

**MINUTES OF THE
STATED MEETING
SEPTEMBER 20, 2012**

The Stated Meeting of the Borough of Conshohocken Authority was held at the Authority Building on September 20, 2012 and called to order at 6:30 PM by Mr. Felix Raimondo. The Meeting was opened with the Pledge of Allegiance and an Invocation.

PRESENT WERE: Chairman-Mr. Felix Raimondo, Vice-Chairman-Mrs. Bernadette Wallace, Secretary- Mr. Mark Danek, Treasurer- Mrs. Carol Smith, Board Member- Mr. James Mullen, Solicitor-Mr. Mike Clarke from Rudolph, Clarke & Kirk, LLC, Authority Director-Mr. David Busch & Office Administrator-Mrs. Lauri Halderson from Keystone Alliance, Plant Manager-Mr. Stephen Clark, and Plant Engineer- Mr. Richard Czekanski from Remington & Vernick Engineers.

ROLL CALL: Mr. Raimondo, Mrs. Wallace, Ms. Smith, Mr. Mullen, Mr. Danek

PUBLIC COMMENT:

Charles Borkoski from Ava Land Holdings was present at the meeting. He was inquiring as to the status of his project at 144-148 E 9th Avenue. Mr. Borkoski reviewed the proposed plans to tear down the existing single and twin with the board. According to Mr. Borkoski, the property has 3 existing tie ins to the Authority system. The board advised Mr. Borkoski that there is currently only one sewer bill and therefore there is only one tie in to the system. Mr. Borkoski requested a meeting with the Authority Engineer and the Authority director to discuss the plans for the 144-148 E. 9th Avenue project.

APPROVAL OF MINUTES:

The minutes of the August 30, 2012 meeting were reviewed.

A motion was made by Mrs. Wallace and second by Mr. Danek to approve the August 30, 2012 meeting minutes.

ROLL CALL: Mr. Raimondo, Mrs. Wallace, Ms. Smith, Mr. Mullen, Mr. Danek
All voted yes. Motion carried 5-0.

FINANCIAL REPORT:

The vendor bill list was reviewed and discussed with the Board Members.

A motion was made by Mr. Danek and second by Mrs. Wallace to pay the bills in the amount of \$100,470.93.

ROLL CALL: Mr. Raimondo, Mrs. Wallace, Ms. Smith, Mr. Mullen, Mr. Danek
All voted yes. Motion carried 5-0.

The Financial Report was reviewed and discussed with the Board Members.

A motion was made by Ms. Smith and second by Mrs. Wallace to approve the Financial Report.

ROLL CALL: All voted yes. Motion carried 5-0.

SOLICITORS REPORT:

Mr. Clarke reviewed the Solicitor's written report.

Mr. Clarke discussed the status of the delinquent accounts.

The following motion was made by Mr. Mullen and second by Mr. Danek;

MOTION:

Adam F. Ferraioli/AL Rossi Construction Inc. (426 Old Elm Street)

I move that the Borough of Conshohocken Authority ("Authority") Board, by its authorized officers, execute the Contract for Professional Services as prepared by the Authority Solicitor, between the Authority and Adam F. Ferraioli and Al Rossi of Rossi Construction, Inc. ("Developer") concerning property located at 426 Old Elm Street, tax parcel number 05-00-07456-00-9, subject to receipt by the Authority of all payments required of the Developer under the terms of the Agreement for engineer, legal and administrative fees, and all other items deemed necessary by the Executive Director and duly executed copies of the Agreement.

ROLL CALL: All voted yes. Motion carried 5-0.

A motion was made by Mrs. Wallace and second by Mr. Danek to execute a Professional Services Contract for the project located at 426 Old Elm Street.

ROLL CALL: All voted yes. Motion carried 5-0.

The Board went into Executive Session.

A motion was made by Ms. Smith and second by Mr. Mullen to accept Solicitors Report.

ROLL CALL: All voted yes. Motion carried 5-0.

ENGINEER'S REPORT – REMINGTON, VERNICK & BEACH:

Mr. Czekanski reviewed the engineer's written report.

A motion was made by Mrs. Wallace and second by Mr. Danek to accept Engineer's Report from Remington, Vernick & Beach.

ROLL CALL: All voted yes. Motion carried 5-0.

DIRECTOR'S REPORT:

Mr. Busch reviewed his written report.

Mr. Busch discussed a letter received by the Authority, from the Borough concerning the Conshohocken Rowing Center, on September 20, 2012. The Rowing Center is requesting that the Authority Board adopt a motion to waive tapping fees and any escrow requirements for the Rowing Center project. As previously discussed at a prior Authority meeting, the Authority Board agreed to waive the Tapping fees for the project and the escrow requirements, contingent of all legal and engineering bills being paid at the end of the project.

Mr. Busch discussed with the board new procedures for the PA One Call line identification. Authority staff will now take pictures of all PA One Call lines. The picture will show the size of the line and the location, safeguarding the Authority from potential loss.

Mr. Busch discussed the sewer main break located at 6th and Spring Mill Avenue with the Board. PECO proposed a settlement to split the costs to repair the sewer line break with the Authority. A motion was made by Ms. Smith and second by Mr. Mullen to accept the settlement with PECO to split the costs for the repairs in the amount of \$3,561.25.

ROLL CALL: Mr. Raimondo, Mrs. Wallace, Ms. Smith, Mr. Mullen, Mr. Danek All voted yes. Motion carried 5-0.

A motion was made by Ms. Smith and second by Mrs. Wallace to approve the Authority Director's Report.

ROLL CALL: All voted yes. Motion carried 5-0.

PLANT MANAGER'S REPORT:

A motion was made by Ms. Smith and second by Mr. Mullen to accept the Plant Manager's Report.

ROLL CALL: All voted yes. Motion carried 5-0.

COLLECTIONS REPORT:

A motion was made by Mrs. Wallace and second by Ms. Smith to accept the Collections Report.

ROLL CALL: All voted yes. Motion carried 5-0.

MAINTENANCE REPORT:

A motion was made by Mr. Danek and second by Mr. Mullen to accept the Maintenance Report.

ROLL CALL: All voted yes. Motion carried 5-0.

The Board went into Executive Session.

The Board came out of Executive Session were they discussed personnel matters regarding Mr. Stephen Clark. The Board agreed that Mr. Clark will receive an annual performance evaluation prior to July 1st. A motion was made by Ms. Smith and second by Mr. Mullen to approve a 4½% salary increase for Mr. Stephen Clark.

ROLL CALL: Mr. Raimondo, Mrs. Wallace, Ms. Smith, Mr. Mullen, Mr. Danek
All voted yes. Motion carried 5-0

The Board Authorized staff to advertise for a new Maintenance personnel position. The new position will be posted internally for 10 days prior to an advertisement being placed in the paper.

A motion was made by Mr. Danek and second Ms. Smith to adjourn the meeting at 8:30 p.m.

ROLL CALL: All voted yes. Motion carried 5-0.

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