

BOROUGH OF CONSHOHOCKEN AUTHORITY
November 18, 2025 MEETING
6:30 PM

The Stated Meeting of the Borough of Conshohocken Authority (“BCA”) was held at the Authority’s office and via remote means using the Zoom platform on November 18, 2025. The meeting was called to order at 6:31 PM.

ROLL CALL:

Board members present were Vice Chair, Mr. George Bass; Secretary, Mr. Jack Ambler; Treasurer, Ms. Christine Bertino and Board Member, Aparna Chhibber. Also present were Solicitor Mr. Michael Clarke from Clarke Gallagher Barbiero Amuso & Glassman; Executive Director, Mr. Brent Wagner; Plant Engineer; Mr. Rich Longcoy from Ebert Engineering, Inc; Operations Manager, Mr. Ed Mongan and Finance Director, Ms. Shannon Stewart. Ms. Tina Sokolowski was absent.

EXECUTIVE SESSION:

None.

PUBLIC COMMENT:

None.

INVITED GUEST(S):

None.

APPROVAL OF MINUTES:

A motion was made by Mr. Ambler, seconded by Ms. Chhibber, all voting “Aye” to approve the October 28, 2025 meeting minutes. None opposed. Motion approved 4-0.

FINANCIAL REPORT:

The financial report was reviewed and discussed with the Board Members.

Bills in the amount of \$382,505.91 were discussed with the board and approved with a roll call vote for October 2025. None opposed. Motion approved 4-0.

A motion was made by Ms. Bertino, seconded by Mr. Ambler to accept the Financial Report. None opposed. Motion approved 4-0.

NEW BUSINESS

SOLICITORS REPORT:

The Solicitor's report was reviewed and discussed with the Board Members.

Resolution Release of Maintenance Security and Professional Escrow – 400 W Elm

A motion was made by Mr. Bertino, seconded by Mr. Ambler to approve the resolution authorizing release of Maintenance Security and Professional Escrow for property located at 400 W. Elm Street (Developer: 400 West Elm Owner, LLC). None opposed. Motion approved 4-0.

Resolution Release of Deduct Meter Escrow Funds

A motion was made by Mr. Ambler, seconded by Ms. Bertino to approve the resolution authorizing release of Deduct Meter Escrow Funds. None opposed. Motion approved 4-0.

A motion was made by Ms. Bertino, seconded by Ms. Chhibber to accept the Solicitor's report. None opposed. Motion approved 4-0.

PLANT ENGINEER'S REPORT – EBERT ENGINEERING, INC.:

The Plant Engineer's Report was reviewed and discussed with the Board Members.

Mr. Longcoy discussed the following matters:

- Status of Electrical Upgrade project
- 401-433 Washington Street – working on punch list
- 720 Spring Mill Avenue – Received As-Built Drawings which are under review

Mr. Ebert discussed the construction schedule for the project with the board, with about a month and half for startup and testing.

A motion was made by Mr. Ambler, seconded by Mr. Bass to accept the Engineer's Report. None opposed. Motion approved 4-0.

OPERATIONS MANAGER'S REPORT:

The Operations Manager's Report was reviewed and discussed with the Board Members.

Mr. Mongan discussed the following matters:

- Attempt to do Odor Control Media Replacement
- Preparing information Renewal for Property Insurance
- Montgomery County asked if the Authority would be part of a study for diseases found in wastewater
- Authority Holiday Party will be December 19th

A motion was made by Ms. Chhibber, seconded by Ms. Bertino to accept the Operations Manager's Report. None opposed. Motion approved 4-0.

EXECUTIVE DIRECTOR'S REPORT:

The Executive Director's Report was reviewed and discussed with the Board Members.

Mr. Wagner discussed the following matters:

- 2026 Sanitary and Stormwater Budgets
 - Sanitary increase of 9% for Conshohocken and 5% for West Conshohocken that was approved previously
 - Planning to get Sludge to Class B and then eventually to Class A
 - Stormwater Increases to \$12.25/month per ERU in 2025 \$14.50/month per ERU in 2026 and \$17.00/month per ERU in 2027
 - Stormwater MS4 Requirements and Capital Improvements
- Decided to wait on RFP for Solicitor and Engineering with the projects going on
- Proposals received in response to the RFP for Auditor
- December Meeting will be December 15th at 6:00 PM

Mr. Bass asked what capital improvement projects are coming up in the near future that we should be preparing for. Mr. Wagner stated that we must replace RBC Train B, Utility Water Line, and Solids Handling.

A motion was made by Ms. Chhibber, seconded by Ms. Bertino to approve the Executive Director's Report. None opposed. Motion approved 4-0.

ADJOURNMENT:

There being no further business to come before the Board, a motion was made by Mr. Ambler, seconded by Ms. Chhibber to adjourn the meeting at 8:05 PM. None opposed. Motion approved 4-0.

Respectfully submitted,

Shannon Stewart