.

ADJOURNMENT:

There being no further business to come before the Board, it was moved by Mr. Raimondo, seconded by Mrs. Barton, all voting "Aye" to adjourn the meeting. None opposed. Motion approved 4-0. Adjournment occurred at 7:27 PM.

Respectfully submitted,

Shannon Stewart

