

**MINUTES OF THE  
STATED MEETING  
DECEMBER 19,2013**

**The Stated Meeting of the Borough of Conshohocken Authority was held at the Authority Building on December 19, 2013 called to order at 6:33 PM by Mr. Felix Raimondo.**

**The Meeting was opened with the Pledge of Allegiance and an Invocation.**

**PRESENT WERE:** Chairman-Mr. Felix Raimondo, Secretary- Mr. Mark Danek, Treasurer- Ms. Carol Smith, Board Member- Mr. Matthew Kelly, Solicitor-Mr. Michael Clarke from Rudolph & Clark, LLC, Steven Clark, Plant Manager, Authority Director-Mr. David Busch & Mrs. Lauri Halderson, from Keystone Alliance, Plant Engineer- Mr. Fred Gerloff of Remington, Vernick and Beach, Special Project Engineer, Mr. Michael McRee of CKS Engineering, Inc., Gail Gordon, Recording Secretary, of Keystone-Alliance, Ms. Anita Barton - Councilwoman and Sewer Liaison of the Borough of Conshohocken

**ROLL CALL:** Mr. Raimondo, Ms. Smith, Mr. Danek, Mr. Kelly

Chairman, Felix Raimondo, recognized former Board Member, Mr. Eugene DiSantes, for his years of service to the Authority. A moment of Silence was held in memory of Mr. DiSantes.

**PUBLIC COMMENT:**

No Public was present

**APPROVAL OF MINUTES:**

A motion was made by Mr. Kelly and second by Mr. Danek to approve the November 21, 2013 minutes.

**ROLL CALL:** All voted yes. Motion carried 4-0.

**FINANCIAL REPORT:**

The vendor bill list was reviewed and discussed by the Board Members.

A motion was made by Ms. Smith and second by Mr. Danek to pay the bills in the amount of \$94,323.51.

**ROLL CALL:** Mr. Kelly, Ms. Smith, Mr. Danek, Mr. Raimondo  
Motion carried 4-0.

The Financial Report was reviewed and discussed with the Board Members.

A motion was made by Mr. Kelly and second by Mr. Danek to approve the Financial Report.

**ROLL CALL:** All voted yes. Motion carried 4-0.

**SOLICITORS REPORT:**

Mr. Clarke reviewed the Solicitor's written report.

Mr. Clarke advised the board that they would need to go into executive session prior to the close of the meeting.

A motion was made by Ms. Smith and second by Mr. Danek to execute the Contract for Professional Services between the Authority and Parkview Investments, LP for the property located at 351 W. 7th Ave.

**ROLL CALL:** All voted yes. Motion carried 4-0.

A motion was made by Ms. Kelly and second by Ms. Smith to execute the Service and Escrow Agreement between the Authority and JND Group, LLC for the properties located at 233, 241, 243 & 245 E. Hector St.

**ROLL CALL:** All voted yes. Motion carried 4-0.

A motion was made by Ms. Smith and second by Mr. Kelly to accept the Solicitors Report.

**ROLL CALL:** All voted yes. Motion carried 4-0.

**ENGINEER'S REPORT – REMINGTON, VERNICK & BEACH:**

Mr. Fred Gerloff reviewed the engineer's written report.

The Board discussed the status of current projects.

A motion was made by Ms. Smith and second by Mr. Kelly to approve the advertisement and bidding of the Polymer Chemical Supply Contract.

**ROLL CALL:** All voted yes. Motion carried 4-0.

A motion was made by Mr. Kelly and second by Mr. Danek to accept the Plant Engineers Report.

**ROLL CALL:** All voted yes. Motion carried 4-0.

**ENGINEER'S REPORT – CKS Engineers, Inc.:**

Mr. McGee reviewed the engineer's written report.

A motion was made by Ms. Smith and second by Mr. Danek to accept the Special Project Engineers report

**ROLL CALL:** All voted yes. Motion carried 4-0.

**DIRECTOR'S REPORT:**

Mr. Busch reviewed his written report.

A motion was made by Mr. Kelly and second by Mr. Danek to accept the Directors report.

**ROLL CALL:** All voted yes. Motion carried 4-0.

**PLANT MANAGER'S REPORT:**

The Board review the Plant Manager's report

The Plant manager informed the Board that he received the sample results from the Frac Tank at the Conshohocken Rowing Center and advised the board that there would not be a problem accepting the contents with a few restrictions.

The Plant manager advised the board that he was notified of a sewer back up at the property located at 19 E. 11th Ave. The back was caused by a piece of clay pipe that broke loose and got tied up on roots entering our system from an abandoned lateral. The line was flushed and the piece of clay pipe was removed.

The sewage backup entered the residents home via a floor drain in the resident's basement that was illegally attached to the sanitary sewer system. The Authority, prior to knowledge of cause of the back up, immediately contacted a clean up company and had them clear up an make safe the homeowner property.

The Solicitor advised the board that the property damage caused by this back up is not the responsibility of the Authority and he would draft a letter to the Homeowner requesting information on their homeowners policy so we can submit the invoice for cleanup.

A motion was made by Mr. Kelly and second by Mr. Danek to accept the Plant Manager's Report.

**ROLL CALL:** All voted yes. Motion carried 4-0.

**COLLECTIONS REPORT:**

A motion was made by Ms. Smith and second by Mr. Danek to accept the Collections Report.

**ROLL CALL:** All voted yes. Motion carried 4-0.

**MAINTENANCE REPORT:**

A motion was made by Mr. Kelly and second by Mr. Danek to accept the Maintenance Report.

**ROLL CALL:** All voted yes. Motion carried 4-0.

The Board went to Executive Session from 7:29 PM until 7:37 PM to discuss a Personnel and litigation matter.

No action was taken as a result of this executive session

A motion was made by Ms. Smith and second by Mr. Danek to adjourn the meeting at 7.38 p.m.

**ROLL CALL:** All voted yes. Motion carried 4-0.