

BOROUGH OF CONSHOHOCKEN AUTHORITY
December 17, 2024 MEETING
6:00 PM

The Stated Meeting of the Board of Directors of the Borough of Conshohocken Authority (“BCA”) was held at the Authority’s office and via remote means using the Zoom platform on December 17, 2024. The meeting was called to order at 6:08 PM.

ROLL CALL:

Board members present were Chair, Ms. Tina Sokolowski; Vice Chair, Mr. George Bass (6:25 PM); Secretary/Treasurer, Ms. Aparna Chhibber; Board Member, Ms. Christine Bertino and Board Member, Mr. Jack Ambler. Also present were Solicitor Ms. Nicole Feight from Clarke Gallagher Barbiero Amuso & Glassman Law; Executive Director, Mr. Brent Wagner (via phone); Finance Director, Ms. Shannon Stewart, Operations Manager Mr. Ed Mongan, and Plant Engineer; Mr. Blake Romanowski from Ebert Engineering, Inc.

EXECUTIVE SESSION:

The board met in an executive session following the October 22, 2024 meeting to discuss matters of personnel and litigation.

PUBLIC COMMENT:

None.

INVITED GUEST(S):

None.

APPROVAL OF MINUTES:

A motion was made by Ms. Chhibber, seconded by Ms. Bertino, all voting “Aye” to approve the October 22, 2024 meeting minutes. None opposed. Motion approved 4-0.

FINANCIAL REPORT:

The financial report was reviewed and discussed with the Board Members.

2025 Workers’ Compensation Insurance Renewal – Colony Specialty

Ms. Stewart discussed the renewal received from Colony Specialty Insurance in the amount of \$17,761.00.

A motion was made by Mr. Ambler, seconded by Ms. Bertino to approve the workers' compensation insurance renewal in the amount of \$17,761.00. None opposed. Motion approved 4-0.

A motion was made by Mr. Ambler, seconded by Ms. Chhibber to approve the bills in the amount of \$188,841.28. None opposed. Motion approved 4-0.

A motion was made by Ms. Bertino, seconded by Ms. Chhibber to accept the Financial Report. None opposed. Motion approved 4-0.

NEW BUSINESS

SOLICITORS REPORT:

The Solicitor's report was reviewed and discussed with the Board Members. The Solicitor did not present any items requiring Board action this month.

A motion was made by Ms. Bertino, seconded by Ms. Chhibber to accept the Solicitor's report. None opposed. Motion approved 4-0.

PLANT ENGINEERS REPORT – EBERT ENGINEERING, INC.:

The Plant Engineer's Report was reviewed and discussed with the Board Members.

Mr. Romanowski also discussed the following matters:

- Chapter 94 Report expecting lower flows due to dry year
- Design for Influent Pump Station and Electrical Substations will be completed in January

A motion was made by Ms. Chhibber, seconded by Mr. Ambler to accept the Engineer's Report. None opposed. Motion approved 4-0.

OPERATIONS MANAGER'S REPORT:

The Operations Manager's Report was reviewed and discussed with the Board Members.

Mr. Mongan discussed the following matters:

- Updated Collection with lines that are being hydro flushed and televised

A motion was made by Ms. Chhibber, seconded by Ms. Bertino to accept the Operations Manager's Report. None opposed. Motion approved 4-0.

Mr. Bass arrived at 6:25 PM.

EXECUTIVE DIRECTOR'S REPORT:

The Executive Director's Report was reviewed and discussed with the Board Members.

Mr. Wagner discussed the following matters:

- PECO Energy Cost – PECO will evaluate the Authority's energy cost and attempt to get a grant
- Working on Class B Permit

A motion was made by Ms. Chhibber, seconded by Mr. Bass to accept the Executive Director's Report. None opposed. Motion approved 5-0.

OLD BUSINESS

None.

ADJOURNMENT:

There being no further business to come before the Board, it was moved by Mr. Bass, seconded by Mr. Ambler, all voting “Aye” to adjourn the meeting. None opposed. Motion approved 5-0. Adjournment occurred at 6:36 PM.

Respectfully submitted,

Shannon Stewart

