

BOROUGH OF CONSHOHOCKEN AUTHORITY
January 27, 2026 MEETING
6:02 PM

The Stated Meeting of the Borough of Conshohocken Authority (“BCA”) was held at the Authority’s office and via remote means using the Zoom platform on January 27, 2026. The meeting was called to order at 6:02 PM.

ROLL CALL:

Board members present were Chair, Ms. Tina Sokolowski; Vice Chair, Mr. George Bass, Treasurer, Ms. Christine Bertino; Secretary, Mr. Jack Ambler and Board Member, Ms. Aparna Chhibber. Also present were Solicitor Ms. Lauren Gallagher from Clarke Gallagher Barbiero Amuso & Glassman; Executive Director, Mr. Brent Wagner; Finance Director, Ms. Shannon Stewart, and Plant Engineer; Mr. Fred Ebert from Ebert Engineering, Inc. Operations Manager, Mr. Ed Mongan was absent.

EXECUTIVE SESSION:

The board met in an executive session following the December 15, 2025 and January 27, 2026 meeting to discuss matters of personnel.

REORGANIZATION:

Ms. Gallagher asked for nominations for the 2026 Chairperson position for the Board of Directors.

A motion was made by Ms. Bertino, seconded by Mr. Ambler to nominate Ms. Tina Sokolowski for Chair of the Authority Board. None opposed. Motion Approved 5-0.

Ms. Sokolowski took her position as Chair and resumed the reorganization of the Board of Directors.

A motion was made by Ms. Chhibber, seconded by Ms. Bertino to nominate Mr. George Bass for Vice Chair of the Authority Board. None opposed. Motion approved 5-0.

A motion was made by Ms. Bertino, seconded by Ms. Chhibber to nominate Mr. Jack Ambler for Secretary of the Authority Board. None opposed. Motion approved 5-0.

A motion was made by Ms. Chhibber, seconded by Ms. Sokolowski to nominate Ms. Christine Bertino for Treasurer of the Authority Board. None opposed. Motion approved 5-0.

A motion was made by Ms. Bertino, seconded by Ms. Chhibber to nominate Clarke Gallagher Barbiero Amuso & Glassman as Solicitor of the Authority. None opposed. Motion approved 5-0.

A motion was made by Mr. Ambler, seconded by Ms. Bertino to nominate Ebert Engineering, Inc as Consulting Engineer of the Authority. None opposed. Motion approved 5-0.

A motion was made by Ms. Bertino, seconded by Mr. Ambler to schedule the monthly board meetings for the fourth Tuesday of the month at 6:30 P.M. at Borough Hall with a virtual option starting at 6:30 PM with the exception of the February meeting which will start at 6:00 PM. None opposed. Motion approved 5-0.

PUBLIC COMMENT:

None.

INVITED GUEST(S):

None.

APPROVAL OF MINUTES:

A motion was made by Mr. Bass, seconded by Mr. Ambler, all voting “Aye” to approve the December 15, 2025 meeting minutes. None opposed. Motion approved 5-0.

FINANCIAL REPORT:

The financial report was reviewed and discussed with the Board Members.

A motion was made by Ms. Ambler, seconded by Mr. Bass to approve the bills in the amount of \$830,025.41 for January 2026. None opposed. Motion approved 5-0.

Ms. Bertino asked about discount options and combining Comcast, Verizon, and AT&T rather than having multiple providers.

A motion was made by Ms. Bertino, seconded by Mr. Ambler to accept the Financial Report. None opposed. Motion approved 5-0.

NEW BUSINESS

SOLICITORS REPORT:

The Solicitor’s report was reviewed and discussed with the Board Members.

A motion was made by Ms. Chhibber, seconded by Mr. Bass to accept the Solicitor’s report. None opposed. Motion approved 5-0.

PLANT ENGINEER’S REPORT – EBERT ENGINEERING, INC.:

The Plant Engineer’s Report was reviewed and discussed with the Board Members.

Mr. Ebert discussed the following matters:

- H.B. Frazer is on schedule, requesting Payment #2
- Chapter 94 Report

A motion was made by Mr. Ambler, seconded by Mr. Bass to accept the Engineer's Report. None opposed. Motion approved 5-0.

OPERATIONS MANAGER'S REPORT:

The Operations Manager's Report was reviewed and discussed with the Board Members.

Mr. Wagner discussed the following matters:

- Plant in compliance
- Switched labs from M.J. Reider & Associates to Eurofins QC, Inc.

2026 Property and Liability Insurance Renewal

The proposal for the 2026 Property and Liability Insurance from Renewal was reviewed and discussed with the Board Members.

A motion was made by Ms. Bertino, seconded by Mr. Bass to approve the 2026 Property and Liability Insurance Proposal from Travelers in the amount of \$131,517.00. None opposed. Motion approved 5-0.

Amend the Agenda

A motion was made by Ms. Chhibber, seconded by Mr. Ambler to amend the agenda to accept the additional cyber security. None opposed. Motion approved 5-0.

2026 Cyber Security Insurance

The proposals for the 2026 Cyber Security Insurance from Beazley Insurance Company Inc were discussed with the Board Members.

A motion was made by Ms. Bertino, seconded by Ms. Chhibber to approve the Option #2 for the cyber security insurance from Beazley Insurance Company Inc. not to exceed \$1,500. None opposed. Motion approved 5-0.

64th Annual Donofrio Classic Sponsorship

The request for donation for the 64th Annual Donofrio Classic Sponsorship was discussed with the Board Members. The board approved a Gold Sponsorship in the amount of \$250. None opposed. Motion approved 5-0.

A motion was made by Ms. Chhibber, seconded by Mr. Bass to accept the Operations Manager's Report. None opposed. Motion approved 5-0.

EXECUTIVE DIRECTOR'S REPORT:

The Executive Director's Report was reviewed and discussed with the Board Members.

Mr. Wagner discussed the following matters

- Office Manager is retiring, working on new job description

Sanitary Sewer Rate Study

Mr. Wagner discussed a rate study for Sanitary Sewer. Mr. Wagner received a quote for \$17,400 to engage Herbert, Rowland & Grubic to prepare a rate study to ensure we are able to prepare for future capital improvements.

A motion was made by Mr. Ambler, seconded by Mr. Bass to approve the rate study proposal from Herbert, Rowland, and Grubic. Inc. in the amount of \$17,400. None opposed. Motion approved 5-0.

A motion was made by Ms. Bertino, seconded by Ms. Chhibber to approve the Executive Director's Report. None opposed. Motion approved 5-0.

ADJOURNMENT:

There being no further business to come before the Board, it was moved by Mr. Ambler, seconded by Ms. Bertino, all voting "Aye" to adjourn the meeting. None opposed. Motion approved 5-0. Adjournment occurred at 7:00 PM and the Board convened in an executive session to discuss matters of personnel.

Respectfully submitted,

Shannon Stewart