

BOROUGH OF CONSHOHOCKEN AUTHORITY
January 28, 2025 MEETING
6:06 PM

The Stated Meeting of the Borough of Conshohocken Authority (“BCA”) was held at the Authority’s office and via remote means using the Zoom platform on January 28, 2025. The meeting was called to order at 6:06 PM.

ROLL CALL:

Board members present were Chair, Ms. Tina Sokolowski; Secretary/Treasurer, Ms. Aparna Chhibber; Board Member, Mr. Jack Ambler and Board Member, Ms. Christine Bertino. Also present were Solicitor Mr. Mike Clarke from Clarke Gallagher Barbiero Amuso & Glassman; Executive Director, Mr. Brent Wagner; Operations Manager, Mr. Ed Mongan; Finance Director, Ms. Shannon Stewart, and Plant Engineer; Mr. Fred Ebert from Ebert Engineering, Inc. Vice Chair, Mr. George Bass and Operations Manager, Mr. Ed Mongan were absent

EXECUTIVE SESSION:

The board met in an executive session following the December 17, 2024 meeting to discuss matters of personnel.

The board met in an executive session on January 7, 2025 to discuss matters of personnel.

REORGANIZATION:

A motion was made by Ms. Chhibber, seconded by Mr. Ambler to nominate Ms. Tina Sokolowski for Chair of the Authority Board. None opposed. Motion Approved 4-0.

A motion was made by Ms. Bertino, seconded by Mr. Ambler to nominate Mr. George Bass for Vice Chair of the Authority Board. None opposed. Motion approved 4-0.

A motion was made by Ms. Bertino, seconded by Ms. Chhibber to nominate Mr. Jack Ambler for Secretary of the Authority Board. None opposed. Motion approved 4-0.

A motion was made by Ms. Chhibber, seconded by Mr. Ambler to nominate Ms. Christine Bertino for Treasurer of the Authority Board. None opposed. Motion approved 4-0.

A motion was made by Ms. Chhibber, seconded by Ms. Bertino to nominate Clarke Gallagher Barbiero Amuso & Glassman as Solicitor of the Authority. None opposed. Motion approved 4-0.

A motion was made by Mr. Ambler, seconded by Ms. Chhibber to nominate Ebert Engineering, Inc as Consulting Engineer of the Authority. None opposed. Motion approved 4-0.

A motion was made by Ms. Bertino, seconded by Ms. Chhibber to schedule the monthly board meetings for the fourth Tuesday of the month at 6:30 P.M. at Borough Hall with a virtual option

with the exception of the November and December meetings which will be the third Tuesday of the month. None opposed. Motion approved 4-0.

PUBLIC COMMENT:

None.

INVITED GUEST(S):

None.

APPROVAL OF MINUTES:

A motion was made by Mr. Ambler, seconded by Ms. Chhibber, all voting “Aye” to approve the December 17, 2024 meeting minutes. None opposed. Motion approved 4-0.

FINANCIAL REPORT:

The financial report was reviewed and discussed with the Board Members.

A motion was made by Ms. Bertino, seconded by Ms. Chhibber to approve the bills in the amount of \$25,056.94 for December 2024 and \$107,694.40 for January 2025. None opposed. Motion approved 4-0.

Ms. Bertino asked about discount options and combining Comcast, Verizon, and AT&T rather than having multiple providers.

A motion was made by Ms. Chhibber, seconded by Ms. Bertino to accept the Financial Report. None opposed. Motion approved 4-0.

NEW BUSINESS

SOLICITORS REPORT:

The Solicitor’s report was reviewed and discussed with the Board Members.

Resolutions – 51 Wahington Street and Matson Mill Apartments

Both the resolution authorizing release of maintenance security and professional services escrow for projects located at 51 Washington Street and 101 Washington Street were discussed with the Board.

A motion was made by Ms. Bertino, seconded by Ms. Chhibber to accept a resolution to release maintenance security and professional services escrow for project located at 51 Washington Street, Conshohocken (Developer :51 Washington L/Cal LLC) and a resolution to release maintenance security and professional services escrow for project located at 101 Washington

Street, Conshohocken, known as Matson Mill Apartments (Developer: High Street Conshohocken I, LLC0 . None opposed. Motion approved 4-0.

Employment and Consulting Agreements

Employment Agreements for Operations Manager, Edward F. Mongan III, Finance Director, Shannon Stewart and Office Manager, Linda Uccelletti and the consulting agreement for Executive Director TrueBlue Environmental Services, LLC and Brent Wagner were discussed with the Board Members. discussed with the Board Members.

A motion was made by Mr. Ambler, seconded by Ms. Bertino to accept employments agreements for Operations Manager, Edward F. Mongan III; Finance Director, Shannon Stewart and Office Manager, Linda Uccelletti and the consulting agreement for Executive Director, TrueBlue Environmental Service LLC. None opposed Motion approved 4-0.

A motion was made by Ms. Chhibber, seconded by Ms. Bertino to accept the Solicitor's report. None opposed. Motion approved 4-0.

PLANT ENGINEER'S REPORT – EBERT ENGINEERING, INC.:

The Plant Engineer's Report was reviewed and discussed with the Board Members.

Mr. Ebert discussed the following matters:

- Keyston Engineering Group schedule to have plans completed by end of January
- Chapter 94 Reports will be presented to the Board in February
- Liner Project Phases II and III closed out.

Ms. Sokolowski asked if the grant funding the Authority was awarded would be affected by the federal government freeze, Mr. Clarke doesn't believe the grant will be affected unless any of the money comes from federal funding. The state is looking at the grants to see which have federal funding.

Ms. Bertino asked about security of Scada systems. Ms. Sokolowski asked about doing a risk assessment.

A motion was made by Mr. Ambler, seconded by Ms. Chhibber to accept the Engineer's Report. None opposed. Motion approved 4-0.

OPERATIONS MANAGER'S REPORT:

The Operations Manager's Report was reviewed and discussed with the Board Members.

Mr. Mongan discussed the following matters:

- Mr. Wagner discussed water main break and manhole overflow that occurred on January 22, 2025

2025 Property and Liability Insurance Renewal

The proposal for the 2025 Property and Liability Insurance from Renewal was reviewed and discussed with the Board Members.

Ms. Bertino asked about Cyber Security Insurance, Mr. Clarke emailed the broker to get them working on a quote.

A motion was made by Ms. Chhibber, seconded by Mr. Ambler to Approval the 2025 Property and Liability Insurance Proposal in the amount of \$121,886.00. None opposed. Motion approved 4-0.

A motion was made by Ms. Bertino, seconded by Mr. Ambler to accept the Operations Manager's Report. None opposed. Motion approved 4-0.

EXECUTIVE DIRECTOR'S REPORT:

The Executive Director's Report was reviewed and discussed with the Board Members.

Mr. Wagner discussed the following matters

- PECO Grants – Installing VFD's on the blowers doing 6-month analysis

Ms. Stewart discussed 75 Maple stormwater bills.

A motion was made by Ms. Bertino, seconded by Ms. Chhibber to approve the Executive Director's Report. None opposed. Motion approved 4-0.

ADJOURNMENT:

There being no further business to come before the Board, it was moved by Ms. Chhibber, seconded by Mr. Ambler, all voting "Aye" to adjourn the meeting. None opposed. Motion approved 4-0. Adjournment occurred at 7:18 PM.

Respectfully submitted,

Shannon Stewart