

**MINUTES OF THE
STATED MEETING
May 16, 2013**

The Stated Meeting of the Borough of Conshohocken Authority was held at the Authority Building on May 16, 2013 and called to order at 6:42 PM by Mr. Felix Raimondo. The Board thanked Mr. James Mullen for his years of service, dedication to the Authority and his commitment to the Conshohocken community.

The Meeting was opened with the Pledge of Allegiance and an Invocation.

PRESENT WERE: Chairman-Mr. Felix Raimondo, Secretary- Mr. Mark Danek, Treasurer- Mrs. Carol Smith, Solicitor-Mr. Mike Clarke from Rudolph, Clarke & Kirk, LLC, Authority Director-Mr. David Busch & Office Administrator-Mrs. Lauri Halderson from Keystone Alliance Consulting, Plant Manager-Mr. Stephen Clark, and Plant Engineer- Mr. Fred Gerloff from Remington & Vernick Engineers.

ROLL CALL: Mr. Raimondo, Ms. Smith, Mr. Danek
Mrs. Wallace and Mr. Kelly were not present at the meeting.

PUBLIC COMMENT:

No public were present at the meeting.

APPROVAL OF MINUTES:

The minutes of the April 18, 2013 meeting were reviewed.

A motion was made by Mr. Danek and second by Ms. Smith to approve the April 18, 2013 meeting minutes.

ROLL CALL: Mr. Raimondo, Ms. Smith, Mr. Danek
Motion carried 3-0.

FINANCIAL REPORT:

The vendor bill list was reviewed and discussed with the Board Members.

A motion was made by Mr. Danek and second by Ms. Smith to pay the bills in the amount of \$96,846.64.

ROLL CALL: Mr. Raimondo, Ms. Smith, Mr. Danek
Motion carried 3-0.

The Financial Report was reviewed and discussed with the Board Members.

A motion was made by Mr. Danek and second by Ms. Smith to approve the Financial Report.

ROLL CALL: All voted yes. Motion carried 3-0.

SOLICITORS REPORT:

Mr. Clarke reviewed the Solicitor's written report.

A motion was made by Mr. Danek and second by Ms. Smith to accept Solicitors Report.

ROLL CALL: All voted yes. Motion carried 3-0.

ENGINEER'S REPORT – REMINGTON, VERNICK & BEACH:

Mr. Fred Gerloff reviewed the engineer's written report.

Mr. Gerloff discussed the W 4th Avenue Project. The project will start on May 20th, 2013.

Mr. Gerloff presented the sludge bid held on May 10, 2013. A motion was made by Mr. Danek and second by Ms. Smith to issue a notice of the intent award to the low bidder, Advanced Disposal Services, Contract #4, five (5) year contract at \$88.50 per wet ton. This contract will save the Authority approximately \$49,000 per year of the contract as compared to the current contract.

ROLL CALL: Mr. Raimondo, Ms. Smith, Mr. Danek
Motion carried 3-0.

A motion was made by Mr. Danek and second by Ms. Smith to accept Engineer's Report from Remington, Vernick & Beach.

ROLL CALL: All voted yes. Motion carried 3-0.

DIRECTOR'S REPORT:

Mr. Busch reviewed his written report.

Mr. Busch is working with Concord Public Finance to determine the best financial option for the Authority.

Mr. Busch discussed options for an EDU based rate adjustment. The Board directed Mr. Busch to advertise the adjustment on the June Bill and implement the rate adjustment effective with the September 2013 billing.

A motion was made by Mr. Danek and second by Ms. Smith to reduce the service charge from \$67.00 to \$45.00.

ROLL CALL: All voted yes. Motion carried 3-0.

A motion was made by Mr. Danek and second by Ms. Smith to access the service charge by EDU and rather than by account.

ROLL CALL: All voted yes. Motion carried 3-0.

A motion was made by Ms. Smith and second by Mr. Danek to approve the Authority Director's Report.

ROLL CALL: All voted yes. Motion carried 3-0.

PLANT MANAGER'S REPORT:

Mr. Clark discussed with the board a conditional offer of employment for a laborer with a start date of May 20, 2013 pending board agreement. The board agreed with the hiring of a laborer. The new employee will begin work on Monday May 20, 2013.

A motion was made by Mr. Danek and second by Ms. Smith or to accept the Plant Manager's Report.

ROLL CALL: All voted yes. Motion carried 3-0.

COLLECTIONS REPORT:

A motion was made by Mr. Danek and second by Ms. Smith to accept the Collections Report.

ROLL CALL: All voted yes. Motion carried 3-0.

MAINTENANCE REPORT:

A motion was made by Mr. Danek and second by Ms. Smith to accept the Maintenance Report.

ROLL CALL: All voted yes. Motion carried 3-0.

A motion was made by Mr. Danek and second by Ms. Smith to go into Executive Session to discuss personnel matters.

ROLL CALL: All voted yes. Motion carried 3-0.

The Board came out of Executive session.

Mr. Busch discussed the annual review of Stephen Clark. Mr Clark was identified as superior or exceeds expectations on all aspects of his job. In addition, Mr. Clark met all goals for the year and has established goals for the upcoming year. A motion was made by Mr. Danek and second by Ms. Smith to give Mr. Clark a 4% increase effective July 1, 2013.

ROLL CALL: Mr. Raimondo, Ms. Smith, Mr. Danek
Motion carried 3-0.

A motion was made by Mr. Danek and second by Ms. Smith to adjourn the meeting at 8:15 p.m.

ROLL CALL: All voted yes. Motion carried 3-0.