

MINUTES OF THE
STATED MEETING
SEPTEMBER 19, 2013

The Stated Meeting of the Borough of Conshohocken Authority was held at the Authority Building on September 19, 2013 and called to order at 6:43 PM by Mr. Felix Raimondo. The Meeting was opened with the Pledge of Allegiance and an Invocation.

PRESENT WERE: Chairman-Mr. Felix Raimondo, Secretary- Mr. Mark Danek, Treasurer- Mrs. Carol Smith, Board Member- Mr. Matthew Kelly, Solicitor-Mr. Michael Clarke & Ms. Lauren Gallagher from Rudolph, Clarke & Kirk, LLC, Authority Director-Mr. David Busch & Office Administrator-Mrs. Lauri Halderson, from Keystone Alliance, Plant Engineer- Mr. Fred Gerloff and Special Project Engineer, Mr. Michael McRee, CKS Engineering, Inc., Stephany, of Obermayer, Rebmann, Maxwell & Hippel, Loan Solicitor, Peter Winn, of VIST Bank, Recording Secretary, Gail Gordon of Keystone-Alliance.

ROLL CALL: Mr. Raimondo, Ms. Smith, Mr. Danek, Mr. Kelly

Chairman, Mr. Raimondo announced the receipt of the letter of resignation of board member Bernice Wallace and advised that the letter was submitted to Borough Council and Borough Council accepted her resignation at their board meeting on September 18, 2013. Mr. Raimondo requested that the Chairman prepare a letter of recognition and appreciation for Ms. Wallace's service.

PUBLIC COMMENT:

John Pasquarello (137 West Ave) Questioned the new EDU charges he would be receiving on his property located at 515 Fayette St. Stated the property consisted of a restaurant and 3 apartments.

The new EDU charges were explained to him by the director, and confirmed by the Chairman as the most equitable treatment to all rate payers.

Maria Seifeth - 365 Elm St. Stated her property consisted of a 19 room rooming house and felt the cost would be a sever burden to her and her tenants. She also advised that each unit was an efficiency style apartment and asked if the Authority would take that into consideration.

Director advised her that review of her account showed that as the usage on this property was equivalent to the average household he did not feel her request was warranted.

The director read a letter submitted from a resident, Marilyn Casdilino (917 Fayette St.)

APPROVAL OF MINUTES:

The minutes of the August 15th, 2013 were approved with corrections.

A motion was made by Mr. Kelly and second by Mr. Danek to approve the August 15th, minutes with corrections

ROLL CALL: Mr. Raimondo, Mr. Kelly, Ms. Smith, Mr. Danek
Motion carried 4-0.

STEPHANY SPRINKLE of OBERMAYER, REBMANN, MAXWELL & HIPPLE presented the closing documents for the Re-Amortization of the existing Authority Debt. This will reduce the principle debt amount by \$3,000,000 and reduce the interest rate until 2019 to 2.75% and a rate cap of 5.50% thereafter.

A motion was made by Mr. Kelly and second by Mr. Danek to Adopt the resolution 2013-??? authorizing the modification of the interest rate on The Borough of Conshohocken Authority Sewer Revenue Note, Series of 2009 issued to VIST Bank in the principal amount of \$5,780,000, authorizing the Authority to pay down, \$3,000,000 of the outstanding principal and rememorizing the remaining principal balance.

ROLL CALL: Mr. Raimondo, Ms. Smith, Mr. Danek, Mr. Kelly
Motion carried 4-0.

FINANCIAL REPORT:

The vendor bill list was reviewed and discussed with the Board Members.

A motion was made by Mr. Danek and second by Mr. Kelly to pay the bills in the amount of \$129,371.98

ROLL CALL: Mr. Raimondo, Ms. Smith, Mr. Mullen, Mr. Danek
Motion carried 4-0.

The Financial Report was reviewed and discussed with the Board Members.
The 2014 MMO was reviewed and accepted by the Board
A motion was made by Mr. Danek and second by Mr. Kelly to approve the Financial Report.

ROLL CALL: All voted yes. Motion carried 4-0.

SOLICITORS REPORT:

Mr. Clarke reviewed the Solicitor's written report.

A motion was made by Ms. Smith and second by Mr. Kelly to accept the Deduct Meter Agreement with Conshohocken Italian Bakery and The Borough of Conshohocken Authority.

ROLL CALL: Mr. Raimondo, Ms. Smith, Mr. Mullen, Mr. Danek
Motion carried 4-0.

