

BOROUGH OF CONSHOHOCKEN AUTHORITY
October 22, 2024 MEETING
6:37 PM

The Stated Meeting of the Board of Directors of the Borough of Conshohocken Authority (“BCA”) was held at the Authority’s office and via remote means using the Zoom platform on October 22, 2024. The meeting was called to order at 6:37 PM.

ROLL CALL:

Board members present were Secretary/Treasurer, Ms. Aparna Chhibber(via phone); Board Member, Ms. Christine Bertino and Board Member, Mr. Jack Ambler. Also present were Solicitor Ms. Lauren Gallagher from Rudolph Clarke, LLC; Executive Director, Mr. Brent Wagner; Finance Director, Ms. Shannon Stewart, Operations Manager Mr. Ed Mongan, and Plant Engineer; Mr. Fred Ebert from Ebert Engineering, Inc. Chair, Ms. Tina Sokolowski; Vice Chair, Mr. George Bass; were absent.

EXECUTIVE SESSEION:

None.

PUBLIC COMMENT:

None.

INVITED GUEST(S):

None.

APPROVAL OF MINUTES:

A motion was made by Mr. Ambler, seconded by Ms. Bertino, all voting “Aye” to approve the August 27, 2024 meeting minutes. None opposed. Motion approved 3-0.

A motion was made by Mr. Ambler, seconded by Ms. Bertino, all voting “Aye” to approve the October 14, 2024 meeting minutes. None opposed. Motion approved 3-0.

FINANCIAL REPORT:

The financial report was reviewed and discussed with the Board Members.

A motion was made by Mr. Ambler, seconded by Ms. Chhibber to approve the bills in the amount of \$434,279.18. None opposed. Motion approved 3-0.

2023 IBX Rebate

Ms. Stewart discussed a rebate from Independence Blue Cross and how to distribute the rebate to the employees.

A motion was made by Mr. Ambler, seconded by Ms. Bertino to reduce the employee's medical deduction by the amount of the refund in their next check and pay the employees that are our by accounts payable check. None opposed. Motion approved 3-0.

A motion was made by Mr. Ambler, seconded by Ms. Bertino to accept the Financial Report. None opposed. Motion approved 3-0.

NEW BUSINESS

SOLICITOR'S REPORT:

The Solicitor's report was reviewed and discussed with the Board Members.

A motion was made by Mr. Ambler, seconded by Ms. Bertino to accept the Solicitor's report. None opposed. Motion approved 3-0.

PLANT ENGINEER'S REPORT – EBERT ENGINEERING, INC.:

The Plant Engineer's Report was reviewed and discussed with the Board Members.

Mr. Ebert also discussed the following matters:

- Electrical Desing in progress, should have by end of November or beginning of December
- 720 Spring Mill construction and test complete on the new line
- Closing the CFA H2O grants, holding final check for Insituform until work is complete

A motion was made by Mr. Ambler, seconded by Ms. Bertino to accept the Engineer's Report. None opposed. Motion approved 3-0.

OPERATIONS MANAGER'S REPORT:

The Operations Manager's Report was reviewed and discussed with the Board Members.

Mr. Mongan discussed the following matters:

- Utility Water Pipe Break at plant, Eastern Environmental working on repairing line 10/23/2024
- Poo and Brew Tour with HRG

Ms. Bertino asked about the progress on updating the website and what labs we do in house, and Mr. Ambler asked about the RBC A-Train and how it's running since it has been turned on.

A motion was made by Mr. Ambler, seconded by Ms. Bertino to accept the Operations Manager's Report. None opposed. Motion approved 3-0.

EXECUTIVE DIRECTOR'S REPORT:

The Executive Director's Report was reviewed and discussed with the Board Members.

A motion was made by Mr. Ambler, seconded by Ms. Bertino to accept the Interim Executive Director's Report. None opposed. Motion approved 3-0.

OLD BUSINESS

None.

ADJOURNMENT:

There being no further business to come before the Board, it was moved by Mr. Ambler, seconded by Ms. Bertino, all voting "Aye" to adjourn the meeting. None opposed. Motion approved 3-0. Adjournment occurred at 7:02 PM.

Respectfully submitted,

Shannon Stewart

