

**MINUTES OF THE
STATED MEETING
December 22, 2014**

The Stated Meeting of the Borough of Conshohocken Authority was held at the Authority Building on December 22, 2014 and called to order at 6:01 PM by Chairman, Mr. Felix Raimondo.

The Meeting was opened with the Pledge of Allegiance and an Invocation.

PRESENT WERE: Chairman, Mr. Felix Raimondo; Treasurer, Ms. Carol Smith; Board Member, Mrs. Anita Barton; Solicitors, Mr. Michael Clarke & Ms. Lauren Gallagher from Rudolph Clarke, LLC; Authority Director, Mr. David Busch of Keystone Alliance; Plant Manager, Stephen Clark; Plant Engineer, Mr. Fred Gerloff of Remington, Vernick and Beach; Special Project Engineer, Mr. Michael McRee of CKS Engineering, Inc.; and, Laurie Halderson of Keystone Alliance.

ROLL CALL: Mr. Raimondo, Ms. Smith, and Mrs. Barton.

PUBLIC COMMENT:

None.

APPROVAL OF MINUTES:

The minutes of the November 20, 2014 meeting were reviewed.

A motion was made by Mrs. Barton and seconded by Ms. Smith to approve the November 20, 2014 Minutes.

ROLL CALL: All voted yes. Motion carried 3-0.

FINANCIAL REPORT:

The vendor bill list was reviewed and discussed with the Board Members.

A motion was made by Ms. Smith and seconded by Mrs. Barton to pay the bills in the amount of \$130,970.27.

ROLL CALL: All voted yes. Motion carried 3-0.

The Financial Report was reviewed and discussed with the Board Members.

A motion was made by Mrs. Barton and seconded by Ms. Smith to approve the Financial Report.

ROLL CALL: All voted yes. Motion carried 3-0.

SOLICITORS REPORT:

Mr. Clarke reviewed the Solicitors report.

A motion was made by Mrs. Barton and seconded by Ms. Smith to approve Resolution 2014-tbd accepting Deed of Easement and dedication of sanitary sewer facilities of property owned by Riverwalk Realty Co., Inc.

ROLL CALL: All voted yes. Motion carried 3-0.

A motion was made by Ms. Smith and seconded by Mrs. Barton to approve the contract for professional services with regard to the property at 120 East Tenth Avenue.

ROLL CALL: All voted yes. Motion carried 3-0.

A motion was made by Mrs. Barton and seconded by Ms. Smith to approve the contract for professional services with regard to the property at 428-430 W. 6th Avenue.

ROLL CALL: All voted yes. Motion carried 3-0.

A motion was made by Mrs. Barton and seconded by Ms. Smith to approve the contract for professional services with regard to the property at 223 W. Eleventh Avenue.

ROLL CALL: All voted yes. Motion carried 3-0.

A motion was made by Mrs. Barton and seconded by Ms. Smith to approve the contract for professional services with regard to the property at 131-133 W. 9th Avenue.

ROLL CALL: All voted yes. Motion carried 3-0.

A motion was made by Mrs. Barton and seconded by Ms. Smith to authorize the contract with Reese to be terminated and enter into a contract with Eastern Environmental for repairs to the control panel.

ROLL CALL: All voted yes. Motion carried 3-0.

A motion was made by Ms. Smith and seconded by Mrs. Barton to approve and execute the release between the Authority and Susquehanna Bank.

ROLL CALL: All voted yes. Motion carried 3-0.

A motion was made by Mrs. Barton and seconded by Ms. Smith to accept the Solicitor's Report.

ROLL CALL: All voted yes. Motion carried 3-0.

ENGINEER'S REPORT – REMINGTON, VERNICK & BEACH:

Mr. Fred Gerloff reviewed the engineer's written report.

Mr. Gerloff discussed the bids for Chlorine and Sodium Bisulfite chemical supply contracts for 2015.

A motion was made by Ms. Smith and seconded by Mrs. Barton to award the Chlorine and Sodium Bisulfite chemical supply contracts for 2015 to Univar.

ROLL CALL: All voted yes. Motion carried 3-0.

A motion was made by Ms. Smith and seconded by Mrs. Barton to accept the Authority Engineers report.

ROLL CALL: All voted yes. Motion carried 3-0.

ENGINEER'S REPORT – CKS Engineers, Inc.:

Mr. McRee reviewed the engineer's written report.

A motion was made by Mrs. Barton and seconded by Ms. Smith to award the contract to Video Pipe Services, Inc. in the amount of \$53,455.50.

ROLL CALL: All voted yes. Motion carried 3-0.

A motion was made by Ms. Smith and seconded by Mrs. Barton to pay the amount of \$42,657.08 to GoreCon Inc.

ROLL CALL: All voted yes. Motion carried 3-0.

A motion was made by Ms. Barton and second by Ms. Smith to accept the Special Projects Engineers report.

ROLL CALL: All voted yes. Motion carried 3-0.

DIRECTOR'S REPORT:

Mr. Busch reviewed and discussed his written report.

A motion was made by Ms. Barton and second by Ms. Smith to approve the property & liability insurance proposal provided by Cohen Partners.

ROLL CALL: All voted yes. Motion carried 3-0.

A motion was made by Ms. Barton and second by Ms. Smith to approve the 25% deposit to Colonial Specialties for the advanced Workmen's Compensation.

ROLL CALL: All voted yes. Motion carried 3-0.

A motion was made by Ms. Barton and second by Ms. Smith to accept the Director's report.

ROLL CALL: All voted yes. Motion carried 3-0.

PLANT MANAGER'S REPORT:

The Board reviewed and discussed the Plant Manager's report.

Mr. Stephen Clark said that Jim Ross is attending the January 2015 to discuss the odor study that was conducted.

Mr. Stephen Clark mentioned the new Finance Director, Angela Madle, starts on January 5, 2015.

A motion was made by Mrs. Barton and seconded by Ms. Smith to accept the Plant Manager's Report.

ROLL CALL: All voted yes. Motion carried 4-0.

COLLECTIONS REPORT:

The Board reviewed the Collections report.

A motion was made by Mrs. Barton and seconded by Ms. Smith to accept the Collections Report.

ROLL CALL: All voted yes. Motion carried 3-0.

MAINTENANCE REPORT:

The Board reviewed the Maintenance report.

A motion was made by Ms. Smith and seconded by Ms. Barton to accept the Maintenance Report.

ROLL CALL: All voted yes. Motion carried 3-0.

Mr. David Busch and Mrs. Lauri Halderson from Keystone Alliance Consulting were thanked for their services. Mr. Busch mentioned that he and Lauri will be available for any questions come the new year as Mr. Stephen Clark transitions into his new role as Executive Director.

A motion was made by Mrs. Barton and second by Ms. Smith to adjourn the meeting at 6:51 P.M.

ROLL CALL: All voted yes. Motion carried 3-0.