

**MINUTES OF THE
STATED MEETING
OCTOBER 18, 2012**

The Stated Meeting of the Borough of Conshohocken Authority was held at the Authority Building on October 18, 2012 and called to order at 6:45 PM by Mr. Felix Raimondo. The Meeting was opened with the Pledge of Allegiance and an Invocation.

PRESENT WERE: Chairman-Mr. Felix Raimondo, Vice-Chairman-Mrs. Bernadette Wallace, Secretary- Mr. Mark Danek, Treasurer- Mrs. Carol Smith, Board Member- Mr. James Mullen, Solicitor-Mr. Mike Clarke from Rudolph, Clarke & Kirk, LLC, Authority Director-Mr. David Busch & Office Administrator-Mrs. Lauri Halderson from Keystone Alliance, Plant Manager-Mr. Stephen Clark, and Plant Engineer- Mr. Richard Czekanski from Remington & Vernick Engineers.

ROLL CALL: Mr. Raimondo, Mrs. Wallace, Ms. Smith, Mr. Mullen, Mr. Danek

PUBLIC COMMENT:

None Present.

APPROVAL OF MINUTES:

The minutes of the September 20, 2012 meeting were reviewed.

A motion was made by Mr. Mullen and second by Mrs. Wallace to approve the September 20, 2012 meeting minutes.

ROLL CALL: Mr. Raimondo, Mrs. Wallace, Ms. Smith, Mr. Mullen, Mr. Danek
All voted yes. Motion carried 5-0.

FINANCIAL REPORT:

The vendor bill list was reviewed and discussed with the Board Members.

A motion was made by Mrs. Wallace and second by Mr. Mullen to pay the bills in the amount of \$76,442.14.

ROLL CALL: Mr. Raimondo, Mrs. Wallace, Ms. Smith, Mr. Mullen, Mr. Danek

All voted yes. Motion carried 5-0.

The Financial Report was reviewed and discussed with the Board Members.

A motion was made by Ms. Smith and second by Mr. Danek to approve the Financial Report.

ROLL CALL: All voted yes. Motion carried 5-0.

SOLICITORS REPORT:

Mr. Clarke reviewed the Solicitor's written report.

Mr. Clarke presented Resolution 2012-07 to the board. Resolution 2012-07 modifies section 8.3.4 and Appendix 1 of the Borough of Conshohocken Authority Rules and Regulations. A motion was made by Mrs. Wallace and second by Mr. Danek to adopt Resolution 2012-07.

ROLL CALL: All voted yes. Motion carried 5-0.

A motion was made by Mrs. Wallace and second by Mr. Mullen to accept Solicitors Report.

ROLL CALL: All voted yes. Motion carried 5-0.

ENGINEER'S REPORT - REMINGTON, VERNICK & BEACH:

Mr. Czekanski reviewed the engineer's written report.

Mr. Czekanski presented the following;

West Elm Street Bridge: PENNDOT will not release information on the Project bid opening results. A new project resolution must be endorsed as language in the last resolution allowed Mr. Busch to sign and attest to his own signature. Resolution 2012-08 authorizes the Executive Director, Mr. David Busch, to sign a Utility Reimbursement agreement on behalf of the Chairman of the Authority Board. Resolution 2012-08 replaces Resolution 2012-02.

A motion was made by Mrs. Wallace and second by Ms. Smith to accept Resolution 2012-08.

ROLL CALL: All voted yes. Motion carried 5-0.

A motion was made by Mrs. Wallace and second by Ms. Smith to accept Engineer's Report from Remington, Vernick & Beach.

ROLL CALL: All voted yes. Motion carried 5-0.

DIRECTOR'S REPORT:

Mr. Busch reviewed his written report.

Mr. Busch presented the Board with a proposal from Martinelli financial for Life and Disability Insurance. A motion was made by Ms. Smith and second by Mr. Danek to enter into a revised contract for Life, Short-term and Long-Term disability in accordance with the union contract.

ROLL CALL: All voted yes. Motion carried 5-0.

A motion was made by Mr. Danek and second by Mrs. Wallace to approve the Authority Director's Report.

ROLL CALL: All voted yes. Motion carried 5-0.

PLANT MANAGER'S REPORT:

Mr. Clark presented the board with a job description for a new Authority job position. The board directed Mr. Clark to proceed with posting the position in accordance with the union contract.

A motion was made by Mrs. Wallace and second by Ms. Smith or to accept the Plant Manager's Report.

ROLL CALL: All voted yes. Motion carried 5-0.

COLLECTIONS REPORT:

A motion was made by Ms. Smith and second by Mr. Danek to accept the Collections Report.

ROLL CALL: All voted yes. Motion carried 5-0.

MAINTENANCE REPORT:

A motion was made by Ms. Smith and second by Mr. Danek to accept the Maintenance Report.

ROLL CALL: All voted yes. Motion carried 5-0.

A motion was made by Mr. Mullen and second Mr. Danek to adjourn the meeting at 7:55 p.m.

ROLL CALL: All voted yes. Motion carried 5-0.

DRAFT