

**BOROUGH OF CONSHOHOCKEN AUTHORITY**  
**August 26, 2025 MEETING**  
**6:30 PM**

The Stated Meeting of the Borough of Conshohocken Authority (“BCA”) was held at the Authority’s office and via remote means using the Zoom platform on August 26, 2025. The meeting was called to order at 6:30 PM.

**ROLL CALL:**

Board members present were Chair, Ms. Tina Sokolowski; Vice Chair, Mr. George Bass; and Board Member, Aparna Chhibber. Also, present were Solicitor Ms. Michael Clarke from Clarke Gallagher Barbiero Amuso & Glassman; Executive Director, Mr. Brent Wagner; Operations Manager, Mr. Ed Mongan; and Plant Engineer; Mr. Fred Ebert from Ebert Engineering, Inc and Finance Director, Ms. Shannon Stewart. Secretary, Mr. Jack Ambler; Treasurer, Ms. Christine Bertino were absent.

**EXECUTIVE SESSION:**

None.

**PUBLIC COMMENT:**

None.

**INVITED GUEST(S):**

Tyler Erb from Herbert, Rowland & Grubic Inc. was invited to discuss the stormwater budget during the executive director’s report.

**APPROVAL OF MINUTES:**

A motion was made by Ms. Chhibber, seconded by Mr. Bass, all voting “Aye” to approve the June 24, 2025 meeting minutes. None opposed. Motion approved 3-0.

**FINANCIAL REPORT:**

The financial report was reviewed and discussed with the Board Members.

**IBX Renewal for October 2025 – September 2026**

A motion was made by Ms. Chhibber, seconded by Mr. Bass to approve the IBX renewal for October 2025 – September 2026 staying with the IBX PPO Bronze Plan. None opposed. Motion approved 3-0.

Bills in the amount of \$433,145.17 were discussed with the board and approved with a roll call vote for August 2025. None opposed. Motion approved 3-0.

A motion was made by Ms. Chhibber, seconded by Mr. Bass to accept the Financial Report. None opposed. Motion approved 3-0.

## **NEW BUSINESS**

### **SOLICITORS REPORT:**

The Solicitor's report was reviewed and discussed with the Board Members.

#### **Right Away Encroachment Agreement with LaFamiglia I, LP**

The Right of Way Encroachment Agreement was discussed with the Board Members. Mr. Bass asked for an explanation of a paper street. Mr. Clarke explained that the street is there on paper but is actually an alley not actually a street.

A motion was made by Mr. Bass, seconded by Ms. Chhibber to accept the Right of Way Encroachment Agreement with Borough of Conshohocken and LaFamiglia I, L.P., owner of properties located at 613 & 607 Spring Mill Avenue and 79 & 83 Jones Street, authorizing encroachment of a stormwater culvert into a paper alley owned by the Borough that bisects the listed properties, and providing for maintenance responsibilities of the stormwater culvert. None opposed. Motion approved 3-0.

A motion was made by Ms. Chhibber, seconded by Mr. Bass to accept the Solicitor's report. None opposed. Motion approved 3-0.

### **PLANT ENGINEER'S REPORT – EBERT ENGINEERING, INC.:**

The Plant Engineer's Report was reviewed and discussed with the Board Members.

Mr. Ebert also discussed the following matters:

- Electrical Upgrade are live with a deadline of September 17<sup>th</sup> which might be changed to September 18<sup>th</sup>.
- Influent Pump Station – working on delay but waiting to bid until schedule for Electrical Upgrade is available
- 401-433 Washington Street starting to build and connect
- 601 Washington Street – certification of capacity and want to make sure we have an easement

A motion was made by Mr. Bass, seconded by Ms. Chhibber to accept the Engineer's Report. None opposed. Motion approved 3-0.

### **OPERATIONS MANAGER'S REPORT:**

The Operations Manager's Report was reviewed and discussed with the Board Members.

Mr. Mongan discussed the following:

- New Hire started CDL Class
- Certified Municipal Fog Coordinator
- Fire alarm in the control building was replaced

A motion was made by Ms. Chhibber, seconded by Mr. Bass to accept the Operations Manager's Report. None opposed. Motion approved 3-0.

### **EXECUTIVE DIRECTOR'S REPORT:**

The Executive Director's Report was reviewed and discussed with the Board Members.

Mr. Wagner discussed the following matters:

- Working with Material Matters on Biosolids and getting it to Class A
- Office Manager planning to retire September 30, 2026
- Received Right to Know Request for all food producers from Montgomery County
- Draft Budgets for 2026, anticipated rate increases for Stormwater and Sanitary Sewer

Mr. Erb from HRG, Inc. discussed the MS4 Program Updates with the Board Members explaining the anticipated increase based on the preliminary estimates there is potential for 3.4 to 6.2-million-dollar requirement to meet the volume reductions. Updated the budget to include that cost and 1 million-dollar in infrastructure improvements.

A motion was made by Mr. Bass, seconded by Ms. Chhibber to approve the Executive Director's Report. None opposed. Motion approved 3-0.

### **ADJOURNMENT:**

There being no further business to come before the Board, it was moved by Mr. Bass, seconded by Ms. Chhibber, all voting "Aye" to adjourn the meeting. None opposed. Motion approved 3-0. Adjournment occurred at 7:13 PM.

Respectfully submitted,

Shannon Stewart