

**MINUTES OF THE
STATED MEETING
April 19, 2012**

The Stated Meeting of the Borough of Conshohocken Authority was held at the Authority Building on April 19, 2012 and called to order at 6:30 PM by Mr. Felix Raimondo. The Meeting was opened with the Pledge of Allegiance and an Invocation.

PRESENT WERE: Chairman-Mr. Felix Raimondo, Vice-Chairman-Mrs. Bernadette Wallace, Secretary- Mr. Mark Denek, Treasurer- Mrs. Carol Smith, Board Member- Mr. James Mullen, Solicitor-Mr. Mike Clarke from Rudolph, Clarke & Kirk, LLC, Authority Director-Mr. David Busch & Office Administrator-Mrs. Lauri Halderson from Keystone Alliance, Plant Manager-Mr. Stephen Clark, and Plant Engineer- Mr. Richard Czekanski from Remington & Vernick Engineers.

ROLL CALL: Mr. Raimondo, Mrs. Wallace, Ms. Smith, Mr. Mullen, Mr. Danek

Secretary- Mr. Barry Mellor resigned from the Authority Board. The Board congratulated Mr. Mellor for his service and welcomed Mr. Mark Danek to the board.

The Authority Board opened nominations to fill the vacancy of Secretary. Mr. Mullen nominated Mr. Danek for the position of Secretary of the Board and second by Mr. Raimondo. No other nominations were made for Secretary.

ROLL CALL: Mr. Mullen, Ms. Smith, Mrs. Wallace, Mr. Raimondo.
Motion carried 4-0

APPROVAL OF MINUTES:

The minutes of the March 15, 2012 meeting were reviewed.

A motion was made by Mrs. Wallace and second by Ms. Smith to approve the March 15, 2012 meeting minutes.

ROLL CALL: All voted yes. Motion carried 4-0.

FINANCIAL REPORT:

The vendor bill list was reviewed and discussed with the Board Members.

A motion was made by Mr. Mullen and second by Mrs. Wallace to pay the bills in the amount of \$149,574.89.

ROLL CALL: Mr. Raimondo, Mrs. Wallace, Ms. Smith, Mr. Mullen, Mr. Danek.
Motion carried 5-0.

SOLICITORS REPORT:

Mr. Clarke reviewed the Solicitor's report.

Mr. Clarke discussed the progress of the existing judgments.

A list of properties with balances over \$1,000.00 and more than 90 days past due was presented to the board. Mr. Clarke requested that the board authorize him to proceed on filing lawsuits on the properties listed on the April 19, 2012 list.

A motion was made by Mr. Mullen and second by Ms. Smith to proceed with the filing of judgments for the properties listed on the April 19, 2012 list.

ROLL CALL: All voted yes. Motion carried 5-0.

A motion was made by Mr. Mullen and second by Ms. Smith to accept Solicitors Report.

ROLL CALL: All voted yes. Motion carried 5-0.

ENGINEER'S REPORT – REMINGTON, VERNICK & BEACH:

Mr. Czekanski reviewed the engineer's written report.

Mr. Czekanski discussed the 2011 Local Limits Report. A motion was made by Ms. Smith and second by Mrs. Wallace to authorize the solicitor to prepare a resolution for the Authority to approve the EPA revised Sections I and III of the Rules and Regulations.

ROLL CALL: All voted yes. Motion carried 5-0.

Mr. Czekanski presented to the Board changes to the existing contract for the Primary Settling Tank 2A, 2B, 4A and 4B project. Mr. Czekanski proposed the following adjustments;

- The addition of two relays to restore the Original Tank 2A and 2B Alarm indicators in the amount of \$720.00.
- Crack repair to the outside of the Settling Tank Coating Area on Tanks 2A, 2B, 4A and 4B in the amount of \$9,000.00.

A motion was made by Mr. Mullen and second by Ms. Smith to accept the additions to the Primary Settling Tank Project for the total amount of \$9,720.00.

ROLL CALL: Mr. Raimondo, Mrs. Wallace, Ms. Smith, Mr. Mullen, Mr. Danek.
Motion carried 5-0.

A motion was made by Mrs. Wallace and second by Ms. Smith to accept Engineer's Report from Remington, Vernick & Beach.

ROLL CALL: All voted yes. Motion carried 5-0.

DIRECTOR'S REPORT:

Mr. Busch reviewed his written report.

Mr. Busch presented the Board with Resolution 2012-02. This Resoluiton authorizes the Authority to enter the PLIGIT Trust. A motion was made by Mr. Danek and second Mr. Mullen to Adopt Resolution 2012-02.

ROLL CALL: All voted yes. Motion carried 5-0.

Mr. Busch discussed the status of Plymouth Township and West Conshohocken Municipal Authority (WCMA). A motion was made by Mr. Mullen and second Ms. Smith to authorize the Authority Solicitor to act on behalf of the BCA to take legal action to enact the rights of BCA in regards to the contracts between BCA and Plymouth Township and WCMA.

ROLL CALL: All voted yes. Motion carried 5-0.

Mr. Busch discussed the following requests for credit on sewer bills;

- A request was made for a credit for water use at the property located at 416 W 6th Avenue. The customer requested that a credit be issued due to excess use for the 3rd and 4th Quarter 2011 use. The board agreed to a 20% reduction of this use is the property owner provides proof that Aqua reduced the water bill.
- A request was made for a credit for charges on the account for the property located at 369 Spring Mill Avenue. This account currently has a judgment filed on the property. The owner is requesting a credit to reduce the amount owed on the account. The board declined this request.

A motion was made by Ms. Smith and second Mrs. Wallace to approve the Authority Director's Report.

ROLL CALL: All voted yes. Motion carried 5-0.

PLANT MANAGER'S REPORT:

Stephen Clark reviewed his written report.

Mr. Clark discussed with the request for sewer credits for the evaporative water losses in the cooling towers located in two buildings. A resolution will be presented at the May meeting to facilitate deduct meters.

A motion was made by Mr. Mullen and second Ms. Smith or to accept the Plant Manager's Report.

ROLL CALL: All voted yes. Motion carried 5-0.

COLLECTIONS REPORT:

A motion was made by Mrs. Wallace and second Mr. Mullen to accept the Collections Report.

ROLL CALL: All voted yes. Motion carried 5-0.

MAINTENANCE REPORT:

A motion was made by Mrs. Wallace and second Mr. Danek to accept the Maintenance Report.

ROLL CALL: All voted yes. Motion carried 5-0.

A motion was made by Ms. Smith and second Mr. Mullen to adjourn the meeting into Executive Session to discuss personnel matters.

ROLL CALL: All voted yes. Motion carried 5-0.