

BOROUGH OF CONSHOHOCKEN AUTHORITY
March 24, 2026 MEETING
6:31 PM

The Stated Meeting of the Borough of Conshohocken Authority (“BCA”) was held at the Authority’s office and via remote means using the Zoom platform on March 24, 2026. The meeting was called to order at 6:31 PM.

ROLL CALL:

Board members present were Chair, Ms. Tina Sokolowski; Vice Chair, Mr. George Bass; Treasurer, Ms. Christine Bertino; and Secretary, Mr. Jack Ambler. Also present were Solicitor Ms. Lauren Gallagher from Clarke Gallagher Barbiero Amuso & Glassman; Executive Director, Mr. Brent Wagner; Operations Manager, Mr. Ed Mongan; Finance Director, Ms. Shannon Stewart, and Plant Engineer; Mr. Fred Ebert from Ebert Engineering, Inc. Board Member, Ms. Aparna Chhibber was absent.

EXECUTIVE SESSION:

None.

PUBLIC COMMENT:

None.

INVITED GUEST(S):

None.

APPROVAL OF MINUTES:

A motion was made by Ms. Bertino, seconded by Mr. Ambler, all voting “Aye” to approve the February 24, 2026 meeting minutes. None opposed. Motion approved 4-0.

FINANCIAL REPORT:

The financial report was reviewed and discussed with the Board Members.

A motion was made by Mr. Bass, seconded by Ms. Bertino to approve the bills in the amount of \$342,412.18 for March 2026. None opposed. Motion approved 4-0.

A motion was made by Mr. Ambler, seconded by Mr. Bass to accept the Financial Report. None opposed. Motion approved 4-0.

NEW BUSINESS

SOLICITORS REPORT:

The Solicitor's report was reviewed and discussed with the Board Members.

Contract for Professional Services – 18-46 Maple Street

A motion was made by Mr. Ambler, seconded by Ms. Bertino to accept the Contract for Professional Services for project located at 18-46 Maple Street, Conshohocken (Developer: MECKA Properties, LLC). None opposed. Motion approved 4-0.

Escrow Release – 1075 DeHaven Street

A motion was made by Ms. Bertino, seconded by Mr. Bass to accept a resolution to release Professional Services Escrow for project located at 1075 DeHaven Street, West Conshohocken (Developer: Neulight & Company, Inc.). None opposed. Motion approved 4-0.

Escrow Release – 1109-1119 Fayette Street

A motion was made by Ms. Bertino, seconded by Mr. Ambler to accept a resolution to release Professional Services Escrow for discontinued project located at 1109-1119 Fayette Street/1201 Butler Pike (Developer: Provco-Pineville Fayette, LP). None opposed. Motion approved 4-0.

Escrow Release – 401-433 Washington Street

A motion was made by Mr. Bass, seconded by Mr. Ambler to accept a resolution to release Professional Services Escrow for discontinued project located at 401-433 Washington Street (Developer: 401 Washington Street Associates, LP/401 Washington Street Associates III. LP). None opposed. Motion approved 4-0.

A motion was made by Ms. Bertino, seconded by Mr. Ambler to accept the Solicitor's report. None opposed. Motion approved 4-0.

PLANT ENGINEER'S REPORT – EBERT ENGINEERING, INC.:

The Plant Engineer's Report was reviewed and discussed with the Board Members.

Contract 25-1 Payment # 4 to H.B. Frazer

Mr. Ebert the request for Payment # 4 for H.B. Frazer for the electrical upgrade project.

A motion was made by Ms. Bertino, seconded by Mr. Bass to approve the request for Payment # 4 in the amount of \$226,100.00 for work completed on Contract #25-1 Borough of Conshohocken Authority Wastewater Treatment Plant LV Switchgear Rehab and MCC Replacements. None opposed. Motion approved 4-0.

Mr. Ebert also discussed the following matters:

- Electrical Upgrade on schedule to be completed by August, Grant deadline is September
- Chapter 94 Report will be submitted on Thursday 3/26/2026
- MIPP Program information to DEP and EPA will be submitted on Wednesday 3/25/2026

- Ebert Engineering is continuing to monitor the influent organic loading numbers monthly

A motion was made by Mr. Bass, seconded by Ms. Bertino to accept the Engineer's Report. None opposed. Motion approved 4-0.

OPERATIONS MANAGER'S REPORT:

The Operations Manager's Report was reviewed and discussed with the Board Members.

Mr. Mongan discussed the following matters:

- New Polymer system is complete, waiting for the electrical contractor to come and put it online to test
- New Hire. H. Rix taking collections and fixed film test on April 8th
- The Authority will be participating in Greenfest on April 18th

A motion was made by Ms. Bertino, seconded by Mr. Ambler to accept the Operations Manager's Report. None opposed. Motion approved 4-0.

EXECUTIVE DIRECTOR'S REPORT:

The Executive Director's Report was reviewed and discussed with the Board Members.

Mr. Wagner discussed the following matters

- Meeting with Borough to discuss cash flow and possibilities for meeting MS4 Requirements with just rate increases
- Working with PECO on a Grant for VFD's and blowers
- Began Sewer Rate Analysis for Conshohocken and West Conshohocken
- Looking at long term strategy to save energy
- New job description for Assistant Finance is ready to be posted at the beginning of May

A motion was made by Mr. Bass, seconded by Mr. Ambler to approve the Executive Director's Report. None opposed. Motion approved 4-0.

ADJOURNMENT:

There being no further business to come before the Board, it was moved by Mr. Ambler, seconded by Ms. Bertino, all voting "Aye" to adjourn the meeting. None opposed. Motion approved 4-0. Adjournment occurred at 7:01 PM.

Respectfully submitted,

Shannon Stewart