

**BOROUGH OF CONSHOHOCKEN AUTHORITY**  
**July 22, 2025 MEETING**  
**6:31 PM**

The Stated Meeting of the Borough of Conshohocken Authority (“BCA”) was held at the Authority’s office and via remote means using the Zoom platform on July 22, 2025. The meeting was called to order at 6:31 PM.

**ROLL CALL:**

Board members present were Chair, Ms. Tina Sokolowski; Vice Chair, Mr. George Bass; Secretary, Mr. Jack Ambler; Treasurer, Ms. Christine Bertino and Board Member, Aparna Chhibber. Also present were Solicitor Ms. Lauren Gallagher from Clarke Gallagher Barbiero Amuso & Glassman; Executive Director, Mr. Brent Wagner; Operations Manager, Mr. Ed Mongan;, and Plant Engineer; Mr. Fred Ebert from Ebert Engineering, Inc and Finance Director, Ms. Shannon Stewart.

**EXECUTIVE SESSION:**

None.

**PUBLIC COMMENT:**

None.

**INVITED GUEST(S):**

None.

**APPROVAL OF MINUTES:**

A motion was made by Mr. Bass, seconded by Mr. Ambler, all voting “Aye” to approve the June 24, 2025 meeting minutes. None opposed. Motion approved 5-0.

**FINANCIAL REPORT:**

The financial report was reviewed and discussed with the Board Members.

A motion was made by Ms. Chhibber, seconded by Ms. Bertino to approve the bills in the amount of \$530,382.79 for June 2025. None opposed. Motion approved 5-0.

A motion was made by Mr. Ambler, seconded by Ms. Bertino to accept the Financial Report. None opposed. Motion approved 5-0.

## **NEW BUSINESS**

### **SOLICITORS REPORT:**

The Solicitor's report was reviewed and discussed with the Board Members.

A motion was made by Mr. Ambler, seconded by Mr. Bass to accept the Solicitor's report. None opposed. Motion approved 5-0.

### **PLANT ENGINEER'S REPORT – EBERT ENGINEERING, INC.:**

The Plant Engineer's Report was reviewed and discussed with the Board Members.

#### **Electrical Upgrade Bids**

A motion was made by Mr. Ambler, seconded by Ms. Chhibber to authorize Mr. Ebert to bid the electrical upgrade conditioned upon final approval of the bid documents from the solicitor's office allowing the project to be publicly bid from August 15<sup>th</sup> to September 15<sup>th</sup> for award at the Authority's September meeting. None opposed. Motion approved 5-0.

Mr. Ebert also discussed the following matters:

- Electrical Upgrade
  - Design and cost estimate are complete, engineer's estimate
  - Make an award at the September Board Meeting
- Influent Pump Station
  - Influent pump Station design 90% complete and being reviewed
- High Influent Organic Loading
  - Working on trying to find where it is coming from (new construction, restaurants...)

A motion was made by Ms. Bertino, seconded by Mr. Ambler to accept the Engineer's Report. None opposed. Motion approved 5-0.

### **OPERATIONS MANAGER'S REPORT:**

The Operations Manager's Report was reviewed and discussed with the Board Members.

A motion was made by Mr. Bass, seconded by Ms. Chhibber to accept the Operations Manager's Report. None opposed. Motion approved 5-0.

### **EXECUTIVE DIRECTOR'S REPORT:**

The Executive Director's Report was reviewed and discussed with the Board Members.

Mr. Wagner discussed the following matters:

- Working on Biosolids and getting it to Class A

- Hoping to have 2026 Budgets for August

A motion was made by Ms. Bertino, seconded by Ms. Chhibber to approve the Executive Director's Report. None opposed. Motion approved 5-0.

**ADJOURNMENT:**

There being no further business to come before the Board, it was moved by Ms. Bertino, seconded by Mr. Ambler, all voting "Aye" to adjourn the meeting. None opposed. Motion approved 5-0. Adjournment occurred at 7:24 PM.

Respectfully submitted,

Shannon Stewart