A motion was made by Mr. Danek and second by Mr. Kelly to execute the Contract for Professional Services, prepared by the Solicitor, between The Authority and John Nolen concerning property located at 107 W. Fourth Ave.

ROLL CALL: Mr. Raimondo, Ms. Smith, Mr. Mullen, Mr. Danek
Motion carried 4-0.

A motion was made by Mr. Danek and second by Ms. Smith to execute the Contract for Professional Services, prepared by the Solicitor, between The Authority and J & D Group, LLC concerning property located at 233-245 E. Hector St.

ROLL CALL: Mr. Raimondo, Ms. Smith, Mr. Mullen, Mr. Danek
Motion carried 4-0.

A Motion was made by Mr. Danek and second by Mr. Kelly authorizing Mr. Raimondo to execute the agreements for the West 4th Ave project with the property owners.

ROLL CALL: All voted yes. Motion carried 4-0.

A motion was made by Ms. Smith and second by Mr. Kelly to accept Solicitors Report.

ROLL CALL: All voted yes. Motion carried 4-0.

ENGINEER'S REPORT – REMINGTON, VERNICK & BEACH:

Mr. Fred Gerloff reviewed the engineer's written report.

Mr. Gerloff presented their GIS Proposal

Mr. Raimondo questioned Mr. Gerloff on the proposed monument at 352 W. 5th Ave. Mr. Gerloff responded that the monument was a flat plate and would not interfere with the access to the manhole.

Mr. Gerloff discussed the progress of the West 4th Avenue Project. He presented Change order #2 which was a reduction to the contract and stated that the project was completed and all inspections had been completed and recommended release of the retainage in the amount of \$12,767.00.

A Motion was made by Mr. Kelly and second by Mr. Danek to approve the change order and make the final payment to the contractor in the amount of \$12,767.00.

ROLL CALL: Mr. Raimondo, , Ms. Smith, Mr. Danek, Mr. Kelly
Motion carried 4-0.

ENGINEER'S REPORT – CKS Engineers, Inc.:

Mr. Michael McRee presented their proposal for a GIS system

Mr. Michael McRee reviewed the bid's submitted for the Sewer Rehabilitation Project.

A motion was made by Mr. Danek and second by Mr. Kelly for the intent to award the Pipe Lining Project to the lowest bidder, Video Pipe Services, in the amount of \$369,773.

ROLL CALL: Mr. Raimondo, , Ms. Smith, Mr. Danek, Mr. Kelly
Motion carried 4-0.

DIRECTOR'S REPORT:

Mr. Busch reviewed his written report.

The Director presented the proposed 5 year capital project plan, the Board members will review the plan and discuss it at next month's meeting.

The Director advised that our current credit card provider requested we have resolution signed that is required to comply with new regulations.

A motion was made by Mr. Danek and second by Mr. Kelly to approve the resolution with our current credit card provider to insure compliance with new regulations.

ROLL CALL: All voted yes. Motion carried 4-0.

The Director presented a proposal for obtaining prices for our electric provider for the next 2-3 years.

A motion was made by Ms. Carol and second by Mr. Kelly to accept the proposal from Instrumentation Control & Energy Engineering to obtain price proposals for our Electric provider for the next 2-3 years in the amount of \$1320.00.

ROLL CALL: Mr. Raimondo, , Ms. Smith, Mr. Danek, Mr. Kelly
Motion carried 4-0.

The Director presented quotes for I Pads for the Board members.

A motion was made by Mr. Danek and second by Mr. Kelly authorizing the Director to purchase 7 I pads from the state contract list at a price not to exceed _____ each.

ROLL CALL: Mr. Raimondo, , Ms. Smith, Mr. Danek, Mr. Kelly
Motion carried 4-0.

PLANT MANAGER’S REPORT:

The Board review the Plant Manager's report

A motion was made by Ms. Smith and second by Mr. Danek or to accept the Plant Manager’s Report.

ROLL CALL: All voted yes. Motion carried 4-0.

COLLECTIONS REPORT:

A motion was made by Mr. Kelly and second by Mr. Danek to accept the Collections Report.

ROLL CALL: All voted yes. Motion carried 4-0.

MAINTENANCE REPORT:

A motion was made by Mr. Danek and second by Ms. Smith to accept the Maintenance Report.

ROLL CALL: All voted yes. Motion carried 4-0.

A motion was made by Ms. Carol and second by Mr. Kelly to adjourn the meeting at 9:15 p.m.

ROLL CALL: All voted yes. Motion carried 4-0.

