

BOROUGH OF CONSHOHOCKEN AUTHORITY
April 27, 2021 MEETING
6:35 PM

The Stated Meeting of the Borough of Conshohocken Authority (“BCA”) was held via remote means using the Cisco Web Ex platform on April 27, 2021. The meeting was called to order at 6:35 PM. The meeting was recorded and posted for public viewing on the Authority’s website.

ROLL CALL:

Board members present were: Chair, Mrs. Janene Reilly; Vice-Chair, Ms. Carol Smith; Secretary, Mr. Felix Raimondo; Treasurer, Mr. Kyle Elliott and Board Member, Mrs. Jane Flanagan. Also present were: Solicitor Ms. Lauren Gallagher from Rudolph Clarke, LLC; Solicitor Mr. Michael Clarke from Rudolph Clarke, LLC; Interim Executive Director, Mr. Terry Fedorchak; Operations Manager, Ed Mongan; Finance Director, Mrs. Shannon Stewart, and Plant Engineer; Mr. Fred Ebert from Ebert Engineering, Inc.

PUBLIC COMMENT:

None.

INVITED GUEST(S):

None

Mrs. Reilly expressed her appreciation for Borough Council’s vote to not sell the Authority and stated that the Authority and Borough Council will continue discussing different options on how to move forward.

APPROVAL OF MINUTES:

A motion was made by Ms. Smith, seconded by Mr. Elliott, all voting “Aye” to approve the March 23, 2021 meeting minutes. None opposed. Motion approved 5-0.

FINANCIAL REPORT:

The financial report was reviewed and discussed with the Board Members.

A motion was made by Mr. Raimondo, seconded by Mrs. Flanagan to approve the bills in the amount of \$93,019.74 None opposed. Motion approved 5-0.

Mr. Fedorchak discussed the balance in the Authority’s Connection Fee Account and investment options to optimize the balance over the coming months.

A motion was made by Ms. Smith, seconded by Mr. Raimondo to accept the Financial Report. None opposed. Motion approved 5-0.

NEW BUSINESS

SOLICITOR'S REPORT:

The Solicitor's report was reviewed and discussed with the Board Members.

51 Washington Street Request for accepting dedication without paving.

The board considered the request from 51 Washington Street to accept dedication of facilities prior to final paving of Washington Street because paving will not occur for several months. The board has decided to not take action on the request at this time.

126 W 8th Avenue Apartment B.

Mr. Clarke discussed the hearing for property located at 126 W 8th Avenue Apartment B stating that we should receive a decision within 5 days.

East 9th Avenue and Colwell Lane Easements.

Mr. Clarke discussed the East 9th Avenue and Colwell Lane easements that are still needed and the options the Authority has. It was decided that we will try contacting the homeowners one last time and then we will start the condemnation process for the properties at the next meeting.

A motion was made by Ms. Smith, seconded by Mr. Raimondo to accept the Solicitor's report. None opposed. Motion approved 5-0.

INTERIM EXECUTIVE DIRECTOR'S REPORT:

The Executive Director's Report was reviewed and discussed with the Board Members.

Retirement of Michael Fondots

Mr. Fedorchak announced that Mr. Fondots will be retiring on June 10, 2021. The Authority will be looking to hire someone to fill the Operators position.

Small Water and Sewer Grant Extension-Contract #000069831-Amendment

A motion was made by Mr. Raimondo seconded by Ms. Smith to accept the 1st amendment to the Small Water and Sewer Grant extending the deadline to June 30, 2022 from June 30, 2021.

A motion was made by Ms. Smith, seconded by Mr. Raimondo to accept the Interim Executive Director's Report None opposed. Motion approved 5-0.

Mr. Fedorchak left the meeting at 7:29PM.

PLANT ENGINEER'S REPORT – EBERT ENGINEERING, INC.:

The Plant Engineer's Report was reviewed and discussed with the Board Members.

Mr. Ebert discussed the following matters:

- Sludge Pilot Test for Week of May 3rd
- Setting up a 3rd Sludge Pilot test with PW Tech
- Settling issues with the digesters and decanting due to weather changes
- Freedley Square Sag Repair
- Odor Control Media Replacement Project
- 51 Washington Street Project Problems

Mr. Raimondo asked for a status update on actions by the Authority's Executive Director.

A motion was made by Mrs. Flanagan, seconded by Ms. Smith to accept the Engineer's Report. None opposed. Motion approved 5-0.

OPERATIONS MANAGER'S REPORT:

The Operations Manager's Report was reviewed and discussed with the Board Members.

Mr. Mongan discussed the following matters:

- PUC violation and fine update for not responding to a PA One call, proof of our response was found and Mr. Mongan will be attending their meeting on May 11, 2021.
- Elk Environmental picked up and disposed of the unused chemicals from the lab.
- The Spiral Screen parts came in and have been replaced and the spiral screen is now up and running.
- The ad for the summer intern is ready and will be posted in the paper, at the community college and the Central Montco Technical School.
- Summer Hours schedule is set for the plant employees.

Mr. Raimondo asked about COVID Vaccinations for the employees.

A motion was made by Ms. Smith, seconded by Mrs. Flanagan to accept the Operations Manager's Report. None opposed. Motion approved 5-0.

COLLECTIONS & MAINTENANCE REPORTS:

The Collections & Maintenance Report was reviewed and discussed with the Board Members.

Mr. Mongan mentioned that PA One calls are down significantly from last month. Mr. Mongan also discussed the weekly meetings with the plant staff.

A motion was made by Ms. Smith, seconded by Mrs. Reilly to accept the Collections & Maintenance Report. None opposed. Motion approved 5-0.

ADJOURNMENT:

There being no further business to come before the Board, it was moved by Mrs. Flanagan, seconded by Ms. Smith, all voting “Aye” to adjourn the meeting. None opposed. Motion approved 5-0. Adjournment occurred at 8:09 PM.

Respectfully submitted,

Shannon Stewart

