

**BOROUGH OF CONSHOHOCKEN AUTHORITY**  
**June 23, 2020 MEETING**  
**6:34 PM**

The Stated Meeting of the Borough of Conshohocken Authority (“BCA”) was held via remote means using the Cisco Webex platform on June 23, 2020. The meeting was called to order at 6:34 PM. The meeting was recorded and posted for public viewing on the Authority’s website.

The board met in executive session following the meeting to discuss matters of potential litigation and matters of personnel.

Mrs. Jane Flanagan left the meeting at 7:56 PM.

**ROLL CALL:**

Board members present were: Chair, Ms. Carol Smith; Secretary, Mr. Felix Raimondo; Treasurer, Mr. Kyle Elliott and Board Member, Mrs. Jane Flanagan. Also present were: Solicitor Ms. Lauren Gallagher from Rudolph Clarke, LLC; Ms. Nicole Feight from Rudolph Clarke, LLC; Operations Manager, Mr. Ed Mongan; Finance Director, Mrs. Shannon Stewart and Plant Engineer; Mr. Fred Ebert from Ebert Engineering, Inc. Vice-Chair, Mrs. Janene Reilly was absent.

**PUBLIC COMMENT:**

No Public Comment.

**INVITED GUEST(S):**

Cathy Seiler from Brinker Simpson & Company was invited to discuss the 2019 Financial Statements for the Borough of Conshohocken Authority.

A motion was made by Mr. Raimondo, seconded by Mrs. Flanagan to accept the 2019 Financial Statements. None opposed. Motion approved 4-0.

**CHAIRPERSON’S MINUTES:**

None.

**APPROVAL OF MINUTES:**

A motion was made by Mrs. Flanagan, seconded by Mr. Raimondo, all voting “Aye” to approve the May 26, 2020 meeting minutes. None opposed. Motion approved 4-0.

**FINANCIAL REPORT:**

The financial report was reviewed and discussed with the Board Members.

A motion was made by Mr. Elliott, seconded by Mr. Raimondo to approve the bills in the amount of \$120,858.43. None opposed. Motion approved 4-0.

A motion was made by Mr. Raimondo, seconded by Mrs. Flanagan to approve the Financial Report. None opposed. Motion approved 4-0.

### **NEW BUSINESS**

#### **SOLICITOR'S REPORT:**

The Solicitor's report was reviewed and discussed with the Board Members.

A motion was made by Mr. Raimondo, seconded by Mrs. Flanagan to approve the contract for professional services for the SEPTA Train Station project located at 2 Oak Street. None opposed. Motion approved 4-0.

A motion was made by Mr. Raimondo, seconded by Mr. Elliott to approve a resolution to release the professional escrow, performance security and maintenance security for 204 E. 8<sup>th</sup> Avenue (DJB Properties, LLC). None opposed. Motion approved 3-0.

A motion was made by Mr. Raimondo, seconded by Mr. Elliott to approve and accept the Grant of Sanitary Sewer Easement for the property located at 157 Cedar Avenue, West Conshohocken (Property Owner: Tara Gorney). None opposed. Motion approved 3-0.

A motion was made by Mr. Raimondo, seconded by Mr. Elliott to accept the proposal from Blooming Glen Contractors in the amount of \$3,996.00 for the manhole repair work to be performed at 3 Colwell Lane, Conshohocken. None opposed. Motion approved 3-0.

A motion was made by Mr. Raimondo, seconded by Mr. Elliott to accept the Solicitor's report. None opposed. Motion approved 3-0.

#### **PLANT ENGINEER'S REPORT – EBERT ENGINEERING, INC.:**

The Plant Engineer's Report was reviewed and discussed with the Board Members.

A motion was made by Mr. Raimondo, seconded by Mr. Elliott to accept the Engineer's Report. None opposed. Motion approved 3-0.

#### **OPERATIONS MANAGER'S REPORT:**

The Operation Manager's Report was reviewed and discussed with the Board Members.

A motion was made by Mr. Raimondo, seconded by Mr. Elliott to accept the Operations Manager's Report. None opposed. Motion approved 3-0.

#### **COLLECTIONS & MAINTENANCE REPORTS:**

The Collections & Maintenance Report was reviewed and discussed with the Board Members.

A motion was made by Mr. Raimondo, seconded by Mr. Elliott to accept the Collections & Maintenance Report. None opposed. Motion approved 3-0.

**ADJOURNMENT:**

There being no further business to come before the Board, it was moved by Mr. Raimondo, seconded by Mr. Elliott, all voting “Aye” to adjourn the meeting. None opposed. Motion approved 3-0. Adjournment occurred at 8:14 PM.

Respectfully submitted,

Shannon Stewart

