

BOROUGH OF CONSHOHOCKEN AUTHORITY
MAY 23, 2017 MEETING
6:30 PM

The Stated Meeting of the Borough of Conshohocken Authority (“BCA”) was held at the Authority Building on May 23, 2017. The meeting was called to order at 6:40p.m. followed by a pledge to the flag.

ROLL CALL:

Board members present were: Vice-Chairman, Ms. Carol Smith; Secretary, Mrs. Anita Barton; Treasurer, Mr. Kyle Elliott; Board Member, Mrs. Janene Reilly. Also present were: Solicitors, Mr. Michael Clarke and Ms. Lauren Gallagher from Rudolph Clarke, LLC; Executive Director, Mr. Stephen Clark; Mrs. Angela Madle Long, Finance Director; and Plant Engineer, Mr. Fred Ebert from Ebert Engineering, Inc. Chairman, Mr. Felix Raimondo was absent.

PUBLIC COMMENT:

None.

INVITED GUEST(S):

William (“Bill”) J. Carlin from Boenning & Scattergood, Inc. discussed with the Board a handout titled “Final Financial Analysis” in connection with the Borough of Conshohocken Authority Sewer Revenue Loan 2017.

Stephanie Sprenkle from Obermayer, Rebmann, Maxwell & Hippel, LLP discussed with the Board a resolution authorizing the issuance of a sewer revenue note in the principal amount of \$9,600,000 “BCA Sewer Revenue Loan 2017”. A motion was made by Mr. Elliott, seconded by Mrs. Barton to approve Resolution 2017-05 authorizing the issuance of a sewer revenue note in the principal amount of \$9,600,000 “BCA Sewer Revenue Loan 2017”. None opposed. Motion approved 3-0. Mrs. Reilly abstained due to conflict of interest.

APPROVAL OF MINUTES:

A motion was made by Mr. Elliott, seconded by Mrs. Barton to approve the April 25, 2017 meeting minutes. None opposed. Motion approved 4-0.

FINANCIAL REPORT:

The financial report was reviewed and discussed with the Board Members.

A motion was made by Mrs. Reilly, seconded by Mr. Elliott to approve the bills in the amount of \$144,709.69. None opposed. Motion approved 4-0.

A motion was made by Ms. Smith, seconded by Mrs. Barton to approve the Financial Report. None opposed. Motion approved 4-0.

NEW BUSINESS

SOLICITOR'S REPORT:

The Solicitor's report was reviewed and discussed with the Board Members.

A motion was made by Mrs. Barton, seconded by Mrs. Reilly to accept the Solicitor's report. None opposed. Motion approved 4-0.

PLANT ENGINEER'S REPORT – EBERT ENGINEERING, INC.:

The Plant Engineer's report was reviewed and discussed with the Board Members.

A motion was made by Mrs. Reilly, seconded by Mr. Elliott to authorize Change Order No. 4, first part in the amount of \$31,082.22 for engineering costs to implement the new design for the concrete pad for the odor control equipment. The second part in the amount of \$62,794.34 for installation of the design of the new concrete pad for the odor control equipment utilizing the EPS 29 Geofam and the third part is for the extension of the substantial completion date to July 15, 2017. None opposed. Motion approved 4-0.

A motion was made by Mrs. Barton, seconded by Mr. Elliott to authorize Change Order No. 5 in the amount of \$18,200.00 as a deduct to utilize coconut shell carbon instead of potassium permanganate. None opposed. Motion approved 4-0.

A motion was made by Mr. Elliott, seconded by Mrs. Reilly to accept the Plant Engineer's report. None opposed. Motion approved 4-0.

EXECUTIVE DIRECTOR'S REPORT:

The Executive Director's report was reviewed and discussed with the Board Members.

Mr. Clark updated the Board on the status of the Invoice Cloud implementation. He said Harris Computers is working on fixing the amounts that display on the invoices. Mr. Clark anticipates a go live date sometime within the next two weeks and will keep the Board updated.

Mr. Clark discussed the Outstanding Balance Report with respect to lien amounts and a/r balances. The Board agreed to move forward with a plan to implement shutoffs.

A motion was made by Mrs. Barton, seconded by Mr. Elliott to accept the Executive Director's report. None opposed. Motion approved 4-0.

COLLECTIONS & MAINTENANCE REPORTS:

The Collections and Maintenance reports were reviewed and discussed with the Board Members.

A motion was made by Mrs. Reilly, seconded by Mrs. Barton to accept the Collections and Maintenance Reports. None opposed. Motion approved 4-0.

ADJOURNMENT:

There being no further business to come before the Board, it was moved by Mrs. Barton, seconded by Mrs. Reilly all voting "Aye" to adjourn the meeting. None opposed. Motion approved 4-0. Adjournment occurred at 7:55 p.m.

Respectfully submitted,

Angela Madle Long

