

**MINUTES OF THE
STATED MEETING
August 21, 2014**

The Stated Meeting of the Borough of Conshohocken Authority was held at the Authority Building on August 21, 2014 and called to order at 6:40 PM by Mr. Felix Raimondo.

The Meeting was opened with the Pledge of Allegiance and an Invocation.

PRESENT WERE:

- Chairman-Mr. Felix Raimondo
- Vice Chairman- Mr. Mark Danek
- Secretary – Mr. Matthew Kelly
- Solicitor-Mr. Michael Clarke from Rudolph Clarke, LLC
- Solicitor-Ms. Lauren Gallagher from Rudolph Clarke, LLC
- Authority Director-Mr. David Busch from Keystone Alliance Consulting, Inc.
- Office Admin-Mrs. Lauri Halderson from Keystone Alliance Consulting, Inc.
- Plant Manager-Mr. Stephen Clark
- Plant Engineer- Mr. Thomas Beach, from Remington, Vernick and Beach
- Special Project Engineer, Mr. Michael McRee from CKS Engineering, Inc.

ROLL CALL: Mr. Raimondo, Mr. Danek, Mrs. Barton

PUBLIC COMMENT:

None.

APPROVAL OF MINUTES:

The minutes of the July 17, 2014 meeting were reviewed.

A motion was made by Mr. Danek and second by Mrs. Barton to approve the July 17, 2014 meeting minutes.

ROLL CALL: Mr. Raimondo, Mr. Danek, Mrs. Barton

Motion carried 3-0.

Mr. Kelly arrived at 6:45 after roll call.

FINANCIAL REPORT:

The vendor bill list was reviewed and discussed with the Board Members.

A motion was made by Mr. Kelly and second by Mr. Danek to pay the bills in the amount of \$243,944.42.

ROLL CALL: Mr. Raimondo, Mr. Danek, Mr. Kelly, Mrs. Barton
Motion carried 4-0

The financial and escrow report was reviewed and discussed with the Board Members.

SOLICITORS REPORT:

Mr. Clarke reviewed the Solicitor's written report.

A motion was made by Mr. Kelly and second by Mr. Danek to execute the Contract for Professional Services as prepared by the Authority Solicitor, between the Authority and 401 Washington Street Associates LP and Washington Street Associates III LP, concerning the property located at 401 Washington Street and 403 Washington Street, tax parcel number 05-00-11904-00-7 and 05-00-11908-00-3, subject to receipt by the Authority of all payments required of the Developer under the terms of the Agreement for engineer, legal and administrative fees.

ROLL CALL: All voted yes. Motion carried 4-0.

A motion was made by Mrs. Barton and second by Mr. Kelly to execute the Contract for Professional Services as prepared by the Authority Solicitor, between the Authority and Roma Holdings, LLC, concerning the property located at 242 E Fifth Avenue, tax parcel number 05-00-03460-00-9, subject to receipt by the Authority of all payments required of the Developer under the terms of the Agreement for engineer, legal and administrative fees.

ROLL CALL: All voted yes. Motion carried 4-0.

A motion was made by Mr. Kelly and second by Mr. Danek to execute the Contract for Professional Services as prepared by the Authority Solicitor, between the Authority and Jeffrey Beiter and Sheryl Beiter, concerning the property located at 435 West Sixth Avenue, tax parcel number 05-00-09152-00-5, subject to receipt by the Authority of all payments required of the Developer under the terms of the Agreement for engineer, legal and administrative fees.

ROLL CALL: All voted yes. Motion carried 4-0.

A motion was made by Mrs. Barton and second by Mr. Kelly to execute the Contract for Professional Services as prepared by the Authority Solicitor, between the Authority and Frank Mancini, concerning the property located at 444 West Sixth Avenue, tax parcel number 05-00-08856-00-4, subject to receipt by the Authority of all payments required of the Developer under the terms of the Agreement for engineer, legal and administrative fees.

ROLL CALL: All voted yes. Motion carried 4-0.

A motion was made by Mrs. Barton and second by Mr. Danek to go into executive session.

ROLL CALL: All voted yes. Motion carried 4-0.

The Board came out of executive session where personnel matters and matters of litigation were discussed.

A motion was made by Mr. Danek and second by Mr. Kelly to accept Solicitors Report.

ROLL CALL: All voted yes. Motion carried 4-0.

ENGINEER'S REPORT – REMINGTON, VERNICK & BEACH:

Mr. Tom Beach reviewed the engineer's written report.

A motion was made by Mrs. Barton and second by Mr. Kelly to accept the Engineer's Report from Remington, Vernick & Beach.

ROLL CALL: All voted yes. Motion carried 4-0.

ENGINEER'S REPORT – CKS Engineers, Inc.:

Mr. Michael McRee reviewed the project status report pertaining to the Geographic Information System Mapping Project (GIS).

A motion was made by Mr. Danek and second by Mr. Kelly to accept GIS project status report.

ROLL CALL: All voted yes. Motion carried 4-0.

Mr. Michael McRee reviewed the estimate of cost for professional engineering services to prepare plans and specifications for public bidding of a contract to flush clean sewers and perform video inspection of large diameter interceptor sewers within the Authority's collection system.

A motion was made by Mr. Danek and second by Mrs. Barton to authorize CKS Engineers to bid the Sanitary Sewer Interceptor Cleaning and Video Inspection Project.

ROLL CALL: Mr. Raimondo, Mr. Danek, Mr. Kelly, Mrs. Barton
Motion carried 4-0

DIRECTOR'S REPORT:

Mr. Busch reviewed his written report and discussed the proposed new website outline.

Mr. Busch reviewed two accounts with requests for credit on their sewer bills. One account requested a pool credit. The Authority no longer provides this credit to customers. The other account is a request for relief on the per unit charge. Based on the current rate schedule, this credit was declined.

Mr. Busch reviewed a proposal from Adirondack Energy. At this time, the Board is not interested in this service.

A motion was made by Mr. Kelly and second by Mrs. Barton to approve the Authority Director's Report.

ROLL CALL: All voted yes. Motion carried 4-0.

PLANT MANAGER'S REPORT:

Mr. Clark discussed the written report.

A motion was made by Mr. Kelly and second by Mrs. Barton to accept the Plant Manager's Report.

ROLL CALL: All voted yes. Motion carried 4-0.

COLLECTIONS REPORT:

A motion was made by Mrs. Barton and second by Mr. Kelly to accept the Collections Report.

ROLL CALL: All voted yes. Motion carried 4-0.

MAINTENANCE REPORT:

A motion was made by Mrs. Barton and second by Mr. Kelly to accept the Maintenance Report.

ROLL CALL: All voted yes. Motion carried 4-0.

A motion was made by Mrs. Barton and second by Mr. Kelly to adjourn the meeting at 8:05 p.m.

ROLL CALL: All voted yes. Motion carried 4-0.

