

**MINUTES OF THE
STATED MEETING
November 17, 2011**

The Stated Meeting of the Borough of Conshohocken Authority was held at the Authority Building on November 17, 2011 and called to order at 6:30 PM by Mr. Felix Raimondo. The Meeting was opened with the Pledge of Allegiance and an Invocation.

PRESENT WERE: Chairman-Mr. Felix Raimondo, Vice-Chairman-Mr. James Mullen, Treasurer-Mrs. Bernadette Wallace, Secretary-Ms. Carol Smith, Board Member-Mr. Barry Mellor, Solicitor-Mr. Mike Clarke from Rudolph, Clarke & Kirk, LLC, Authority Director-Mr. David Busch & Office Administrator-Mrs. Lauri Halderson from Keystone Alliance, Plant Manager-Mr. Stephen Clark, Plant Engineer-Mr. Tom Beach from Remington, Vernick, and Beach.

ROLL CALL: Mr. Raimondo, Mr. Mullen, Mrs. Wallace, Ms. Smith, Mr. Mellor.

APPROVAL OF MINUTES:

The minutes of the October 20, 2011 meeting were reviewed.

A motion was made by Mrs. Wallace and seconded by Mr. Mellor to approve the October 20, 2011 meeting minutes.

ROLL CALL: All voted yes. Motion carried 5-0.

FINANCIAL REPORT:

The vendor bill list was reviewed and discussed by Board Members.

A motion was made by Mrs. Wallace and seconded by Mr. Mellor to pay the bills in the amount of \$247,329.39.

ROLL CALL: Mr. Raimondo, Mr. Mullen, Mrs. Wallace, Ms. Smith, Mr. Mellor
Motion carried 5-0.

The financial report was reviewed and discussed with Board Members. A Draft 2012 Budget report was presented to the board.

A motion was made by Mr. Mullen and seconded by Mr. Mellor to approve the monthly financial report.

ROLL CALL: All voted yes. Motion carried 5-0.

SOLICITORS REPORT:

Mr. Clarke reviewed the Solicitor’s report.

Mr. Clarke discussed the status of the properties being processed with Judgments. The board directed Mr. Clarke to proceed with the writ of execution on the following properties;

- 911 Wood Street
- 800 Spring Mill Avenue
- 329 E. Hector Street Apt. B
- 627 E. Hector Street
- 535 Spring Mill Avenue
- 136 E. 8th Avenue
- 420 E. 8th Avenue
- 237 E. 9th Avenue
- 116 E. 9th Avenue
- 107 W. 3rd Avenue
- 157 W. 7th Avenue
- 119 Sutcliffe Lane

Mr. Clarke discussed the status of Montgomery Chemical. The Board directed Mr. Clarke to take the necessary action to make Montgomery Chemical in compliance with the discharge requirements or to shut Montgomery Chemical down.

Mr. Clarke informed the Board that West Conshohocken Municipal Authority is in the process of dissolving. The Authority will now be a Department of West Conshohocken. Mr. Clarke advised the Board that the status change will not affect the current agreement between West Conshohocken Authority and Conshohocken Authority.

A motion was made by Mr. Mellor and seconded by Ms. Smith to accept Solicitors Report.

ROLL CALL: All voted yes. Motion carried 5-0.

ENGINEER’S REPORT – REMINGTON, VERNICK & BEACH:

Mr. Tom Beach reviewed the engineer’s written report.

Mr. Beach discussed the status of the project located at E. Hector Street. Mr. Borkowski has agreed to dig up the lateral at the property to enable Authority staff to inspect the connection and line.

A motion was made by Mr. Mullen and seconded by Ms. Smith to accept Engineer's Report from Remington, Vernick & Beach.

ROLL CALL: All voted yes. Motion carried 5-0.

DIRECTOR'S REPORT:

Mr. Busch reviewed his written report.

Mr. Busch discussed preliminary information regarding online credit card payment processing. Mr. Busch presented an option for residents to pay their bills electronically using a service provided by PLIGIT.

Mr. Busch discussed the Borough project to add a snack stand at Sutcliffe Park. The Board Directed the Authority to waive the Tapping fee for the snack stand.

The Board agreed to have a Holiday Luncheon in the conference room on December 15, 2011.

A motion was made by Mrs. Wallace and seconded Mr. Mellor to approve the Authority Director's Report.

ROLL CALL: All voted yes. Motion carried 5-0.

PLANT MANAGER'S REPORT:

Stephen Clark reviewed his written report.

A motion was made by Ms. Smith and seconded by Mr. Mellor to accept the Plant Manager's Report.

ROLL CALL: All voted yes. Motion carried 5-0.

COLLECTIONS REPORT:

A motion was made by Mrs. Wallace and seconded by Mr. Mullen to accept the Collections Report.

ROLL CALL: All voted yes. Motion carried 5-0.

MAINTENANCE REPORT:

A motion was made by Ms. Smith and seconded by Mrs. Wallace to accept the Maintenance Report.

ROLL CALL: All voted yes. Motion carried 5-0.

A motion was made by Ms. Smith and seconded by Mr. Mullen that the meeting be adjourned into executive session.

ROLL CALL: All voted yes. Motion carried 5-0.

