

**MINUTES OF THE
STATED MEETING
NOVEMBER 21, 2013**

The Stated Meeting of the Borough of Conshohocken Authority was held at the Authority Building on November 21, 2013 and called to order at 6:41 PM by Mr. Felix Raimondo.

The Meeting was opened with the Pledge of Allegiance and an Invocation.

PRESENT WERE: Chairman-Mr. Felix Raimondo, Secretary- Mr. Mark Danek, Treasurer- Mrs. Carol Smith, Board Member- Mr. Matthew Kelly, Solicitor-Ms. Lauren Gallagher Rudolph & Clarke, LLC, Authority Director-Mr. David Busch, from Keystone Alliance, Plant Engineer- Mr. Fred Gerloff and Special Project Engineer, Mr. Michael McRee, CKS Engineering, Inc., and Gail Gordon of Keystone-Alliance, recording secretary.

ROLL CALL: Mr. Raimondo, Ms. Smith, Mr. Danek, Mr. Kelly

PUBLIC COMMENT:

No public was in attendance.

APPROVAL OF MINUTES:

A motion was made by Mr. Kelly and second by Mr. Danek to approve the October 17, 2013 minutes.

ROLL CALL: All voted yes. Motion carries 4-0.

FINANCIAL REPORT:

The vendor bill list was reviewed and discussed.

A motion was made by Mr. Danek and second by Mr. Kelly to pay the bills in the amount of \$94,839.92

ROLL CALL: Mr. Raimondo, Ms. Smith, Mr. Kelly, Mr. Danek

Motion carried 4-0.

The 2014 Budget was reviewed and discussed.

A motion was made by Mr. Danek and second by Mr. Kelly to adopt the 2014 Budget in the amount of \$2,273,058.

ROLL CALL: Mr. Raimondo, Ms. Smith, Mr. Kelly, Mr. Danek
Motion carried 4-0.

The Financial Report was reviewed and discussed with the Board Members.

A motion was made by Mr. Danek and second by Ms. Smith to approve the Financial Report.

ROLL CALL: All voted yes. Motion carried 4-0.

SOLICITORS REPORT:

Ms. Gallagher reviewed the Solicitor's written report.

Ms. Gallagher update the Board on the progress of his discussions with the Borough Solicitor regarding a FOG and Lateral Inspection program stating that the Borough Code allows the Authority to proceed with the FOG program.

The Board directed the Plant Manager to roll out the program beginning January 1, 2014.

Information provided on the Lateral Inspection and the rental permitting program by the Solicitor was reviewed and discussed with the Board members. The Solicitor will provide additional information for the next meeting.

A motion was made by Ms. Smith and second by Mr. Kelly to accept the Deduct Meter Agreement between Tower Bridge Associates and the Borough of Conshohocken Authority.

ROLL CALL: All voted yes. Motion carried 4-0.

A motion was made by Mr. Danek and second by Mr. Kelly to accept the agreement with the owner of 112 W 4th Ave and the Borough of Conshohocken Authority.

ROLL CALL: All voted yes. Motion carried 4-0.

A motion was made by Ms. Smith and second by Mr. Kelly to accept the agreement with the owner of 118 W 4th Ave and the Borough of Conshohocken Authority.

ROLL CALL: All voted yes. Motion carried 4-0.

A motion was made by Mr. Kelly and second by Ms. Smith to Execute the Contract for Professional services between the Authority and Scott, Barry and Delores Strittmatter for the property located at 368 E. Hector St.

ROLL CALL: Mr. Kelly, Ms. Smith and Mr. Raimondo voted yes. Mr. Danek abstained. . Motion carried 3-0.

A motion was made by Mr. Danek and second by Ms. Smith to accept the Solicitors Report.

ROLL CALL: All voted yes. Motion carried 4-0.

ENGINEER'S REPORT – REMINGTON, VERNICK & BEACH:

Mr. Fred Gerloff reviewed the engineer's written report.

A motion was made by Mr. Danek and second by Mr. Kelly to adopt Resolution 2013-2 to accept the revised local limits approved by the EPA.

ROLL CALL: All voted yes. Motion carried 4-0.

A motion was made by Ms. Smith and second by Mr. Kelly to accept the Plant Engineers Report

ROLL CALL: All voted yes. Motion carried 4-0.

ENGINEER'S REPORT – CKS Engineers, Inc.:

Mr. McGee reviewed the Project Engineers report.

A motion was made by Mr. Danek and second by Ms. Smith to accept the Project Engineers report.

ROLL CALL: All voted yes. Motion carried 4-0.

DIRECTOR'S REPORT:

Mr. Busch reviewed his written report.

Mr. Busch advised the board that the new electric supplier contract would save the Authority approximately \$25,000 a year.

A motion was made by Ms. Smith and second by Mr. Kelly to acknowledge the award of the Electric Supplier contract to Constellation, an Exelon Company, by the Executive Director after review of the Proposals submitted, as directed by the Board.

ROLL CALL: All voted yes. Motion carried 4-0.

A motion was made by Mr. Danek and second by Mr. Kelly to accept the Directors report.

ROLL CALL: All voted yes. Motion carried 4-0.

PLANT MANAGER'S REPORT:

The Board reviewed the Plant Manager's report

The Plant manager informed the Board that samples have been taken of the frac tank for Conshohocken Rowing Center and he is expecting the results next week.

A motion was made by Mr. Kelly and second by Ms. Smith to accept the Plant Manager's Report.

ROLL CALL: All voted yes. Motion carried 4-0.

COLLECTIONS REPORT:

The Board reviewed the Collection report.

A motion was made by Mr. Kelly and second by Ms. Smith to accept the Collections Report.

ROLL CALL: All voted yes. Motion carried 4-0.

MAINTENANCE REPORT:

The Board reviewed the Maintenance report.

A motion was made by Mr. Kelly and second by Mr. Danek to accept the Maintenance Report.

ROLL CALL: All voted yes. Motion carried 4-0.

A motion was made by Mr. Danek and second by Mr. Kelly to adjourn the meeting at 8:24 p.m.

ROLL CALL: All voted yes. Motion carried 4-0.

