

BOROUGH OF CONSHOHOCKEN AUTHORITY
August 25, 2020 MEETING
6:32 PM

The Stated Meeting of the Borough of Conshohocken Authority (“BCA”) was held via remote means using the Cisco Webex platform on August 25, 2020. The meeting was called to order at 6:32 PM. The meeting was recorded and posted for public viewing on the Authority’s website.

The board met in executive session immediately following the meeting to discuss matters of personnel and potential litigation.

ROLL CALL:

Board members present were: Chair, Ms. Carol Smith; Vice-Chair, Mrs. Janene Reilly; Secretary, Mr. Felix Raimondo; and Board Member, Mrs. Jane Flanagan. Also present were: Solicitor Ms. Lauren Gallagher from Rudolph Clarke, LLC; Ms. Nicole Feight from Rudolph Clarke, LLC; Operations Manager, Mr. Ed Mongan; Finance Director, Mrs. Shannon Stewart and Plant Engineer; Mr. Fred Ebert from Ebert Engineering, Inc. Treasurer, Mr. Kyle Elliott was absent.

PUBLIC COMMENT:

None.

INVITED GUEST(S):

Jessie Lissner, the Authority’s summer intern, was invited to do a presentation on what she learned during the summer at the plant.

CHAIRPERSON’S MINUTES:

A motion was made by Mrs. Smith, seconded by Mrs. Flanagan to donate \$1,000 to the Colonial Neighborhood Council. Authority staff was directed to purchase approximately \$100 worth of “ConshyStrong” signs from the Colonial Neighborhood Council, to be displayed on Authority property, and to donate the balance of the donation funds directly to the Colonial Neighborhood Council. None opposed. Motion approved 4-0.

APPROVAL OF MINUTES:

A motion was made by Mrs. Flanagan, seconded by Mrs. Reilly, all voting “Aye” to approve the July 28, 2020 meeting minutes. None opposed. Motion approved 4-0.

FINANCIAL REPORT:

The financial report was reviewed and discussed with the Board Members.

A motion was made by Mr. Raimondo, seconded by Mrs. Flanagan to approve the bills in the amount of \$89,369.02. None opposed. Motion approved 4-0.

A motion was made by Mrs. Smith, seconded by Mrs. Reilly to approve the Authority's Health Insurance Renewal for the Independence Blue Cross Bronze Plan and to approve the new HRA plan with The Harrison Group. None opposed. Motion approved 4-0.

A motion was made by Mrs. Reilly, seconded by Mr. Raimondo to approve the Financial Report. None opposed. Motion approved 4-0.

NEW BUSINESS

SOLICITOR'S REPORT:

The Solicitor's report was reviewed and discussed with the Board Members.

A motion was made by Mr. Raimondo, seconded by Mrs. Reilly to approve a resolution to authorize and direct the Authority's Operations Manager to execute the Master Agreement for Casting Adjustments with the Pennsylvania Department of Transportation. None opposed. Motion approved 4-0.

A motion was made by Mrs. Reilly, seconded by Mrs. Flanagan to approve a resolution to accept dedication of facilities for the project located at 133 Cedar Avenue (developer: MTB Development, LLC). None opposed. Motion approved 4-0.

A motion was made by Mrs. Reilly, seconded by Mrs. Smith to approve a resolution to release maintenance security for the project located at 133 Cedar Avenue (developer: MTB Development, LLC). None opposed. Motion approved 4-0.

A motion was made by Mrs. Raimondo, seconded by Mrs. Reilly to accept the Solicitor's report. None opposed. Motion approved 4-0.

PLANT ENGINEER'S REPORT – EBERT ENGINEERING, INC.:

The Plant Engineer's Report was reviewed and discussed with the Board Members.

A motion was made by Mrs. Reilly, seconded by Mr. Raimondo to accept the Engineer's Report. None opposed. Motion approved 4-0.

OPERATIONS MANAGER'S REPORT:

The Operation Manager's Report was reviewed and discussed with the Board Members.

A motion was made by Mrs. Flanagan, seconded by Mrs. Reilly to approve an agreement to waive quarterly service fees for the property located at 111 W 8th Avenue while the property is being repaired. None opposed. Motion approved 4-0.

A motion was made by Mr. Raimondo, seconded by Mrs. Smith to approve the recommendation to get a GIS of the force main from West Conshohocken. None opposed. Motion approved 4-0.

A motion was made by Mrs. Reilly, seconded by Mr. Raimondo to accept the Operations Manager's Report. None opposed. Motion approved 4-0.

COLLECTIONS & MAINTENANCE REPORTS:

The Collections & Maintenance Report was reviewed and discussed with the Board Members.

A motion was made by Mrs. Raimondo, seconded by Mrs. Flanagan to accept the Collections & Maintenance Report. None opposed. Motion approved 4-0.

ADJOURNMENT:

There being no further business to come before the Board, the meeting was adjourned at 8:02 PM.

Respectfully submitted,

Shannon Stewart

