BOROUGH OF CONSHOHOCKEN AUTHORITY
August 25, 2026 MEETING
6:31 PM

The Stated Meeting of the Borough of Conshohocken Authority ("BCA") was held at the Authority's office and via remote means using the Zoom platform on August 25, 2026. The meeting was called to order at 6:31 PM.

ROLL CALL:

Board members present were Chair, Ms. Tina Sokolowski; Vice Chair, Mr. George Bass (via zoom until 7:09PM); Treasurer, Ms. Christine Bertino; Secretary, Mr. Jack Ambler and Board Member, Ms. Aparna Chhibber. Also present were Solicitor Mr. Micheal Clarke from Clarke Gallagher Barbiero Amuso & Glassman; Executive Director, Mr. Brent Wagner; Operations Manager, Mr. Ed Mongan; Finance Director, Ms. Shannon Stewart, and Plant Engineer; Mr. Rich Longcoy from Ebert Engineering, Inc.

EXECUTIVE SESSION:

None.

PUBLIC COMMENT:

None.

INVITED GUEST(S):

Ryan Killen from Herbert Rowland and Grubic Inc was invited to discuss the Wastewater Rate Analysis with the Board Members. Mr. Killen went through multiple options for potential rate increases and how it will impact customers with the Board.

Mr. Bass was disconnected at 7:09 PM.

APPROVAL OF MINUTES:

A motion was made by Ms. Bertino, seconded by Ms. Chhibber, all voting "Aye" to approve the June 23, 2026 meeting minutes. None opposed. Motion approved 4-0.

FINANCIAL REPORT:

The financial report was reviewed and discussed with the Board Members.

A motion was made by Mr. Ambler, seconded by Ms. Bertino to approve the bills in the amount of $1,110,173.95 which included $625,336.29 for July and $474,837.66 for August. None opposed. Motion approved 4-0.

IBX Renewal for October 2026 – September 2027

Ms. Stewart discussed the Independence Blue Cross Renewal with the Board. Ms. Stewart stated that the increase for the current plan would be a difference of about $15,000 for the year and about $1,300 monthly. This being the only option currently as the other carriers declined to provide a quote.

A motion was made by Ms. Chhibber, seconded by Mr. Ambler to approve the Independence Blue Cross Renewal and continue with the current plan. None oppose. Motion approved 4-0.

A motion was made by Ms. Bertino, seconded by Mr. Ambler to accept the Financial Report. None opposed. Motion approved 4-0.

NEW BUSINESS

SOLICITORS REPORT:

The Solicitor's report was reviewed and discussed with the Board Members.

Ratification of Appointment for Representation – Plymouth Data Center

A motion was made by Ms. Bertino, seconded by Ms. Chhibber to ratify the appointment of Richard C. Sokorai, Esquire of High Swartz LLP for representation regarding Plymouth Township data center special exception application. None opposed. Motion approved 4-0.

Engagement of Christopher K. Bourland for Appraisal of Public Works Property

A motion was made by Ms. Chhibber, seconded by Mr. Ambler to engage Christopher K. Bourland of JB Real Estate Valuation & Advisory. LLC for appraisal of public works building at quoted fee of $4,250.00. None opposed. Motion approved 4-0.

Service and Escrow Agreement for project located at 440 E. Ninth Avenue

A motion was made by Mr. Ambler, seconded by Ms. Chhibber to approve the service and escrow agreement for 440 E 9th Avenue (Developer: Catania Construction, LLC). None opposed. Motion approved 4-0.

2027 MMO

A motion was made by Ms. Bertino, seconded by Ms. Chhibber to approve a resolution establishing the Minimum Municipal Obligation ("MMO") for Pennsylvania Municipal Retirement System Pension Plan 46-060-8N for Plan Year 2027. None opposed. Motion approved 4-0.

Contract for Professional Services for project located at 108 E 7th Avenue

A Motion was made by Ms. Chhibber, seconded by Mr. Ambler to approve the Contract for Professional Services for project located at 108 E 7th Avenue (Developer: HPA Tax Sale 2024 LLC). None opposed. Motion approved.

A motion was made by Ms. Chhibber, seconded by Mr. Bertino to accept the Solicitor's report. None opposed. Motion approved 4-0.

PLANT ENGINEER'S REPORT – EBERT ENGINEERING, INC.:

The Plant Engineer's Report was reviewed and discussed with the Board Members.

Contract 25-1 Payment # 8 to H.B. Frazer

A motion was made by Ms. Chhibber, seconded by Mr. Ambler to approve the request for Payment #8 in the amount of $127,062.50 for work completed on Contract #25-1 Borough of Conshohocken Authority Wastewater Treatment Plant LV Switchgear Rehab and MCC Replacements. This payment was paid in July. None opposed. Motion approved 4-0.

Contract 25-1 Payment #9 to H.B. Frazer

A motion was made by Ms. Bertino, seconded by Ms. Chhibber to approve the request for Payment #9 in the amount of $329,295.38 for work completed on Contract #25-1 Borough of Conshohocken Authority Wastewater Treatment Plant LV Switchgear Rehab and MCC Replacements. None opposed. Motion approved 4-0.

Mr. Ebert also discussed the following matters:

- Keystone Engineering Group is just about done with the design of the Influent Pump Station.
- The Electrical Upgrade project is nearing completion

A motion was made by Mr. Ambler, seconded by Ms. Bertino to accept the Engineer's Report. None opposed. Motion approved 4-0.

OPERATIONS MANAGER'S REPORT:

The Operations Manager's Report was reviewed and discussed with the Board Members.

Mr. Mongan discussed the following matters:

- Updated the Capital Improvement Plan to explain the projects that need to be completed
- 3 Interns are going back to school, but they did an amazing job painting around the plant and coating the roof.
- Updating the application and preparing a manual for Sewer Connections.

A motion was made by Mr. Ambler, seconded by Ms. Chhibber to accept the Operations Manager's Report. None opposed. Motion approved 4-0.

EXECUTIVE DIRECTOR'S REPORT:

The Executive Director's Report was reviewed and discussed with the Board Members.

Cyber Security – Beazley Insurance Company

Mr. Wagner and Ms. Stewart discussed 3 possibilities with the same amount of coverage with different deductibles.

A motion was made by Ms. Berting, seconded by Ms. Chhibber to approve Option 3 with a premium amount of $1,540.00. None opposed. Motion approved 4-0.

Mr. Wagner discussed the following matters

- 2027 Budget – preplanning and preparation of employees retiring most likely in 2028
- New Caselle Payment Portal

A motion was made by Mr. Ambler, seconded by Ms. Chhibber to approve the Executive Director's Report. None opposed. Motion approved 4-0.

ADJOURNMENT:

There being no further business to come before the Board, it was moved by Mr. Ambler, seconded by Ms. Bertino, all voting "Aye" to adjourn the meeting. None opposed. Motion approved 4-0. Adjournment occurred at 8:16 PM.

Respectfully submitted,

Shannon Stewart