

BOROUGH OF CONSHOHOCKEN AUTHORITY
NOVEMBER 22, 2016 MEETING
6:30 PM

The Stated Meeting of the Borough of Conshohocken Authority (“BCA”) was held at the Authority Building on November 22, 2016. The meeting was called to order at 6:44 p.m. followed by a pledge to the flag.

ROLL CALL:

Board members present were: Chairman, Mr. Felix Raimondo; Vice-Chairman, Ms. Carol Smith; Treasurer, Mr. Kyle Elliott; and Board Member, Mrs. Janene Reilly. Also present were: Solicitors, Mr. Michael Clarke and Ms. Lauren Gallagher from Rudolph Clarke, LLC; Executive Director, Mr. Stephen Clark; Ms. Angela Madle, Finance Director; and Plant Engineer, Mr. Fred Ebert from Ebert Engineering, Inc. Secretary, Mrs. Anita Barton was absent.

PUBLIC COMMENT:

None.

INVITED GUEST(S):

None.

APPROVAL OF MINUTES:

A motion was made by Ms. Smith, seconded by Mrs. Reilly, all voting “Aye” to approve the October 25, 2016 meeting minutes. None opposed. Motion approved 4-0.

FINANCIAL REPORT:

The financial report was reviewed and discussed with the Board Members.

A motion was made by Mrs. Reilly, seconded by Mr. Elliott to approve the bills in the amount of \$136,756.19. None opposed. Motion approved 4-0.

A motion was made by Mr. Elliott, seconded by Ms. Smith to approve the Financial Report. None opposed. Motion approved 4-0.

NEW BUSINESS

SOLICITOR’S REPORT:

The Solicitor’s report was reviewed and discussed with the Board Members.

A motion was made by Mrs. Reilly, seconded by Ms. Smith to retain the services of and authorize the Engagement Letter from Managing Director, William Carlin, Jr. with Boening & Scattergood to act as the Authority's Financial Advisor in connection with the potential purchase of a Sewer System and Issuance of Tax-Exempt Debt to finance the Acquisition. None opposed. Motion approved 4-0.

A motion was made by Mr. Elliott, seconded by Ms. Smith to accept the Solicitor's report. None opposed. Motion approved 4-0.

PLANT ENGINEER'S REPORT – EBERT ENGINEERING, INC.:

The Plant Engineer's report was reviewed and discussed with the Board Members.

A motion was made by Mrs. Reilly, seconded by Mr. Elliott to approve Change Order #1 in the amount of \$25,651.87 with regard to the Odor Control Project. None opposed. Motion approved 4-0.

A motion was made by Mr. Elliott, seconded by Ms. Smith to accept the Plant Engineer's report. None opposed. Motion approved 4-0.

EXECUTIVE DIRECTOR'S REPORT:

The Executive Director's report was reviewed and discussed with the Board Members.

A motion was made by Ms. Smith, seconded by Mr. Elliott to approve the proposal from Cathy Seiler, CPA from Brinker Simpson & Co., LLC. None opposed. Motion approved 4-0.

A motion was made by Mrs. Reilly, seconded by Mr. Elliott to accept the Executive Director's report. None opposed. Motion approved 4-0.

COLLECTIONS AND MAINTENANCE REPORTS:

The Collection and Maintenance reports were reviewed and discussed with the Board Members.

A motion was made by Mrs. Reilly, seconded by Ms. Smith to accept the Collection's and Maintenance Reports. None opposed. Motion approved 4-0.

The Board went into Executive Session to discuss personnel and potential litigation matters.

ADJOURNMENT:

There being no further business to come before the Board, it was moved by Mrs. Reilly, seconded by Ms. Smith, all voting “Aye” to adjourn the meeting. None opposed. Motion approved 4-0. Adjournment occurred at 8:35 p.m.

Respectfully submitted,

Angela C. Madle

